

**REGULAR ROSEAU CITY COUNCIL MEETING
MONDAY – NOVEMBER 4TH, 2013 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East, Suite 201
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were , Mayor Jeff Pelowski, Council members Curt Ireland, Don Ross, Linda Vatnsdal, Pat Novacek, absent none. Others present were Community Development Coordinator Todd Peterson, City Superintendent David Drown, Chief of Police Ward Anderson, Liquor Store Manager Linda Roseborough, City Attorney Pat Moren, City Clerk Janet Lundbohm, Jack Swanson- Roseau County Commissioner and WILD – 102 Radio, Lyle Grindy, NMPA - Darryl Tveitbakk, NMPA-Dalene Monsebroten, and Britt Dahl.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council member Linda Vatnsdal motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve the October 7th, 2013 minutes as presented.

Council member Pat Novacek motioned, Council member Linda Vatnsdal seconded and it was carried by unanimous vote to approve the October 15th, 2013 minutes as presented.

Council member Linda Vatnsdal motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve the October 22nd, 2013 minutes as presented.

Council member Linda Vatnsdal motioned, Council member Pat Novacek seconded and it was carried by unanimous vote to approve the November 1st, 2013 minutes as presented.

Council member Don Ross motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the following Consent Agenda items:

- a. Accounts payable claims from October 1st, 2013 through October 31st, 2013 as presented, with a batch number of AP103113 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from October 1st, 2013 through October 31st, 2013 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries September 1st, 2013 through September 30th, 2013 were audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries August 1st, 2013 through August 31st, 2013 were audited, approved and are filed in edit books in the City Clerk's Office.
- e. A review of August, 2013 General Ledger checks written compared with check images on the bank statements found no irregularities.
- f. Upcoming meetings –
 - a. December 2nd, 2013 Regular City Council meeting at 5:00 p.m.
- g. Approve the use of alcohol in the Community Center –
 - a. November 23rd, 2013 Partners for Health Event (was approved for November 16th, 2013).
 - b. January 20, 2014 C & C Annual Meeting.
- h. Donation of \$30.00 from Dan & Roxanne Fabian for beautification.
- i. Letter from Minnesota Pollution Control Agency in regards to Storage Tank Release Investigation and Corrective action.
- j. 2014 Budget Approval – Roseau Court Townhomes.
- k. "2013 Christmas Lighting Contest" (to be the same categories as 2010 with prizes awarded in Roseau dough).
- l. Approve 2014 (December 1, 2013 –November 30, 2014) Liquor Licenses contingent upon all paperwork is obtained by the Clerk's office.
 - American Legion + Sunday
 - Oakcrest Golf Club + Sunday
 - VFW Club
 - Brickhouse Bar & Grille of Roseau, Inc. + Sunday

- Gene’s Bar & Grill
- RJ’s Place
- Roseau Motel & Diner
- Sparetime Bowl (Legends) + Sunday
- Guest House Eatery & Pub + Sunday

m. Approve 2014 (January 1, 2014 – December 31, 2014) 3.2 Beer Licenses contingent upon all paperwork is obtained by the Clerk’s Office.

- RJ’s Place – Off Sale
- Holiday – Off Sale

n.

**R #35-13
RESOLUTION ACCEPTING DONATION**

WHEREAS, the Roseau VFW Post 8663 has presented to the City of Roseau a donation of \$500.00 and has designated that these donations be deposited in the City of Roseau General Fund to be used for Roseau Volunteer Fire Department equipment; and

WHEREAS, the City Council is appreciative of the donation and commends the Roseau VFW Post 8663 for their civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Roseau, Minnesota;

1. that the donation is accepted and acknowledged with gratitude.
2. that the donation will be appropriated to the Roseau Volunteer Fire Department to be used for fire equipment.

Adopted this 4th day of November, 2013

By: _____
Mayor

Attest:

City Clerk

- o. Investment-Roseau EDA Hi Fi as of 10/29/2013 is \$250,752.73.
- p. Cash in bank-DNR Escrow as of 10/29/2013 is \$832,000.00.
- q. Cash in bank-Regular checking as of 10/29/2013 is \$1,243,117.05.
- r. Investment-Regular Hi Fi as of 10/29/2013 is \$1,443,490.26.
- s. Investment of Certificate of Deposit as of 10/29/2013 is \$764,729.42.
- t. Investment of Certificate of Deposit as of 10/29/2013 is \$768,357.49.
- u. Investment of Certificate of Deposit as of 10/29/2013 is \$770,960.14.
- v. Investment of Certificate of Deposit as of 10/29/2013 is \$778,118.00.
- w. Cash in bank - Airport Fuel Sales Credit Card as of 10/29/2013 is \$7,696.78.
- x. Investment - Roseau EDA Money Market as of 10/29/2013 is \$215,867.80.
- y. Cash in bank - Pine to Prairie Birding Trail as of 10/29/2013 is \$8,983.88.
- z. Cash in bank - Scandinavian Festival as of 10/29/2013 is \$3,774.03.
- aa. Cash in bank – Welcome to Roseau as of 10/29/2013 is \$1,287.17.
- bb. Cash in bank - Roseau EDA as of 10/29/2013 is \$285.80.
- cc. October 2013 Revenues and Expenditures.
- dd. Roseau Liquor Store Monthly Sales.
- ee. Open House Invitation along Additional Route Alternatives for the proposed Great Northern Transmission Line.

Darryl Tveitbakk - Northern Municipal Power Agency- General Manager and Dalene Monsebroten – Northern Municipal Power Agency – Secretary – Treasurer appeared before the City Council to give a power point presentation and to request to renew and extend the Power Sales Agreement (“PSA”) with Northern Municipal Power Agency until March 1, 2055. The power point presentation included the following:

- Some History of NMPA.
- NMPA’s Mission.
- Power Supply Coordination Agreement.
- Power Sales Agreement.

Council member Pat Novacek introduced the following Resolution and moved for its adoption:

RESOLUTION #36-13

WHEREAS, Roseau did enter into a Power Sales Agreement (“PSA”) with Northern Municipal Power Agency dated as March 1, 1981, and

WHEREAS, The PSA was set to expire on the later of (a) March 1, 2031 or (b) the date on which the Coyote Project is retired from service in accordance with the Project Agreement; but not until (i) the principal of and premium, if any, and interest on all of the Bonds have been paid or funds are set aside for the payment or retirement thereof in accordance with the Bond Resolution and (ii) all other obligations and liabilities therein have been paid or provided for and (iii) all obligations and liabilities of Agency under the Project Agreements have been paid or provided for (all terms are as defined in the PSA), and

WHEREAS, To retain a reliable source of electrical energy, to allow for a reasonable length of time to finance projects, and to retain the expertise needed for mandated reporting, it is advisable to extend the PSA,

RESOLVED, That the City of Roseau does hereby agree to extend the term of the Power Sales Agreement with Northern Municipal Power Agency to expire on the later of (a) March 1, 2055, or (b) the date on which the Coyote Project is retired from service in accordance with the Project Agreement; but not until (i) the principal of and premium, if any, and interest on all of the Bonds have been paid or funds are set aside for the payment or retirement thereof in accordance with the Bond Resolution and (ii) all other obligations and liabilities therein have been paid or provided for and (iii) all obligations and liabilities of Agency under the Project Agreements have been paid or provided for.

FURTHER RESOLVED, That the Mayor and Clerk are authorized to execute an Agreement extending the term of the Power Sales Agreement as set forth above.

CITY OF ROSEAU, MINNESOTA

By: s/s: Jeff Pelowski
Mayor

By: s/s: Janet Lundbohm
Clerk

The motion for adoption of the foregoing resolution was duly seconded by Council member Linda Vatnsdal and upon vote being taken thereon, the following voted in favor thereof: Pelowski, Novacek, Vatnsdal, Ross and Ireland

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Roseau Promotions Director Lyle Grindy reported on the following:

- The kick-off for Roseau’s Holiday Fantasy Promotion will be November 29th, 2013, the Ministerial Association will share the Christmas Story and lead in singing Christmas Carols. Hot cider will be offered to all attending and the Skoien family will be offering free hay rides again this year, sponsored by the C & C.
- The Civic and Commerce will have four drawings in December for Roseau Dough, this year they have increased the winners to 16.
- Lyle Grindy read a letter from the Roseau Area Friends of the Library and Britt Dahl- Executive Director Roseau County Historical Society read a letter from the Roseau County Historical Society Board Members in regards to a request that the City Council take into consideration to add additional signage on the north side of the building similar to signage on the south side of the building

Community Development Coordinator Todd Peterson reported that the Planning Commission did not meet due to lack of a quorum.

Roseau County Commissioner Jack Swanson reported on the following:

- Jack attended the Association of Minnesota Counties meeting in Mahnomon and the focus was to advocate with the state for more transportation dollars for rural Minnesota.

Community Development Coordinator Todd Peterson reported that Adam Rasmussen made a request to have his hangar rental fees waived because he has had a plane stolen from the airport hangar he is renting from the City of Roseau on more than one occasion over a period of a year. After discussion Council consensus was to not waive the rental fees.

Community Development Coordinator Todd Peterson reported that Dean Byfuglien from Byfuglien Trucking was interested in TIF at their location in the Industrial Park that they had previously pursued and CDC Peterson is working with Springsted.

Liquor Store Manager Linda Roseborough reported on the following:

- Linda has hired two part time employees and a part time assistant manager.

City Superintendent David Drown reported that he has had a request from Baxter Apartments (Northern Lights Apartments) to paint a bus pick up spot so no one else can park in that location. Council consensus was to recommend City Superintendent David Drown meet with them and discuss alternatives for parking.

City Superintendent David Drown reported that he has had a request from four property owners that have annexed into the City that are REA customers now that would like to become City of Roseau electric customers. The homes are connected to municipal water and sewer. Superintendent Drown explained that the exchange would likely be costly as this is a new REA line and that realistically there would be no payback to the city to move forward with the request. The Council took no action on the request.

City Attorney Pat Moren reported on the following:

- Resolution #33-13

**RESOLUTION #33-13
OF THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA
PASSED AT ITS REGULAR MEETING HELD ON NOVEMBER 4, 2013**

Councilperson Pat Novacek made a motion to adopt the following resolution:

WHEREAS, the City of Roseau, Minnesota, is the owner of the following described real estate; and

WHEREAS, the City of Roseau, Minnesota, wishes to sell said real estate; and

WHEREAS, Roger W. Geroy and Sharon L. Geroy, husband and wife, have expressed their desire to purchase the following described real estate; and

WHEREAS, Roger W. Geroy and Sharon L. Geroy, husband and wife, as joint tenants, have agreed to pay all costs associated with this transaction and pay to the City of Roseau One and no/100 (\$1.00) Dollar for said real estate; and

WHEREAS, it is deemed to be in the best interest of the City of Roseau that said real estate be sold to Roger W. Geroy and Sharon L. Geroy, husband and wife, as joint tenants for the sum of One and no/100 (\$1.00) Dollar, and to pay all costs associated with said transaction.

Legal Description:

That part of Lot Two (2) and Lot (3), in Auditor's Plat No. 1, of Block Twenty-five (25) of the Correction Plat of Roseau, according to the Plat thereof on file and of record in the office of the County Recorder, in and for Roseau County, Minnesota, described as follows, to-wit:

Commencing at the Northwest corner of Lot 2; thence South on and along the West line of said Lot 2, a distance of 50 feet; thence continuing South on said line a distance of 30 feet to the point of beginning of the tract of land herein intended to be described; then North on and along the West line of Lot 2 and Lot 3 a distance of 30 feet; thence West at right angle, a distance of 142 feet; thence in a Southwesterly direction to the point of beginning and there terminating.

NOW THEREFORE BE IT RESOLVED, that the City of Roseau, Minnesota, accepts the offer of, Roger W. Geroy and Sharon L. Geroy, husband and wife, to purchase the above described real estate for said sum of One and no/100 (\$1.00) Dollar, and to pay all costs associated with said transaction, and that the Mayor and the City Clerk of the City of Roseau are hereby authorized and directed to execute a Quit Claim Deed running from the City of Roseau, a municipal corporation, as Grantor, to Roger W. Geroy and Sharon L. Geroy, husband and wife, Grantees, as joint tenants, conveying the above described real estate, and;

BE IT FURTHER RESOLVED that as of the date of the purchase, Roger W. Geroy and Sharon L. Geroy, husband and wife, shall be responsible for all real estate taxes due and payable in the year 2014;

The motion for adoption of the foregoing Resolution was duly seconded by Councilperson Curt Ireland and upon a vote being taken thereon, the following voted in favor thereof: Pelowski, Novacek, Ireland, Ross and Vatnsdal.

Voting against said Resolution: None

ABSENT: None

Whereupon said resolution was declared duly passed and adopted.

s/s: Jeff Pelowski
Mayor

ATTEST:

s/s: Janet Lundbohm
City Clerk

City Attorney Pat Moren reported on the following:

- Resolution #34-13

**RESOLUTION #34-13
OF THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA
PASSED AT ITS REGULAR MEETING HELD ON NOVEMBER 4, 2013**

Councilperson Pat Novacek made a motion to adopt the following resolution:

WHEREAS, the City of Roseau, Minnesota, is the owner of the following described real estate; and

WHEREAS, the City of Roseau, Minnesota, wishes to sell said real estate; and

WHEREAS, Nicholas J. Kvidt and Amanda Kvidt, husband and wife, have expressed their desire to purchase the following described real estate; and

WHEREAS, Nicholas J. Kvidt and Amanda Kvidt, husband and wife, as joint tenants, have agreed to assume special assessments in the amount of Eighteen Thousand and no/100 (\$18,000.00) Dollars, being \$9,000.00 for each of the Lots hereinafter described, and in addition, to pay to the City of Roseau One Hundred and no/100 (\$100.00) Dollars for each of said Lots; and

WHEREAS, it is deemed to be in the best interest of the City of Roseau that said real estate be sold to Nicholas J. Kvidt and Amanda Kvidt, husband and wife, for the sum of Two Hundred and no/100 (\$200.00) Dollars, and the assumption of said special assessments in the amount of Eighteen Thousand and no/100 (\$18,000.00) Dollars.

Legal Description:

Lots One (1) and Two (2), Block Two (2) in Larsen's Third Addition to the City of Roseau, according to the plat on file and of record in the Office of the County Recorder of Roseau County, Minnesota.

NOW THEREFORE BE IT RESOLVED, that the City of Roseau, Minnesota, accepts the offer of, Nicholas J. Kvidt and Amanda Kvidt, husband and wife, to purchase the above described real estate for said sum of Two Hundred and no/100 (\$200.00) Dollars, and the assumption of special assessments in the amount of Eighteen Thousand and no/100 (\$18,000.00) Dollars, and that the Mayor and the City Clerk of the City of Roseau are hereby authorized and directed to execute a Limited Warranty Deed running from the City of Roseau, a municipal corporation, as Grantor, to Nicholas J. Kvidt and Amanda Kvidt, husband and wife, Grantees, as joint tenants, conveying the above described real estate, and;

BE IT FURTHER RESOLVED that as of the date of the purchase, Nicholas J. Kvidt and Amanda Kvidt, husband and wife, shall be responsible for all real estate taxes due and payable in the year 2014, in addition to the assumed special assessments in the amount of \$18,000.00, and thereafter;

The motion for adoption of the foregoing Resolution was duly seconded by Councilperson Don Ross and upon a vote being taken thereon, the following voted in favor thereof: Pelowski, Novacek, Ross, Vatsndal and Ireland.

Voting against said Resolution: None

ABSENT: None

Whereupon said resolution was declared duly passed and adopted.

s/s: Jeff Pelowski
Mayor

ATTEST:

s/s: Janet Lundbohm
City Clerk

Community Development Coordinator Todd Peterson reported on the progress of the East Diversion.

Mayor Jeff Pelowski reported that he and Community Development Coordinator Todd Peterson had met with State Senator LeRoy Stumpf and the Senate Bonding committee to discuss and request funding for the East Diversion project.

Community Development Coordinator Todd Peterson reported on the following:

- The Minnesota Housing Finance Agency will approve and announce who will get housing project funding at their board meeting November 7th, 2013. The City has multiple projects for MHFA consideration.
- The Kyle Geroy 16 unit apartment building is on hold, and Kyle has recently made an application for funding through the Greater Minnesota Housing Fund.
- The Roseau River Bike Trail-Phase III project is substantially complete, and all the remaining items will be completed next spring.

The City Council discussed options to repair the Liebert HVAC System within the Roseau County Historical Society & Museum and after said discussion Council member Pat Novacek motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to direct City Superintendent David Drown to hire a local contractor to get the Liebert HVAC System within the Roseau County Historical Society & Museum repaired and City Superintendent David Drown would oversee the repairs to make sure the system is working properly as recommended by City Council.

Negotiators Council member Linda Vatnsdal and Council member Curt Ireland asked for input from the Council. After discussion, Council consensus was that some of the items that employees have requested are city policy items that should be brought before the Operations Committee. After the final meeting with Negotiation Committees, if there are any items that should be forwarded to the Operations Committee, that will be done. Council consensus was that the contract would be negotiated for one year to coincide with the term of the group health insurance plan.

Council consensus was to discuss the City of Roseau 2014 Preliminary Budget at the December 2nd, 2013 Regular City Council meeting and if needed to set a Special City Council meeting at a later date in December to finalize the City of Roseau 2014 Budget.

Chief of Police Ward Anderson reported that he will be advertising to hire a part time police officer.

Council member Don Ross motioned, Council member Linda Vatnsdal seconded, and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

City Clerk

Mayor

