

**SPECIAL ROSEAU CITY COUNCIL MEETING
MONDAY – MAY 18, 2015 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross and Amy Bassingthwaite. Others present were Community Development Coordinator Todd Peterson, Attorney Patrick Moren, Attorney Michelle Moren, George Bjerk, Scott Jacobson and Adam Erdmann.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

Pursuant to due call and notice a special meeting of the Roseau City Council was held on the above date, time and place. The purpose of the meeting was to:

- Interview Council Applicants
- Following the interviews the council may immediately appoint one of the applicants to fill the vacant council position, which appointment will be effective upon administration of the oath of office. The appointment is effective until the next City election in 2016, at which time a special election shall be held to fill this council position.

The City Council proceeded to interview three separate Council applicants one at a time in the following order:

- George Bjerk
- Adam Erdmann
- Scott Jacobson

Each Council member asked one of the following questions to each of the Council applicants

- 1) Discuss your interest in serving on the City Council. Discuss your prior experience working with civic, community or governmental organizations.
- 2) What do you perceive as the three most important concerns facing Roseau?
- 3) All cities face fiscal constraints, how would you address balancing the budget and consider various alternatives and tradeoffs?
- 4) Councilmembers exercise authority as a body and not as individuals, how do you see yourself being able to work constructively with your fellow councilmembers for the betterment of the community, examples?

A fifth proposed question asking if the applicants intended to run for City Council in 2016 was deleted from the list of questions prior to the first interview by consensus of the Council.

City Attorney Michelle Moren asked each Council applicant if they were veterans. None of the applicants claimed veteran's preference when asked.

After the conclusion of the final interview, Council member Pat Novacek made a motion to continue the meeting until Thursday, May 21, 2015 at 5:00 pm in the same location for the purpose of completing the final interview with Council applicant Jane Evans, the motion was seconded by Council member Amy Bassingthwaite and carried by unanimous vote.

**CONTINUATION OF SPECIAL ROSEAU CITY COUNCIL MEETING
THURSDAY – MAY 21, 2015 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

A continuation of the May 18, 2015 Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross and Amy Bassingthwaite. Others present were Community Development Coordinator Todd Peterson, Attorney Michelle Moren, and Jane Evans.

Mayor Pelowski called the meeting to order

Councilmember Pat Novacek motioned, seconded by Councilmember Don Ross to open the continued Special Council meeting from Monday, May 18, 2015. The motion passed by unanimous vote.

The City Council proceeded to interview the final remaining Council applicant:

- Jane Evans

Each Council member asked one of the following questions to the final remaining Council applicant

- 1) Discuss your interest in serving on the City Council. Discuss your prior experience working with civic, community or governmental organizations.
- 2) What do you perceive as the three most important concerns facing Roseau?
- 3) All cities face fiscal constraints, how would you address balancing the budget and consider various alternatives and tradeoffs?
- 4) Councilmembers exercise authority as a body and not as individuals, how do you see yourself being able to work constructively with your fellow councilmembers for the betterment of the community, examples?

Upon completion of the final Council applicant interview, each City Council member individually ranked each applicant from 1 (highest ranking) to 4 (lowest ranking) on a secret ballot. Community Development Coordinator collected all of the secret ballots to tally the Council applicant with the highest overall ranking. After reviewing the ballots, CDC Todd Peterson declared that Jane Evans had received the highest aggregate ranking on the ballots. After discussion, Pat Novacek made a motion, seconded by Amy Basingthwaite to appoint Jane Evans to fill the vacant council position, effective upon administration of the oath of office and until the next City election in 2016 at which time a special election shall be held to fill this council position. The motion passed by unanimous vote.

Council member Pat Novacek motioned, Council member Don Ross seconded and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

Community Development Coordinator

Mayor