

**SPECIAL ROSEAU CITY COUNCIL MEETING
WEDNESDAY – March 27, 2019 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Brady Johnson, Amy Bassingthwaite, and Pat Novacek. Others present were City Attorney Michelle Moren, Community Development Coordinator Todd Peterson, Jack Swanson WILD102 Radio, Tracy Bergstrom RRWD, and Brad Bassingthwaite.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

Pursuant to due call and notice a special meeting of the Roseau City Council was held on the above date, time and place. The purpose of the meeting was to:

- Consider Roseau River Watershed District grant application and Resolution #20-19 for part of the Roseau River Trail Project.
- Clarify cost share for Grant agreement 1033659, State Project A680-40

The Roseau River Watershed District Assistant Administrator Tracy Bergstrom presented the City Council with a DNR Outdoor Recreational Grant Application for a trailhead project at the Roseau City Center. The project would entail constructing a river access, dock, kayak launch, fishing deck and other amenities along the City Center riverbank. The total cost of the improvements is estimated at \$65,856 with a local share of \$32,928. The RRWD is seeking City participation in the project at a level of \$16,464 over a period of two years with the RRWD seeking the remainder of the funding. Additionally, the RRWD requested the City to sponsor the application as the project will be located on City property and the RRWD is not an eligible applicant for these funds.

The Council reviewed the information and expressed some concerns about the costs estimates and whether they included adequate survey work of the riverbank at the proposed site. There have been other areas in the city with unstable riverbanks that have cost considerably more money to stabilize than this proposal is estimating. The RRWD stated that they have not done any engineering work on the site to determine soil conditions and slope stability but in their opinion they believe that if there are issues with stability they would be able to find resources to deal with those issues. The City Council was supportive of the project concept but had reservations about submitting an application and then having to turn back any awarded funding if it is later determined that the project is not feasible due to issues with the site.

After considerable discussion Amy Bassingthwaite moved the following resolution for consideration, seconded by Brady Johnson, on the condition that the RRWD have its engineer review existing soil boring analysis held by the City on the site and provide feedback on the likelihood of needing additional stability work prior to May 15, 2019 so that the application can be withdrawn for more review prior to project awards:

Resolution 20-19

BE IT RESOLVED that the City of Roseau act as legal sponsor for the project contained in the Outdoor Recreation grant application to be submitted on 27/03/2019 and that, Community Development Coordinator, is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of Roseau

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Outdoor Recreation Grant Program Manual and certifies it will report any actual, potential, perceived or organizational conflicts of interest upon discovery to the state related to the application or a grant award.

BE IT FURTHER RESOLVED that the City of Roseau has the legal authority to apply for financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Roseau has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of Roseau has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, The City of Roseau may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of Roseau certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that THE COMMUNITY DEVELOPMENT COORDINATOR is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council, of the City of Roseau on 27/03/2019

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title) (Date)

(Title) (Date)

Those voting in favor of the motion: Pelowski, Johnson, Bassingthwaite, and Novacek

Those voting against the motion: None

Abstaining: None

Absent: Evans

The motion passed.

CDC Todd Peterson presented information on State Aeronautics Grant Agreement A6801-40 #1033659. At its March 4, 2019 meeting the City Council passed Resolution 19-19 accepting Grant Agreement A6801-40 #1033659 with the understanding that the cost share on the grant would be 75% State and 25% local. At the time the resolution was passed the City had not yet received the grant agreement. Upon receiving the grant the City was notified that the cost share amounts for the grant would be different than what was understood at the time the

resolution was adopted. The new cost share amounts would be 70% State and 30% local. The City Council was asked to reaffirm their approval of Resolution 19-19 with the new cost share arrangement. After discussion Pat Novacek motioned, seconded by Amy Bassingthwaite to reaffirm Resolution 19-19 accepting Grant Agreement A6801-40 #1033659 with a cost share of 70/30. The motion passed by unanimous vote.

Council member Brady Johnson motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to adjourn the meeting.

ATTEST:

Community Development Coordinator

Mayor