

**REGULAR ROSEAU CITY COUNCIL MEETING
MONDAY – MARCH 4th, 2013 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East, Suite 201
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were, Mayor Jeff Pelowski, Council members Curt Ireland, Pat Novacek, Linda Vatnsdal, and Don Ross. Others present were Chief of Police Ward Anderson, Liquor Store Manager Brad Wiberg, City Attorney Pat Moren, Fire Chief Jeff Ballard, City Clerk Janet Lundbohm, Lyle Grindy, and Wild 102 – Jack Swanson.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council member Linda Vatnsdal motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the February 4th, 2013 minutes as presented.

Council member Linda Vatnsdal motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve the following Consent Agenda items:

- a. Accounts payable claims from February 1st, 2013 through February 28th, 2013 presented, with a batch number of AP022813 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from February 1st, 2013 through February 28th, 2013 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries January 1st, 2013 through January 31st, 2013 were audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries December 1st, 2012 through December 31st, 2012 were audited, approved and are filed in edit books in the City Clerk's Office.
- e. A review of December 2012 General Ledger checks written compared with check images on the bank statements found no irregularities.
- f. Upcoming meetings –
 - a. April 1st, 2013 Regular meeting at 5:00 p.m.
- g. Approve the use of alcohol in the Community Center -
 - a. March 14th, 2013 – Roseau Youth Hockey Association – Girls 12U State Tournament Banquet.
 - b. October 7th, 2013 – Minnesota Deer Hunters
- h. Copy of Letter to Mayor Jeff Pelowski from Mayor Mark Voxland in regards to Nutrient Issues in Lake Winnipeg.
- i. Notification from the Minnesota Department of Health (Environmental Health Division Drinking Water Protection Section) in regards to "Source Water Protection Competitive Grants".
- j. LMCIT – March 21, 2013 Legislative Conference for Cities, Counties, Schools, and Townships.
- k. LMCIT – 2013 C.C. Ludwig Leadership Awards Nomination Form.
- l. LMCIT – 2013 City of Excellence Awards Entry Form.
- m. LMCIT – Simplify Your Life" in regards to codify your city's ordinances, update your existing city code, or adopt the League of Minnesota Cities Basic Code for Smaller Cities.
- n.

2013 COMMITTEE APPOINTMENTS

ROSEAU VOLUNTEER FIRE DEPARTMENT: Chief Jeff Ballard, Asst. Chief Mark Bernat, Captain Troy Hammer, 1st Lieutenant Craig McMillin, 2nd Lieutenant Mark Jennings, President Neal Vatnsdal, Vice President Oliver Ullman, Secretary Ryan Severson, Supply Officer Scott Vacura, Training Officers Craig McMillin, Seth Novotny.

- o. Investment-Roseau EDA Hi Fi as of 02/26/2013 is \$179,945.72.
- p. Cash in bank-DNR Escrow as of 02/26/2013 is \$832,000.00.
- q. Cash in bank-Regular checking as of 02/26/2013 is \$2,675,642.64.
- r. Investment-Regular Hi Fi as of 02/26/2013 is \$1,414,843.60.
- s. Investment of Certificate of Deposit as of 02/26/2013 is \$762,084.05.

- t. Investment of Certificate of Deposit as of 02/26/2013 is \$765,888.81.
- u. Investment of Certificate of Deposit as of 02/26/2013 is \$768,483.10.
- v. Investment of Certificate of Deposit as of 02/26/2013 is \$775,426.41.
- w. Cash in bank - Airport Fuel Sales Credit Card as of 02/26/2013 is \$4,260.77.
- x. Investment - Roseau EDA Money Market as of 02/26/2013 is \$214,661.73.
- y. Cash in bank - Pine to Prairie Birding Trail as of 02/26/2013 is \$5,502.75.
- z. Cash in bank - Scandinavian Festival as of 02/26/2013 is \$3,375.63.
- aa. Cash in bank – Welcome to Roseau as of 02/26/2013 is \$1,287.17.
- bb. Cash in bank - Roseau EDA as of 02/26/2013 is \$233.88.
- cc. Minnkota Power - March 4th, 2013 Weekly Staff Letter.
- dd. Roseau County Historical Society & Museum invitation to the “One woman 2013” program and grand opening on Sunday March 10, 2013.
- ee. February 2013 City Revenues & Expenditures.
- ff. Liquor Store Monthly Sales Recap February 2013 & Sales 2013.

Roseau Promotions Director Lyle Grindy reported on the following:

- The Civic & Commerce will not be hosting a Circus this summer because of a conflict for the dates at the Fair Grounds.
- C & C membership has increased by 11% from last year.
- Lyle attended the Explore Minnesota 2013 Tourism Conference held in Minneapolis and the Heartland Board of Directors Meeting (information from the meetings is on file at the Roseau City Office).

After discussion Council member Don Ross motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the Bergland Enterprise’s (#1-13) Rezoning request from C-2 (Outlying Commercial Zoning District) to R-5 (High Density Multi-Family Residence Zoning District) as recommended by the Planning Commission and upon vote being taken the following voted in favor thereof: Pelowski, Ross, Ireland, Novacek

and the following voted against the same: None

and the following abstained: Vatnsdal

and the following were absent: None

whereupon, said motion was declared duly passed and adopted as follows:

ORDINANCE NO. 23 THIRD SERIES
(Uncodified)

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA, TO AMEND THE ROSEAU CITY CODE SECTION 11.03 GOVERNING LAND USE REGULATION (ZONING); SAID SECTION 11.03 BEING ENTITLED “DISTRICTS ESTABLISHED, ABBREVIATIONS, ZONING DISTRICT MAP, ANNEXATION AND ZONING PERMITS”.

The City Council of the City of Roseau, Minnesota, ordains as follows:

SECTION 1. That the official zoning district map incorporated by reference in the Roseau City Code, Section 11.03, is amended to reclassify the following described real estate from C-2 (OUTLYING COMMERCIAL) to R-5 (HIGH DENSITY MULTI-FAMILY RESIDENCE).

Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), Eight (8), Nine (9), Ten (10) and Eleven (11), of Block One (1),), all in OAKCREST WEST Addition to the City of Roseau, according to the recorded plat thereof.

SECTION 2. All ordinances and parts of ordinances inconsistent with this ordinance are hereby repealed.

SECTION 3. The ordinance shall take effect and be in full force after its passage and publication.

Dated this 4th day of March, 2013.

APPROVED:

s/s: Jeff Pelowski
Mayor

ATTEST:

s/s: Janet Lundbohm
City Clerk

The Planning Commission recommended to the City Council to approve the Rezoning request because Rezoning this property would be in the best interest of the City of Roseau based upon the need for additional housing for employees of local manufacturers.

Roseau County Commissioner Jack Swanson reported on the following:

- Jack will be attending the Legislative Conference for Cities, Counties, Schools, and Townships March 20th & 21st, 2013.

Community Development Coordinator Todd Peterson reported on the following:

- Jane Evans has retired from Polaris Industries and Todd recommended that Arun Reddy, Materials Manager at Polaris, replace Jane Evans on the Airport Committee and the Airport Zoning Committee.
- The Airport rezoning project is moving forward.
- The next need at the airport is a project to relocate the existing hangar which is within the existing building restriction line for the main runway. In addition, Polaris has expressed interest in a larger hangar that would allow them to hangar their plane, the city is investigating a cooperative project.

After discussion Council member Linda Vatnsdal motioned, Council member Curt Ireland seconded, and it was carried by unanimous vote to appoint Arun Reddy to replace Jane Evans on the Airport Committee and the Airport Zoning Committee as recommend by Community Development Coordinator Todd Peterson.

Community Development Coordinator Todd Peterson reported that the EDA met on February 27th, 2013 and discussed the following:

- The EDA approved a deferred loan to the Roso Theater to repair a boiler. It was later determined by Irene Wynne that money was still available from a previously approved Commercial Rehabilitation project for the Roso Theater for roof repairs so the EDA loan was replaced with Commercial Rehab funding.
- The EDA recommended to the City Council to accept a proposal from Thor Didrickson for two tax forfeited lots (one front lot and one back lot adjacent to Thor Didrickson's property) for an assessment of \$9,000.00 on each lot purchased to be spread out over 15 years at 2% and to accept \$200.00 in payment for the two tax forfeited lots. The EDA also recommended making that same offer to other interested parties for the two remaining tax forfeited lots.

After discussion Council member Curt Ireland motioned, Council member Don Ross seconded and it was carried by unanimous vote to accept the proposal from Thor Didrickson to purchase two of the tax forfeited lots (one front and one back lot adjacent to Thor Didrickson's property) for \$200.00 and to accept the \$9,000.00 per lot assessment be spread out over 15 years at 2% and to allow Community Development Coordinator Todd Peterson to make that same offer to any interested parties for the remaining two tax forfeited lots as recommended by the EDA.

Liquor Store Manager Brad Wiberg presented to the city council a request to replace a full time Assistant Manager with two part-time Assistant Managers (on file at the Roseau City Office).

After review and discussion Council member Curt Ireland motioned, Council member Don Ross seconded, to allow Liquor Store Manager Brad Wiberg to advertise to replace a full time Assistant Manager with two Part-Time Assistant Managers and upon vote being taken the following voted in favor thereof: Pelowski, Ireland, Ross and Vatsdal

and the following voted against the same: Novacek

and the following abstained: None

and the following were absent: None

whereupon said motion was declared duly passed and adopted.

Liquor Store Manager Brad Wiberg will present a pay structure for the part time assistant manager position to the April 1, 2013 City Council meeting for City Council review.

Fire Chief Jeff Ballard reported on the following:

- Jeff presented the City Council with a 2012 Roseau Fire Department Run Report (on file at the Roseau City Office).
- The building committee will contact the architect that built the fire department to determine options for a proposed addition to the fire department.

Community Development Coordinator Todd Peterson updated the City Council on the progress of a potential multi-family housing project on property located in the Oak Crest West Subdivision previously rezoned. The Roseau County Affordable Housing Committee has requested that all proposals be submitted by March 15, 2013 and CDC Peterson informed the City Council that the individuals submitting proposals will be coming to the city for assistance to complete a multi-family housing project.

Community Development Coordinator Todd Peterson presented the City Council a “Roseau County Workforce Housing Plan of Action – Spring 2013” (on file at the Roseau City Office) from the Greater Minnesota Housing Fund. This program would provide a low interest revolving loan fund for the construction of speculative single-family homes in Roseau.

Community Development Coordinator Todd Peterson updated the City Council on the progress of the East Diversion. CDC Peterson presented the City Council with a copy of a letter (on file at the Roseau City Office) from Amy Klobuchar-United States Senator, Al Franken-United States Senator, and Collin Peterson – Member of Congress, written to President Obama to request to include in the Presidents Fiscal Year 14 budget the highest level of funding possible for the Roseau River, Minnesota Flood Damage Reduction Project.

After discussion Council consensus was to have CDC Peterson contact City Superintendent Larry Guggisberg to get more information about the application process for “Hockey Day in Minnesota 2015” before a letter of interest for Hockey Day in Minnesota 2015 is written.

Council member Pat Novacek reported that he had attended the Governor’s conference and reported on the following:

- Cyber Security for cities.
- Mass evacuations, staged evacuations and shelter in place.

Council member Pat Novacek motioned, Council member Don Ross seconded, and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

City Clerk

Mayor

