

REGULAR ROSEAU CITY COUNCIL MEETING

MONDAY – June 5, 2023, at 5:00 P.M.

In person meeting

121 Center Street East Suite 201

Roseau, MN 56751

The Regular monthly meeting of the Roseau City Council was held on the above date, time, and place. Members present were, Mayor Dan Fabian, Council members: Pat Novacek, Amy Bassingthwaite, Brady Johnson, and Mary Hayes. Absent: None. Others present were Community Development Coordinator Todd Peterson, Fire Chief Leon Huot, Police Chief Marc Hodge, Liquor Store Manager Niki Johnson, City Attorney Michelle Moren, Clerk-Treasurer Beth Carlson, Roseau County Commissioner Jack Swanson, City residents Val Wensloff and Tracy Wensloff, Gazebo Night Committee member Christine Sibilleau and Power Sports representatives Keith Severson, Levi Marland and Rick Bjorkquist of the Roseau Fire Department. Also present via ZOOM, Dorian Grilley and Francis Tougas representing the Bicycle Alliance of Minnesota and Statewide Health Improvement Program.

Mayor Dan Fabian called the meeting to order, and the Pledge of Allegiance was said.

Councilmember Pat Novacek recommended changes to the May 1, 2023, regular meeting minutes. After council discussion Councilmember Pat Novacek withdrew the motion.

Council member Mary Hayes motioned, Council member Amy Bassingthwaite seconded, and it was carried by majority vote to approve the May 1, 2023, regular meeting minutes with the removal of “would like to” on page 8 as it was duplicated.

Councilmember Pat Novacek opposed approving the meeting minutes.

Council member Brady Johnson motioned, Council member Mary Hayes seconded, and it was carried by unanimous vote to approve the following Consent Agenda as written.

1. Presentation of Accounts Payable claims May 1, 2023, through May 31, 2023, Batch AP05312023
CK# 74218-74239=\$56,024.82
2. Presentation of daily checks May 1, 2023, through May 31, 2023
CK# 74091-74217=\$305,851.64
E# 3387-3432=\$382,368.01
PR 5/15/23=\$41,780.73
HRA = \$3,644.73
PR 5/30/23=\$46,122.97
Void Checks #72696, 73147, 74154, 74207
3. Presentation of Receipt entries April 1, 2023, through April 30, 2023.
4. Presentation of Journal entries JE033123.
5. Audit Committee review of March 2023 General Ledger checks written compared with images on the bank statement.
6. Notices and Communications –
Upcoming scheduled meetings:
 - a. July 3, 2023, Regular council meeting at 5:00 p.m.

Councilmember Amy Bassingthwaite motioned, Councilmember Brady Johnson seconded, and it was carried by unanimous vote to approve moving the July 3, 2023, regular city council meeting to July 10, 2023, due to the July 4th holiday.

7. Approve the use of alcohol in the Community Center- none.
8. Investment–Roseau EDA Hi Fi as of 05/30/2023 is \$86,688.39.
9. Cash in bank-Regular checking as of 05/30/2023 is \$2,433,311.81.
10. Investment-Regular Hi Fi as of 05/30/2023 is \$1,568,464.40.
11. Investment Certificate of Deposit as of 05/30/2023 is \$834,914.89
12. Investment Certificate of Deposit as of 05/30/2023 is \$838,836.86.
13. Investment Certificate of Deposit as of 05/30/2023 is \$825,849.50.
14. Investment Certificate of Deposit as of 05/30/2023 is \$820,920.89.
15. Investment-Roseau EDA Money Market as of 05/30/2023 is \$203,134.54.
16. Cash in bank-Roseau EDA as of 05/30/2023 is \$25.29.
17. Approve Hangar #3 Lease Agreement with Andy Stoskopf contingent upon all paperwork being submitted to the Clerk’s office.
18. Northwest Regional Development – Notice of Public Hearing on NWRDC CY’ 2024 Budget.

19. **RESOLUTION NO. 30-23**
RESOLUTION ACCEPTING DONATION

WHEREAS, the following have presented to the City of Roseau, donations, and have designated that these donations be deposited in the City of Roseau Gazebo Concert Series Fund.

- R & Q Trucking \$200.00 (2023 Sponsor)
- Border Bank \$750.00 (2023 3-year Sponsor)
- LifeCare Med Center \$750.00 (2023 3-year Sponsor)
- Kaleb E. Lindquist Post No. 24 \$100.00 (2023 Sponsor)
- Citizens State Bank \$750.00 (2023 3-year Sponsor)
- Karl Manufacturing \$300.00 (2023 Sponsor)
- Stoskopf Redi-Mix Roseau \$300.00 (2023 Sponsor)

WHEREAS, the City Council is appreciative of the donations and commends them for their civic efforts,

NOW, THEREFORE BE IT RESOLVED, BY THE City Council of the City of Roseau, Minnesota;

1. That the donations are accepted and acknowledged with gratitude, and
2. That the donations will be allocated to the City of Roseau Gazebo Concert Series Fund.

Adopted by the City Council of the City of Roseau, Minnesota this 5th day of June 2023.

By: _____
Mayor

Attest: _____
Clerk/Treasurer

20. **RESOLUTION NO. 31-23**
RESOLUTION ACCEPTING GRANT

WHEREAS, the Minnesota Historical Society has presented to the City of Roseau, a \$8,798.00 Legacy Grant for work to write a National Register of Historic Places nomination for the Roseau Memorial Arena and have designated that this grant be deposited in the City of Roseau for that work.

WHEREAS, the City Council is appreciative of the grant and commends them for their civic efforts,

NOW, THEREFORE BE IT RESOLVED, BY THE City Council of the City of Roseau, Minnesota;

1. That the grant is accepted and acknowledged with gratitude, and
2. That the grant will be allocated for work to write a National Register of Historic Places nomination for the Roseau Memorial Arena and have designated that this grant be deposited in the City of Roseau for that work.

Adopted by the City Council of the City of Roseau, Minnesota this 5th day of June 2023.

By: _____
Mayor

Attest: _____
Clerk/Treasurer

21. Wellness Center Study – U of M Local Option Sales Tax Analysis
22. SHIP Bike Trail Grant – Purchase Bike Trail Water Fountains/Bike Repairs Stations/Benches/Trail Signage (\$13,790.00)
23. May 2023 City Revenues & Expenditures

Delegations/Petitions/Complaints

- Mr. Dorian Grilley, Executive Director of The Bicycle Alliance of Minnesota provided a Roseau Bicycle Friendly Community Assessment Summary as well as a full assessment report via zoom meeting. Mr. Grilley stated that much of the work for this assessment was done in 2020 but with COVID, staffing changes, among other reasons, the report was not completed until May of 2023.

Mr. Grilley stated that the goal of this assessment is to guide efforts to make bicycling an easy, safe, and fun choice for making trips around Roseau. The City of Roseau has already implemented some best practices for becoming a Bicycle Friendly Community including paved trails, a mountain bike park with events, engagement by the city, schools (The Walk! Bike! Fun! Elementary school safety curriculum is being offered), a centrally located school accessed by sidewalks and low volume streets with a signalized crosswalk, bike/pedestrian bridges, bike parking at many locations including major businesses like Polaris and engagement of stakeholders from throughout the community.

Mr. Gilley stated that the challenges to achieve a Bike Friendly Community ranking and infrastructure barriers include: busy county and state highways, a lightly used railroad corridor, and the river; no specific on-street bike infrastructure other than some signed routes and none in the downtown area or other commercial areas; there are no bike programs related to education for adults, encouragement events (except the mountain

bike park), or engagement currently offered; there is not a bike plan or safe routes to school plan.

Mr. Grilley listed some key opportunities (that involve time but does not cost money) to address some of the challenges including: working with others to provide safety education/messaging for drivers and bicyclists; encouragement events like ribbon cuttings, rides, (Ride with the Mayor), business partnerships, bike rodeos, and family rides that celebrate the current bicycle infrastructure; encourage some businesses to apply for a Bicycle Friendly Business ranking; more signs and sharrows markings on bike routes including on downtown streets and on streets that make connections between trails; working with Roseau Civic and Commerce and businesses to promote bicycling and bicycle events like bike-to work day, a race at the mountain bike park, and a community ride; create a bike advisory committee and have them develop a short bike and safe routes to school plans.

Mr. Grilley informed council that the State Legislature approved a lot of funding for the Safe Routes to School biking and walking program. This State money is 100 percent grants. Mr. Grilley recommended the City of Roseau monitor and apply for MnDOT grant programs including planning assistance. Implement some easy/low/no cost recommendations in the assessment. In many cases, infrastructure improvements that make key connections may only need to be made with paint and signs and reinforced with education, encouragement, enforcement, and community engagement, saving the significant cost of major infrastructure upgrades. This may take the summer of 2023 and 2024 but would make it possible to apply to the League of American Bicyclists for a Bicycle Friendly Community ranking in August 2024 or in 2025.

Councilmember Mary Hayes asked if the bike path in the downtown area would be on sidewalks. Mr. Grilley stated it would be designated by paint on the street and a chevron which tells the vehicle driver to expect a bike on the road.

Police Chief Hodge stated that the bicyclists are treated the same as vehicles on the city streets and does not currently have concerns with a marked bike path on the street.

- Christine Sibilleau and Keith Severson of the Roseau Gazebo Night Committee informed council that the Roseau Gazebo Night Committee is interested in having a second “late” band play, either as a one-time event on June 29 or once a month if it goes well (June-August.) The band/music would be geared to the younger crowd but would be kept clean. The second “late” group would play from 9pm-10:30pm if council approves. The noise and nuisance ordinance prohibits loud music or other loud activities after 10pm thus needing council authorization. Currently the music that has been played on Gazebo night is mainly country, soft rock, and blue grass. The “late” show would feature harder music, but the volume should remain similar.

Councilmember Pat Novacek stated that movie nights and the County Fair have gone to 10:30 pm and later.

Police Chief Hodge informed council to expect police presence with the younger crowd.

Councilmember Pat Novacek motioned, Councilmember Brady Johnson seconded, and it was carried by unanimous vote to approve a “late” show at the Roseau Gazebo Night from 9pm-10:30pm on June 29th as a trial basis for future “late shows”.

Councilmember Novacek stated that a panel had been made up to help with the electrical issues bands had been having. Mr. Severson thanked Councilmember Novacek but informed him that the Gazebo Night Committee had purchased their own adapter for the bands to use.

- Tracy Wensloff asked council permission to add a beer garden at the state region baseball tournament being held at Gilbertson Field July 28-30. The location of the beer garden would be the southwest corner of ballpark inside the outer fence. The batting tunnel netting would be taken down and the slab used for the beer garden. Tim Bjerk from Gene's Bar & Grill is willing to serve the beer garden. City Attorney Moren stated that council could approve the beer garden contingent on her review of the state statute requirements, of Tim Bjerk's (Gene's Bar and Grill) licensing, and the alcohol to be served.

Councilmember Pat Novacek motioned, Councilmember Mary Hayes seconded, and it was approved by unanimous vote to approve the idea of the beer garden at the state region baseball tournament being held at Gilbertson Field July 28-30 contingent on all the requirements are met. Final approval will be considered at the July 10 City Council meeting.

- Power Sports representatives Levi Marland and Keith Severson gave a brief report of the Mud Mayhem event that was held June 3rd at the Roseau ATV Park. Mr. Severson thanked Superintendent Drown, CDC Peterson and the City council for its support of the event, City Attorney Moren for her help with the Power Sport Club, and Roseau Promotions Director Sinnamon Krings for her support with the signage and waivers. Mr. Severson informed council that: there was 126 people in attendance, 73 vehicles on site, over 200 volunteer hours invested in just 30 days, 8 sponsors to help with the park and event, no close calls, injuries or breakdowns, incredible community feed back and lots of excitement to the park, and that the Power Sports Club now has 25 members.

Mr. Marland provided to council a video and pictures from the event. Mr. Marland and Mr. Severson reviewed the next steps at the ATV Park which will be more clean up, permanent signage and working with CDC Peterson and Superintendent Drown to start work on a motocross track and lots of ditching. Mr. Marland stated that it would not be a full size motocross but a smaller one for kids to enjoy and adults with smaller bikes. Mr. Severson stated that they are open to recommendations in developing the ATV Park and nothing is permanent and can change and evolve.

Councilmember Mary Hayes stated she had enjoyed attending the event.

Councilmember Pat Novacek stated that this may be a great opportunity to get the ATVs off the streets and suggested working with the Sportsman's ATV Club on using the rail trail as well.

Councilmember Novacek informed council that there will be a meeting concerning the League of Minnesota Cities Insurance Trust on risk management and loss control to make sure all requirements are met.

Mr. Marland informed council that a smaller box scraper is still needed, one that can be pulled behind a Ranger The City's equipment has been used but it is too heavy to use in the boggy areas. Councilmember Novacek suggested contacting Polaris for the use of one of their scrapers. Mr. Marland stated that Polaris has stricter guidelines on equipment usage, and it cannot leave Polaris' property. Mr. Marland stated the cost of the box blade would be approximately \$2,200. Councilmember Amy Bassingthwaite asked if the request would be part of the \$5,000 requested earlier and what had been used of the \$5,000 requested. Mr. Marland stated the so far approximately \$1,500 had been used. Councilmember Novacek suggested Mr. Marland and Mr. Severson get with Superintendent Drown to explore units.

- City resident Val Wensloff informed council that she lives on 4th Ave NE, and there has been construction near her home for the last 3 years due to the school's building and expansion projects. It is very dusty with all the construction and gravel on the street. This spring Ms. Wensloff stated that they took two wheelbarrows of debris from the gutter to clear it. Ms. Wensloff was wondering if there was a schedule for the street sweeper and if it could be scheduled to come through that area more frequently. There was discussion on the student parking starting at 6 am in the morning preventing the sweeper from going through during the school season. The sweeper cannot always get all the clay and the streets may need to be scrapped. The sweeper cannot be on a schedule as the job is dependent on the weather and the city crew have multiple responsibilities. There is not just one person designated for the sweeper. Councilmember Novacek stated that he would contact Superintendent Drown to see what could be done. Ms. Wensloff inquired about mosquito spraying and was informed the City had sprayed a couple of times so far. Ms. Wensloff asked about the increasing values of the residential property and how the City of Roseau sets its levy. CDC Peterson informed Ms. Wensloff that the levy is set by the needs of the City not by the tax rate. There was discussion that; the commercial values have gone up as well, there is about a 2-year lag time from collecting data on the home sales to the increase in values, the levy has stayed the about same for the last 12 years, the City rate is steadily dropping, and the new tax base is expanding. Councilmember Pat Novacek stated that he will contact Superintendent Drown and follow up with Ms. Wensloff.

Committee Reports

Planning Commission

CDC Todd Peterson informed council that the Planning Commission met May 22, 2023, at 12:00 pm. The following items were discussed.

- Members of the Planning Commission met to tour the city from 10:00 am to 12:00 pm.
- Planning Commission Clean Up List Properties. CDC Peterson provided a review of the 2023 Tour of the City. It was noted that around 40 new violations were identified on the 2023 Tour. CDC Peterson will prepare clean-up notices for those new properties and plans to have the letters mailed out by the end of the week. Officer Vonasek from the Police Department will continue to work on the outstanding violations from 2022 and any

of the 2023 violations that do not comply will be turned over to Officer Vonasek for enforcement.

- CDC Peterson informed council that many properties that are in violation are rentals. The Planning Commission tour only sees the outside of the rental buildings and if the outside is in violation the inside may be as well and the renters should not have to live in substandard conditions. The Planning Commission asked if the City Council would consider instituting inspections and licensing for rental units in the City of Roseau. This was brought up a few years ago and there were concerns among landlords as they did not want to see this happen. The Planning Commission feels that without some sort of enforcement action those in violation will not make the necessary changes. It is not the intent of the Planning Commission to use this as a revenue tool. If there are no complaints maybe the inspections and licensing could be every 5 years. If there are lots of complaints, then inspections and licensing could be done every year. The City could hire the building official to do the inspections, or someone internally may be less expensive. CDC Peterson believes Bemidji, Thief River Falls, and East Grand Forks have inspections and licensing for rental units and if City Council is open to this idea, the Planning Commission would see what those cities have for ordinances. It was council consensus approve the Planning Commission gathering information on ordinances for instituting inspections and licensing rental units in the City of Roseau.
- Discussion on the Mobile Home Development using cooperative model was moved to later in the meeting under Community Development Coordinator.

Roseau County Commissioner

Roseau County Commissioner Jack Swanson informed council that the Guardian Flight helicopter has relocated to Grand Rapids. The EMS helicopter came to Roseau County 7 years ago. The cost to the County was \$60,000 per year and is currently \$65,000 per year. The reason for the move is insufficient usage and the harsh winter limiting the helicopters use. Inclement weather EMS flights are primarily by fixed-wing flights. Fixed-wing flights will still be offered but the aircraft will not be based in Roseau.

Commissioner Swanson stated that there is a meeting with Lifecare to see what their intentions are concerning this change.

Commissioner Swanson also stated that because the County has been a member of the Guardian Flight EMS program through its annual contribution County residents have been able to obtain lifeflights without a cost. This most likely will go away leaving some residents with large co-pays for future life-flights.

CDC Peterson informed council that Lifecare is currently using helicopters from Sanford and North Memorial when needed.

Councilmember Novacek voiced concern about losing the first hour of advanced care.

Operations Committee

Councilmember Pat Novacek informed council that the Operations Committee met.

Police Chief Hodge had reviewed the police department office manager position and submitted the review to Gmach. Upon review Gmach recommended the police department office manager position stay at the same step but be moved from a grade 6 to a grade 7.

Councilmember Pat Novacek motioned, Councilmember Amy Bassingthwaite seconded, and it was carried by unanimous vote that the police department office manager position stay at the same step but be moved from a grade 6 to a grade 7.

Councilmember Novacek informed council that Superintendent Drown has indicated that the amount of work is increasing for the City Crew and would like to advertise for an additional grade 5 position. This additional grade 5 position is not currently in the budget. Superintendent Drown would also like to fill the Park and Rec position from within and the requested additional grade 5 position assist with Park and Rec duties as well as assisting other utility departments when needed.

Councilmember Pat Novacek motioned, Councilmember Mary Hayes seconded, and it was carried by unanimous vote to approve advertising for an additional unbudgeted grade 5 position to assist the Park and Rec department, and the City Utilities departments.

Councilmember Novacek would like the city to continue reviewing the job descriptions of its employees.

Oakcrest Golf Course

Councilmembers Bassingthwaite and Johnson informed council that the golf course wintered well and is busy.

Airport Committee

CDC Peterson informed council that the airport committee did not meet, but presented to council Resolution 32-23 Authorization to execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract and the Grant Contract.

Councilmember Amy Bassingthwaite motioned, Councilmember Pat Novacek seconded, and it was carried by unanimous vote to approve Resolution 32-23 authorizing to execute MnDOT Airport Maintenance and Operation Grant Contract.

EDA

CDC Peterson informed council that the EDA met May 31, 2023, at 12pm. The minutes from the meeting were not completed yet, but there were no items needing council action.

City Attorney Moren informed council that the paperwork to purchase land from Kyle Geroy is ready.

CDC Peterson informed council that the City of Roseau has received a \$100,000 disbursement from the Eleven01 Apartment project to purchase the lot from Kyle Geroy.

Department Reports

Liquor Store

Liquor Store Manager Niki Johnson informed council of the following items:

- The shelving and flooring in the liquor store needs to be replaced and they should be replaced at the same time. It is not in the 2023 budget. Councilmember Bassingthwaite requested quotes and more information.

- New cameras are needed on the outside of the Liquor Store. Police Chief Hodge stated that existing outdoor cameras need to be fixed as the current outdoor cameras are pixilated and new cameras are needed the Splash Park and Gilbertson Field. Marco may be able to remote into the current outdoor cameras to improve the image. It was consensus to see what can be fixed currently.
- Manager Johnson is looking to hire another part time employee to replace one that is leaving.
- The MMBA conference was a good learning experience.
- Manager Johnson asked about the ice policy. Signs have been put up reminding customers to pay for their ice.
- Manager Johnson asked about selling CBD products and will be working with City Attorney Moren and Police Chief Hodge to see what is legal. CDC Peterson informed council that the LMC is hoping to have the laws summaries completed by the end of June.
- Manager Johnson reviewed the monthly sales report and analysis and has reviewed each product to make sure they are priced appropriately.

Fire Department

Fire Chief Leon Huot informed council on the following:

- The Regional Fire Department meeting hosted by the Roseau fire Department went very well. There were over 120 attending.
- Roseau Fire Fighters have been working on getting their Fire Fighter 1 and Fire Fighter 2 certifications.
- The Roseau Fire Department completed the 50/50 grant application. The line item for radios will show it over budget for 2023 but the \$5,000 grant reimbursement will offset that.
- Fire calls have been around 30 so far this year. The Fire Department averages about 65 calls per year.

Fire Chief Huot introduced Rick Bjorkquist from the Fire Department and they presented to council information on a new tender/tanker truck for the Roseau Fire Department. There were 3 quotes with Midwest Fire coming in the lowest at \$435K. A cost comparison, items removed due to costs, specs and features, and the down payment terms assuming Midwest Fire was approved were discussed. The Fire Department will also keep the current tender/tanker for water backup. Fire Chief Huot will have more information for the July council meeting.

Police Department

Police Chief Marc Hodge informed council on the following items:

- It was a busy month for the Police Department. Chief Hodge clarified that there had been a gun incident, but it was not an armed robbery as had been rumored. The wellness program for the police department is set up and the Roseau Police Department is hoping to start their checkups when Lake of the Wood County has theirs.
- The Police Department is still shorthanded on part time officers. Police Officer Vonasek is putting in a lot of hours and the Police Department is trying not to burn him out.

Superintendent

City Superintendent David Drown was absent.

Council discussed two separate sections of fencing that Enbridge Energy is selling for a nominal fee. There is a section for the school softball field and a section for the proposed dog park. The City will need to pick up the fencing. The City will still need to purchase the gates and other specific fencing items needed for the dog park location.

Councilmember Brady Johnson motioned, Councilmember Pat Novacek seconded, and it was approved by unanimous vote to authorize acceptance of fencing from Enbridge Energy for the proposed Dog Park project.

City Attorney

City Attorney Moren had no new business as it was all discussed earlier in the meeting.

Community Development Coordinator

CDC Peterson presented the following.

- Intercept Industries has purchased two lots in the Industrial Park and has asked for an Economic Development TIF to construct a new logistics facility. CDC Peterson stated the TIF may be used for things such as soil corrections, set up utilities, etc. CDC Peterson asked for council approval to authorize the use of a 9-year Economic Development TIF – Intercept Industries Logistics Facility (Industrial Park). The public hearing may be set at the July meeting to be held at the August meeting.

Councilmember Pat Novacek motioned, Councilmember Amy Bassingthwaite seconded, and it was carried by unanimous vote to authorize the use of a 9-year Economic Development TIF – Intercept Industries Logistics Facility (Industrial Park) and set a public hearing for August.

- The EDA is proposing to build a 45-unit apartment next to the Eleven01 Apartments. The new apartment building would be nearly identical to the Eleven01 Apartments, but with a full 3rd floor across the garage. The EDA is asking that council authorize the use of a 9-year Economic Development TIF (Workforce Housing) & 15 Year Tax Abatement. Mikaela Huot, BakerTilly is reviewing the city's tax capacity as there is a cap of \$200,000 or 10% of the total levy. The public hearing may be set at the July meeting to be held at the August meeting.

Councilmember Pat Novacek motioned, Councilmember Amy Bassingthwaite seconded, and it was carried by unanimous vote to authorize the use of a 9-year Economic Development TIF (Workforce Housing) & 15 Year Tax Abatement – EDA Apartment Project and set a public hearing for August

- CDC Peterson presented additional information regarding a preliminary plat for the development of approximately 40 acres of land in NE Roseau (by the water tower) being proposed by Tri Crown LLC. The project would involve the development of a new cooperative manufactured home park. Representatives from Northcountry Foundation work to convert mobile home courts into cooperative models where court residents purchase the court from a private owner and hold the land in trust and each resident owns

their unit and an association is created to manage the development. This would be more of an HOA. The landowner, Lindsay Case (Tri-Crown LLC), is very interested in this development proposal as Mr. Case had plans to develop the commercial side of his property but did not have plans to develop the residential side. The Northcountry Foundation would hire a designer for the residential side. The project title for this proposed development is “New Leaf Cooperative”.

CDC Peterson provided to council a sample Letter of Support for the Northcountry Foundation Funding Application for Manufactured Home Development in Roseau.

Councilmember Brady Johnson motioned, Councilmember Amy Bassingthwaite seconded, and it was approved by unanimous vote to authorize a Letter of Support for the Northcountry Foundation Funding Application for Manufactured Home Development in Roseau.

- CDC Peterson provided to council a Pipeline Longitudinal License Agreement between Minnesota Northern Railroad and the City of Roseau and asked for council to authorize the signing of the Railroad Permit for Roseau Storm Water Pipe. This agreement permits the City of Roseau to maintain the existing storm sewer pipe on property owned or controlled by the railroad.

Councilmember Amy Bassingthwaite motioned, Councilmember Mary Hayes seconded, and it was approved by unanimous vote to authorize the signing of the Pipeline Longitudinal License Agreement. (Railroad Permit for Roseau Storm Water Pipe).

Councilmember Novacek had concerns about the proposed storm sewer line as it may require tearing up the existing walking path. CDC Peterson thinks the pipes may run north of the path but could potentially disrupt some of the path.

- CDC Peterson presented to council a land subdivision form submitted to the City of Roseau by Titan Machinery, Inc. Titan Machinery would like to build a new building separate from the building it shares with ACE Hardware and would like to begin as soon as possible. CDC Peterson stated the current building is not compliant as its shop spans two parcels which is not permitted. Titan Machinery had indicated that they would detach the shop from ACE Hardware and move it over to the new building.

City Attorney Moren informed council that council could approve the land subdivision form on the conditions of either obtaining a variance or with the buyer and seller entering into an encroachment agreement with an escrow account for the temporary encroachment of the shop building. CDC Peterson and City Attorney will work with Titan Machinery and will call a special meeting if needed.

Councilmember Amy Bassingthwaite motioned, Councilmember Pat Novacek seconded, and it was carried by unanimous vote to approve land subdivision form contingent upon City Attorney Moren and CDC Peterson’s work with Titan Machinery and the city receiving, reviewing, and approving an encroachment agreement and escrow regarding the shop building and subdivision.

Mayor Council

Juneteenth will be a state holiday in 2023 (Monday, June 19, 2023). Originally this law was to go into effect on August 1, 2023, but the Governor amended the effective date of the new law. Council acknowledged the state holiday of Juneteenth (June 19, 2023), for the City of Roseau employees.

Councilmember Novacek suggested the employees “floating holiday” be replaced with Juneteenth, but several employees have already used theirs. Council member Novacek then suggested replacing the day after Thanksgiving with Juneteenth. Council member Pat Novacek motioned, Council member Mary Hayes seconded, and it was carried by unanimous vote to approve replacing the day after Thanksgiving with Juneteenth.

Councilmember Mary Hayes inquired about how to pay for registration for the CGMC conference in Thief River Falls. CDC Peterson stated that by using the pay later option the City will pay directly without having to reimburse council members.

Unfinished Business-

Council member Pat Novacek informed council that there will a risk management and loss control meeting at 10 am on June 15th.

Mayor Fabian thanked Amber from North Country Insurance in working to get all their questions answered.

There being no further business Councilmember Brady Johnson motioned to adjourn the City Council regular meeting, Seconded by Councilmember Amy Bassingthwaite and it was carried by unanimous vote.

ATTEST:

Elizabeth Carlson Clerk-Treasurer

Mayor Dan Fabian