

**SPECIAL ROSEAU CITY COUNCIL MEETING
TUESDAY – OCTOBER 20, 2015 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Don Ross, Jane Evans, Amy Bassingthwaite and Pat Novacek. Others present were Community Development Coordinator Todd Peterson, Fire Chief Jeff Ballard, Liquor Store Manager Linda Roseborough, Attorney Michelle Moren, Kristi Harms, Andy Zeigler, Tracy Wensloff, Mark Wilson, Jack Swanson and Sonya Peterson.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

Pursuant to due call and notice a special meeting of the Roseau City Council was held on the above date, time and place. The purpose of the meeting was to:

- Resolution R 37-15 Unclaimed Property
- Resolution R 38-15 Transient Business Application
- Approve Payment to Scott Johnson & Company, Inc. \$104,951.70
- Approval of Classification & Sale of Tax Forfeited Land(s)
- Meet with Department heads/committees on 2015 Budget requests
 - Oak Crest Golf Course
 - Roseau Library
 - Gilbertson Field
 - Roseau Park Board
 - Fire Department
 - Liquor Store

After discussion Don Ross introduced the following resolution and moved for its adoption, seconded by Amy Bassingthwaite and approved by unanimous vote.

RESOLUTION R37-15

WHEREAS, in accordance with the Minnesota Statutes §345.31-345.60 (Minnesota Uniform Disposition of Unclaimed Property Act) requirement that cities must remit unclaimed property to the State of Minnesota. **NOW, THEREFORE BE IT RESOLVED**, that the Roseau City Clerk-Treasurer Elizabeth Hellquist be and is hereby authorized to remit one (1) unclaimed warrants to the State of Minnesota Department of Commerce Unclaimed Property Division totaling \$48.31.

Ck. No.	Date	Amount	Payee
#53939	12-06-12	\$48.31	Terrell Washington

Approved this 20nd day of October, 2015

SS/ Jeff Pelowski
Mayor

ATTEST:
SS/ Elizabeth Hellquist
City Clerk-Treasurer

All those voting in favor of the resolution: Pelowski, Novacek, Bassingthwaite, Evans and Ross
Voting against: none
Abstaining: none
Absent: none
The resolution was passed.

The City Council reviewed R 38-15 Transient Business Application and Fee. There was discussion by the City Council about the need for a transient merchant ordinance and its impacts on the local business community. After considerable discussion it was the consensus of the Council to table this resolution to allow for more research by the City Attorney and Planning Commission on the issue.

The City Council reviewed a pay request from Scott Johnson & Company, Inc. in the amount of \$104,951.70 for construction on the new Roseau Airport Hangar. After discussion Pat Novacek motioned, seconded by Amy Bassingthwaite to approve the pay request from Scott Johnson & Company, Inc in the amount of \$104,951.70. The motion passed by unanimous vote.

The City Council reviewed the request from Roseau County seeking approval of classification and sale of tax-forfeited lands in the City of Roseau.

**RESOLUTION NO. 39-15
OF THE CITY OF ROSEAU REGARDING TAX FORFEITED LANDS**

At a special meeting of the City Council of the City of Roseau, Minnesota, held on Tuesday, October 20th, 2015, at 5:00 p.m., a Motion was made by Councilperson Patrick Novacek for passage of the following Resolution:

THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City of Roseau received correspondence from Roseau County Auditor Martha Monsrud dated September 24th, 2015, enclosing a list of tax forfeited parcels located in the City of Roseau, which parcels had been classified by the Roseau County Board as non-conservation land; and

WHEREAS, the Roseau County Board has requested that the City Council of the City of Roseau respond to the sale of said parcels in one of the following ways, to-wit: approval of a public sale, approval of a private sale to adjacent landowners, requests for conveyance to the municipality itself, or disapproval of any conveyances or sales to anyone; and

WHEREAS, this matter was fully discussed by the City Council of the City of Roseau;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA, that the County of Roseau, Minnesota, be directed to offer for sale to the adjacent landowners, properties shown on Maps 1 and 2, appended to this Resolution, which properties are more fully described as follows:

Parcel No.	Legal Description
54.3020900	Lot 18, Block 1 Original Townsite of Roseau
54.3126101	Lot 3, Block 11 Sanders & Brandt's Addition

This Motion for Resolution was seconded by Councilperson Don Ross, and upon a vote being taken, the following voted in favor: Mayor Jeff Pelowski, Councilperson Patrick Novacek, Councilperson Don Ross, Councilperson Amy Bassingthwaite and Councilperson Jane Evans.

The following voted against the same: None.

The following abstained: None.

Adopted by the Council this 20th day of October, 2015.

EFFECTIVE DATE: October 20, 2015.

SS/ Jeff Pelowski
Mayor

ATTEST:

SS/ Elizabeth Hellquist
City Clerk-Treasurer

**RESOLUTION NO. 40-15
OF THE CITY OF ROSEAU REGARDING TAX FORFEITED LANDS**

At a meeting of the City Council of the City of Roseau, Minnesota, held on Tuesday, October 20th, 2015, at 5:00 p.m., a Motion was made by Councilperson Patrick Novacek for passage of the following Resolution:

THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City of Roseau received correspondence from Roseau County Auditor Martha Monsrud dated September 24th, 2015, enclosing a list of tax forfeited parcels located in the City of Roseau, which parcels had been classified by the Roseau County Board as non-conservation land; and

WHEREAS, the Roseau County Board has requested that the City Council of the City of Roseau respond to the sale of said parcels in one of the following ways, to-wit: approval of a public sale, approval of a private sale to adjacent landowners, requests for conveyance to the municipality itself, or disapproval of any conveyances or sales to anyone; and

WHEREAS, this matter was fully discussed by the City Council of the City of Roseau;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA, that the City of Roseau hereby approves a public sale, with the addition of the original unpaid special assessments, of the properties, shown on Maps 3 and 4, appended to this Resolution, which properties are more fully described as follows:

Parcel No.	Legal Description
54.3250708	Lot 2, Block 2 Larsen's 2 nd Addition
54.3250832	Lot 2, Block 3 Larsen's 3 rd Addition

This Motion for Resolution was seconded by Councilperson Jane Evans, and upon a vote being taken, the following voted in favor: Mayor Jeff Pelowski, Councilperson Pat Novacek, Councilperson Don Ross, Councilperson Amy Basingthwaite and Councilperson Jane Evans.

The following voted against the same: None.

The following abstained: None.

The following were absent: None.

Adopted by the Council this 20th day of October, 2015.

EFFECTIVE DATE: October 20, 2015.

SS/ Jeff Pelowski
Mayor

ATTEST:
SS/ Elizabeth Hellquist
City Clerk-Treasurer

The City Council discussed a fifth tax-forfeited lot on 9th Avenue on which a home is located, parcel number 54.3274300. The home was built after the 2002 flood but was abandoned shortly thereafter. The home was allowed to freeze and water lines have burst within the home. Representatives from Northwest Community Action Agency (NWCAA) have looked at the home and believe that it would be a good candidate for rehabilitation and sale. NWCAA representatives have indicated an interest in the project, but are not willing to purchase the home from the City for the tax-forfeit sale price of \$11,245 required by the County. Randy Nordin, President of NWCAA will have a meeting tomorrow, October 21st, with his staff to discuss the project and their interest in negotiating an agreement with the city to return proceeds from the project to the City in the amount of \$11,245 at the time NWCAA sells the house if the City provides the property to NWCAA for no up-front cost. It was the consensus of the City Council to table a recommendation on the disposition of the property until hearing from NWCAA.

The City Council heard from the various board/committees/department heads on their budget requests for 2016. The City Council took all of the recommendations under advisement.

Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to continue the meeting until October 21, 2015 at 5:00 pm in the Roseau City Council Chambers.

ATTEST:

Community Development Coordinator

Mayor

**CONTINUED SPECIAL ROSEAU CITY COUNCIL MEETING
WEDNESDAY – OCTOBER 21, 2015 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Don Ross, Jane Evans, Amy Bassingthwaite and Pat Novacek. Others present were Community Development Coordinator Todd Peterson, Police Chief Ward Anderson, City Superintendent David Drown, City Attorney Pat Moren and City Attorney Michelle Moren.

Mayor Jeff Pelowski re-opened the continued special meeting from October 20, 2015.

The City Council revisited the tax forfeited parcel number 54.3274300 on 9th Avenue SE. Northwest Community Action Agency did not provide the City with a definitive answer on whether it would or would not be amenable to reimbursing the City for the purchase costs of the parcel upon sale of the rehabilitated property. Furthermore, adjacent property owner Patrick Moren expressed interest to the City Council in obtaining the property.

**RESOLUTION NO. 41-15
OF THE CITY OF ROSEAU REGARDING TAX FORFEITED LANDS**

At a continued special meeting of the City Council of the City of Roseau, Minnesota, held on Wednesday October 21st 2015, at 5:00 p.m., a Motion was made by Councilperson Patrick Novacek for passage of the following Resolution:

THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City of Roseau received correspondence from Roseau County Auditor Martha Monsrud dated September 24th, 2015, enclosing a list of tax forfeited parcels located in the City of Roseau, which parcels had been classified by the Roseau County Board as non-conservation land; and

WHEREAS, the Roseau County Board has requested that the City Council of the City of Roseau respond to the sale of said parcels in one of the following ways, to-wit: approval of a public sale, approval of a private sale to adjacent landowners, requests for conveyance to the municipality itself, or disapproval of any conveyances or sales to anyone; and

WHEREAS, this matter was fully discussed by the City Council of the City of Roseau;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA, that the County of Roseau, Minnesota, be directed to offer for sale to the adjacent landowners, property shown on Map 5, appended to this Resolution, which property is more fully described as follows:

Parcel No.	Legal Description
54.3274300	South ½ Lot 13 Auditor's Plat #9

This Motion for Resolution was seconded by Councilperson Amy Bassingthwaite, and upon a vote being taken, the following voted in favor: Mayor Jeff Pelowski, Councilperson Patrick Novacek, Councilperson Don Ross, Councilperson Amy Bassingthwaite and Councilperson Jane Evans.

The following voted against the same: None.

The following abstained: None.

The following were absent: None.

Adopted by the Council this 21st day of October, 2015.

EFFECTIVE DATE: October 21, 2015.

SS/ Jeff Pelowski
Mayor

ATTEST:
SS/ Elizabeth Hellquist
City Clerk-Treasurer

The City Council heard from three department heads on their budget requests for 2016. The City Council took all of the recommendations under advisement and directed the Community Development Coordinator Todd Peterson to assemble all of the additions and changes discussed into a revised budget for presentation at the November 2, 2015 Regular City Council Meeting.

There being no further business Councilmember Pat Novacek motioned to adjourn, seconded by Don Ross and passed by unanimous vote.

ATTEST:

Community Development Coordinator

Mayor