

**REGULAR ROSEAU CITY COUNCIL MEETING
MONDAY – July 6th, 2015 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were, Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans. Absent: none. Others present were Community Development Coordinator Todd Peterson, City Superintendent David Drown, City Attorney Pat Moren, Assistant City Attorney Michelle Moren, Clerk-Treasurer Beth Hellquist, Roseau County Commissioner Jack Swanson - WILD102 Radio, Promotions Director Lyle Grindy, Mark Wilson – Oak Crest Senior Housing, Carson Ouellette – Field Representative from Senator Al Franken’s Office.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to approve the June 1st, 2015 Regular meeting minutes as amended. (Page 5, Roseau County Commissioner, “Jack Swanson will be in St. Paul as part of a “County” task force to discuss the formula for distribution of County Aid.”) (Page 9, Mayor Council, strike “EDA” from list of committees Council member Jane Evans agreed to fill.)

Council member Don Ross motioned, Council member Jane Evans seconded and it was carried by unanimous vote to approve the following Consent Agenda:

1. Presentation of Accounts Payable claims June 1st, 2015 through June 30th, 2015 batch AP063015.
2. Presentation of daily checks June 1, 2015 through June 30, 2015.
3. Presentation of Receipt entries May 1, 2015 through May 31, 2015.
4. Presentation of Journal entries JV043015.
5. Audit Committee review of April, 2015 General Ledger checks written compared with images on the bank statement.
6. Notices and Communications –
Upcoming scheduled meetings:
 - a. August 3, 2015 Regular council meeting at 5:00 p.m.
 - b. August 3, 2015 A Public Hearing for Annexation at 5:30 p.m.
 - c. August 18, 2015 East Diversion Project Ribbon cutting at 10 a.m. at the city park.
7. Approve the use of alcohol in the Community Center-none
8. Investment–Roseau EDA Hi Fi as of 06/29/2015 is \$42,239.23.
9. Cash in bank-DNR Escrow as of 06/29/2015 is \$2,000.00.
10. Cash in bank-Regular checking as of 06/29/2015 is \$2,576,462.34.
11. Investment-Regular Hi Fi as of 06/29/2015 is \$1,517,885.56.
12. Investment Certificate of Deposit as of 06/29/2015 is \$773,176.20.
13. Investment Certificate of Deposit as of 06/29/2015 is \$775,120.82.
14. Investment Certificate of Deposit as of 06/29/2015 is \$779,867.59.
15. Investment Certificate of Deposit as of 06/29/2015 is \$784,572.82.
16. Cash in bank-Airport Fuel Sales Credit Card as of 06/29/2015 is \$17,074.34.
17. Investment-Roseau EDA Money Market as of 06/29/2015 is \$218,275.50.
18. Cash in bank-Pine to Prairie Birding Trail as of 06/29/2015 is \$12,190.80.
19. Cash in bank-Roseau EDA as of 06/29/2015 is \$3,485.21
20. League of MN Cities-Liability Coverage-Waiver Form

21. NWRDC CY'2016 Budget
22. LG220 Application for Exempt Permit-Lost River Riders Saddle Club
23. MN Department of Commerce- Schedule of public hearings on MN Power.
24. June 2015 Liquor Store Revenue & Expenditures
25. June 2015 City Revenue & Expenditures

Committee Reports

Roseau Promotions –

Lyle Grindy of the Civic and Commerce informed Council on the following items:

1. Farmers Market started up on Saturdays now throughout the summer and fall. Some vendors sold out.
2. The 2nd “Junk Sale” or “Another Man’s Treasure” was held at the Fair Grounds. Lots of traffic. Another sale is planned for September.
3. The 1st “Annual Roseau Art Festival” was held at the City Center. This is the same group that had the “Arts in the Park” at the Pioneer Village Farm. They were happy with the turnout and will be in the City Center next year.
4. There has been some interest in reviving the “Spring and Summer Show” for 2016.
5. The Convention and Visitors Bureau has entered into an agreement with Sand Pieper Design to publish a new Roseau City Directory.

Lyle Grindy presented a request from the City Center Committee for a 10ft x 10ft projection screen to be used in the City Center. Total price for the projection screen, with stand, is \$1,011, shipping included. After discussion, Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to approve the purchase of the 10ft x 10ft projection screen costing \$1,011.00

5:15 PUBLIC HEARING – TIF #5

CDC Todd Peterson presented council with an Amendment to the Tax Increment Financing Plan for Tax Increment Financing (Housing) District No. 5 (Tamarac Place Apartment Project). The City Council previously approved the TIF plan and established TIF (Housing) #5 for the Tamarac Place project on May 5, 2014. Since then, the scope of the project has changed slightly and as a result the information in the original TIF Plan requires modification. The amendment will make adjustments to reflect the altered size of the project and corresponding estimated sources of revenue and public costs. The City of Roseau is only obligated to pay the developer 90% of the taxes collected, the same as what was previously approved.

Council member Pat Novacek motioned, Council member Don Ross seconded and it was carried by unanimous vote to open the Public Hearing.

There were no written or oral comments.

Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to close the Public Hearing.

The following members of council were present: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans.

The following were absent: none

Council member Pat Novacek introduced the following resolution and moved its adoption:

RESOLUTION # 28-15 MODIFYING TAX INCREMENT FINANCING (HOUSING) DISTRICT NO. 5 WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 1 AND APPROVING THE MODIFIED TAX INCREMENT FINANCING PLAN THEREFOR

WHEREAS:

The City of Roseau, Minnesota (the "City") established Tax Increment Financing (Housing) District No. 5 ("TIF District No. 5") on May 5, 2014 and approved and accepted the Tax Increment Financing Plan therefor under the provisions of Minnesota Statutes, Sections 469.174 to 469.1794 (the "Act"); and

The City of Roseau, Minnesota (the "City") is proposing the modification of Tax Increment Financing (Housing) District No. 5 ("TIF District No. 5") and proposing to approve and accept the Modified Tax Increment Financing Plan therefor under the provisions of Minnesota Statutes, Sections 469.174 to 469.1794 (the "Act"); and

The City Council has investigated the facts and has caused to be prepared a proposed tax increment financing plan modification for TIF District No. 5, located within Municipal Development District No. 1 (the "TIF Plan"); and

The City has performed all actions required by law to be performed prior to the modification of TIF District No. 5, and the adoption of a Modified TIF Plan, including, but not limited to, notification of Roseau County and Independent School District No. 682 having taxing jurisdiction over the property to be included in TIF District No. 5 and the holding of a public hearing upon published and mailed notice as required by law; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseau as follows:

TIF District No. 5. TIF District No. 5 is established within Municipal Development District No. 1 as a housing tax increment financing district, the boundaries of which are fixed and determined as described in the Modified TIF Plan.

TIF Plan. The Modified TIF Plan is adopted as the modified tax increment financing plan for TIF District No. 5, and the City Council makes the following findings:

TIF District No. 5 is a housing district as defined in Minnesota Statutes, Section 469.174, Subd. 11, the specific basis for such determination being that the construction of a 40-unit apartment complex will provide safe, decent, sanitary housing for persons or families of low and moderate income in the City, and will help prevent the emergence of blight and result in the preservation and enhancement of the tax base of the State.

The proposed development in the opinion of the City Council would not occur solely through private investment within the reasonably foreseeable future. The reasons supporting this finding are that:

Private investment will not finance these development activities because of prohibitive costs relative to rental revenues for low and moderate income multifamily housing units. It is necessary to finance these development activities through the use of tax increment financing so that development of affordable multifamily

housing and other development by private enterprise will occur within Municipal Development District No. 1.

The Modified TIF Plan for TIF District No. 5 conforms to the general plan for development or redevelopment of the City of Roseau as a whole. The reasons for supporting this finding are that:

TIF District No. 5 is properly zoned; and

The Planning Commission of the City has determined that the Modified TIF Plan conforms to the general plan for the development and redevelopment of the City as a whole ; and

The Modified TIF Plan will generally complement and serve to implement policies adopted by the City.

The Modified TIF Plan will afford maximum opportunity, consistent with the sound needs of the City of Roseau as a whole, for the development or redevelopment of Municipal Development District No. 1 by private enterprise. The reasons supporting this finding are that:

The development activities are necessary so that development and redevelopment by private enterprise can occur within Municipal Development District No. 1.

Public Purpose. The adoption of the Modified TIF Plan for TIF District No. 5 conforms in all respects to the requirements of the Act and will help fulfill a need to develop an area of the State which is already built up to provide employment opportunities and provide safe, decent, sanitary housing for all residents of the City, to improve the tax base and to improve the general economy of the State and thereby serves a public purpose.

Certification. The Auditor of Roseau County has been requested upon establishment of the TIF District to certify the original net tax capacity of TIF District No. 5 as described in the TIF Plan, and to certify in each year thereafter the amount by which the original net tax capacity has increased or decreased in accordance with the Act; and the City Clerk is authorized and directed to forthwith transmit this request to the County Auditor in such form and content as the Auditor may specify, together with a list of all properties within TIF District No. 5 for which building permits have been issued during the 18 months immediately preceding the adoption of this Resolution.

Filing. The City Clerk is further authorized and directed to file a copy of the Modified TIF Plan for TIF District No. 5 with the Commissioner of Revenue, the Office of the State Auditor and Roseau County.

The motion for the adoption of the foregoing resolution was duly seconded by member Amy Bassingthwaite and upon vote being taken thereon, the following voted in favor thereof: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite, and Jane Evans

and the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.

Mayor

Clerk-Treasurer

Delegations-

Mayor Jeff Pelowski introduced Carson Ouellette from Senator Al Franken's office. Carson is the Northwest Minnesota Field representative for Senator Al Franken, replacing retired Val Gravseth. Carson informed council he is available to help on several issues including agriculture and rural issues, economy and jobs, flooding, and Native American Affairs, to name a few.

Committee reports – continued

Planning Commission-

CDC Todd Peterson informed council the Planning Commission met on Monday June 23rd, 2015 at 12:00 noon. The Planning Commission reviewed the Variance application #3-15 for Margaret Olson. The Variance application #3-15 requests construction of a new attached 2-car garage to replace an existing 1-car garage. The new garage will be located in same place as the existing garage.

The Planning Commission recommends the Roseau City Council set a public hearing on July 27, 2015 at 12:30 pm for the Variance Application #3-15 for Margaret Olson for the construction of a new garage having a side setback of 3' in lieu of the 10' required and a rear setback of 26'-2" in lieu of the 35' required. The new garage will match house. Properties on the east side of the property are zoned C-1 and have no required set back from the ally. There are no known issues with neighbors and residents within 350 feet will be notified.

After discussion, Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to set a public hearing on July 27, 2015 at 12:30 pm. for the Variance Application #3-15.

CDC Peterson informed council of the Planning Commissions annual tour of the city. Police Officer Marc Hodge reported he had visited with most of the commercial property owners with clean-up issues. Many have already taken care of the issues, others have scheduled removal dates. Officer Hodge is working on the unlicensed and abandoned vehicles. Some buildings have missing siding and other issues that will have to be addressed. A statute in the city code could not be found that that would allow the police department to ticket someone for building issues. Assistant City Attorney Michelle Moren is looking into this.

Roseau County Commissioner –

Roseau County Commissioner Jack Swanson thanked the City Superintendent and the City Crew for the wood chipping and mosquito spraying service they provide for the city.

Commissioner Swanson informed council that Mayor Pelowski and Commissioner Swanson will be attending an Association of Minnesota Counties task force meeting on Wednesday.

Mayor Pelowski informed council Jack Swanson will become the President of the Association of Minnesota Counties in 2016.

Operation Committee – No new business.

Oak Crest Golf Course –

Council member Don Ross and Mark Wilson informed council of issues with the trail along the golf course. The signage says no motor vehicles, but golf carts also use sections of it.

CDC Peterson stated the DOT requires the signage, as this is designated a non-motorized trail. Golf carts shouldn't be on it, so they need to be careful and courteous as pedestrians and bikers have the right of way.

The golf course committee will look into alternatives for a golf cart path in this area.

Airport Committee –

CDC Todd Peterson informed council the Airport Committee did meet in June. Bruce Stone and Tom Spindler are the committees' new members. Tom Spindler owns an ultralight that is stored at the airport and shared issues from his perspective.

The airport committee discussed the poor physical condition of the T-hangars which provide little to no security; and the rutted condition of the turf runway. City Superintendent David Drown is looking into ways to smooth that runway.

Beautification Committee –

Council member Amy Bassingthwaite informed council the flowers that had been damage were replaced in front of Guest House. City Superintendent David Drown informed council the city's flowers are watered every other day unless weather conditions dictate otherwise.

EDA –

CDC Todd Peterson informed council the EDA met in June. The EDA did approve a \$30,000 loan for a coffee shop business at the Brick House Restaurant building.

Department Reports

Liquor Store-

Liquor Store Manager Linda Roseborough was absent.

Fire Department-

Fire Chief Jeff Ballard was absent.

Police Department –

Police Chief Ward Anderson was absent.

Superintendent-

Superintendent David Drown informed council the state should have the Highway 11 & 89 intersection paved by Friday and all of the ditches will be filled in. The roads will be passable to the fairgrounds during the fair, though they will not be tarred. Highway 310 should be able to accommodate parking on the shoulders during the fair week as usual.

Superintendent David Drown informed council Roseau County is selling its GIS system as they have purchased a new GIS system. The County will sell the older GIS system to the City of Roseau for \$15,000 and will help train the city crew to use it. Currently the City of Roseau is using a consultant to do this work. This system would eventually pay for itself by replacing the consultant.

After discussion, Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded, and it was carried by unanimous vote to approve the purchase of the GIS system from the county for \$15,000.

Arena

Superintendent David Drown informed council the arena roof needs repair. \$90,000 is in the budget. The only bid received was from Roseau Roofing and Remodeling. To shingle the whole roof would be \$71,201. To shingle half would be \$38,600.50. The south side is shot and needs repair right away. The north side may have 15 years before it needs new shingles.

Superintendent Drown proposed shingling just the south half now and in 15 years put tin on the whole roof. The tin roof is very expensive, approximately \$750,000 for tin and insulation, but has a much longer life than shingles.

It was council consensus to replace the shingles on the south half of the arena roof.

Streets

Superintendent David Drown presented council with information on Small Cities Assistance funding allocations for construction and maintenance of roads located within Small Cities such as Roseau. The State allocation for the City of Roseau is \$35,843, and will be distributed in July with the city's other LGA assistance. Superintendent Drown recommended that this street aid money be used for the 2015 Streets Project.

Superintendent David Drown proposed using the excess 2015 Streets Project money towards paving the north, west, and south sides of Gilbertson Field. \$34,000 is in the budget for this work.

The cost is:

North side = \$42,707

West side = \$46,258

South side = \$45,174

Total estimate = \$134,000

The \$69,843 from the 2015 Streets budget, and the \$51,399.50 saved from roofing the arena, equals \$121,242.50. This would almost be a wash. Drainage issues in this area have already been addressed.

After discussion, Council member Pat Novacek motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve the paving of the north, west, and south side of Gilbertson Field as estimated.

CDC Peterson presented council with a Petition for Local Improvement (100 percent of property owners) from Northland Tire and Car Quest for the alley between 3rd Street and 4th Street between these two properties. CDC Todd Peterson informed council; if all parties petition for local improvement then the issue does not need a public hearing.

After discussion, Council member Amy Bassingthwaite motioned, Council member Jane Evans seconded and it was carried by unanimous vote to approve Resolution #25-15.

RESOLUTION #25-15

Resolution Declaring Adequacy of Petition and Ordering Preparation of Report

BE IT RESOLVED BY THE CITY COUNCIL OF ROSEAU, Minnesota:

1. A certain petition requesting the improvement of the alley between 3rd Street NW and 4th Street NW, filed with the council July 6, 2015, is hereby declared to be signed by all owners of property affected thereby. This declaration is made in conformity to Minn. Stat. § 429.035.
2. The petition for proposed Alley Improvement is hereby referred to Community Development Coordinator and that person is instructed to report to the council with all convenient speed

advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 6th day of July, 2015.

Mayor

City Clerk

After discussion, Council member Amy Bassingthwaite motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve Resolution #26-15

RESOLUTION #26-15
Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a certain petition requesting the improvement of an alley between 3rd Street NW and 4th Street NW was duly presented to the council on the 6th day of July, 2015, and

WHEREAS, pursuant to resolution of the council adopted July 6, 2015, a report has been prepared by the Community Development Coordinator with reference to the improvement, proposed Alley Improvements, and this report was received by the council on July 6, 2015.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROSEAU, MINNESOTA:

1. The council finds and determines that said petition was signed by all owners of real property abutting upon the alley named as the location of the improvement.
2. Such improvement is hereby ordered as proposed in the council resolution adopted July 6 , 2015.
3. Houston Engineering is hereby designated as the engineer for this improvement, Alley Improvement. Houston Engineering shall prepare plans and specifications for the making of such improvement.ⁱ

Adopted by the council 6th day of July, 2015.

Mayor

City Clerk

CDC Todd Peterson informed council the August 2015 Council meeting will have another motion for this assessment project.

Parks

CDC Todd Peterson informed council that an application for a regional park designation was submitted by the June 30th, 2015 deadline. Roseau River Trail and Recreational Area will need to be designated a regional park in order to qualify for Legacy Funding. CDC Peterson informed council that the legislature has changed the process for approving Legacy funds from a DNR grant process to the Greater Minnesota Regional Parks and Trails Commission who will allocate funds to designated regional parks. CDC Peterson presented a resolution supporting the Regional Park or Trail designation application for council approval. If the Park is designated a regional park, than we can apply for Legacy Funds.

After discussion, Council member Jane Evans motioned, Council member Pat Novacek seconded and it was carried by unanimous vote to approve Resolution #27-15.

**City of Roseau
RESOLUTION NO. #27-15**

**RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION APPLICATION
IN GREATER MINNESOTA:**

**Park or trail name: Roseau River Trail and Recreation Area
Location: City of Roseau Date of Resolution: July 6, 2015**

Check below as identified on application:

- Lead Applicant (City of Roseau)

BE IT RESOLVED that the City of Roseau as lead applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota*.

BE IT FURTHER RESOLVED that as lead applicant we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED that, should the Roseau River Trail and Recreation Area receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED that listed applicant certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

I CERTIFY THAT the above resolution was adopted by the listed lead applicant Council.

By _____
[Authorized representative's name and title]

Date _____

Witnessed:

[Witness name and title]

Date _____

Council member Jane Evans inquired about a Gazebo Park bathroom. CDC Todd Peterson informed council the issue of the bathroom at the Gazebo Park had been discussed and considered by the Park board. At that time the amount the Park Board was willing to spend on a bathroom would not have built the kind of structure that would have satisfied those raising the issue. The Park Board felt their money would be better spent elsewhere and the issue died. At this time there is nothing budgeted for a bathroom at the Gazebo Park.

City Attorney-

Assistant City Attorney Michelle Moren presented the Petition for Annexation Smedsmo/Gerulli and the Notice of a Public Hearing. The Public Hearing for the Petition for Annexation for August 3rd, 2015 at 5:30 p.m. was set at the June 1, 2015 meeting.

No action needed.

Community Development Coordinator-

Mark Wilson from Oak Crest Senior Housing was on hand to answer questions on the proposed Senior Housing Revenue Refunding Note (Oak Crest Senior Housing Project), Series 2015.

The City has allowed Oak Crest and other organizations to use the city bonding authority. This is of no cost to the city. This does not affect the City of Roseau's credit worthiness or the city's ability to pay the cities debt. Mark Wilson informed council Oak Crest Senior Housing Project would be using local lending institutions. Mr. Wilson, representing the Oak Crest Senior Housing Project, asked the city to adopt a resolution calling for a public hearing August 3rd, 2015 at 5:15, following which the city will be asked to approve issuance of the Note and execution of all related documents.

Member Jane Evans introduced the following resolution and moved its adoption:

Resolution #29-15

RESOLUTION CALLING FOR A PUBLIC HEARING
ON A PROPOSAL FOR THE ISSUANCE OF A CONDUIT REVENUE NOTE
TO REFINANCE SENIOR HOUSING REVENUE BONDS
(OAK CREST SENIOR HOUSING PROJECT)
PURSUANT TO MINNESOTA LAW, AND AUTHORIZING
THE PUBLICATION OF A NOTICE OF THE HEARING

The motion for the adoption of the foregoing resolution was duly seconded by member Don Ross, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans.

and the following voted against the same: None
whereupon said resolution was declared duly passed and adopted.

Resolution #29-15
RESOLUTION CALLING FOR A PUBLIC HEARING
ON A PROPOSAL FOR THE ISSUANCE OF A CONDUIT REVENUE NOTE
TO REFINANCE SENIOR HOUSING REVENUE BONDS
(OAK CREST SENIOR HOUSING PROJECT)
PURSUANT TO MINNESOTA LAW, AND AUTHORIZING
THE PUBLICATION OF A NOTICE OF THE HEARING

(a) WHEREAS, Minnesota Statutes, Chapter 462C, as amended, (the "Act"), confer upon cities, the power to issue revenue bonds to finance and refinance senior multifamily housing developments within the boundaries of the city; and

(b) WHEREAS, the City Council of the City of Roseau, Minnesota (the "City"), has received from Oak Crest Senior Housing, a Minnesota nonprofit corporation (the "Borrower"), a proposal that the City assist in refinancing a project hereinafter described, through the issuance of revenue refunding bonds or a single note, in one or more series, (the "Note") pursuant to the Act; and

(c) WHEREAS, on November 21, 2006, the City issued its \$2,645,000 Senior Housing Revenue Bonds (Oak Crest Senior Housing Project) Series 2006 to finance certain senior multi-family housing facilities described on the attached form of Notice of Public Hearing and the Company proposes to refinance such prior bonds, as well as the outstanding principal balance of a loan from the Rural Housing Service, United States Department of Agriculture, which also financed a portion of such facilities; and

(d) WHEREAS, before proceeding with consideration of the request of the Company it is necessary for the City to hold a public hearing on the proposal pursuant to the Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseau, Minnesota, as follows:

1. A public hearing on the proposal of the Borrower will be held at the time and place set forth in the attached form of Notice of Public Hearing.
2. The general nature of the proposal and an estimate of the principal amount of the Note to be issued to finance the proposal are described in the attached form of Notice of Public Hearing.
3. The Clerk-Treasurer is hereby authorized and directed to cause notice of the hearing to be given by publication in the official newspaper of the City and a newspaper of general circulation available in the City, not less than 15 days prior to the date fixed for the hearing, substantially in the form of the attached Notice of Public Hearing.

Adopted by the City Council of the City of Roseau, Minnesota, this 6th day of July, 2015.

Mayor

ATTEST:

Clerk-Treasurer

CDC Todd Peterson presented council with a quote from Wikstrom to install a new Panasonic Phone System. The system in use now is antiquated and has many issues. Upon inspection, all the switches and wire are inadequate and will have to be replaced. The total is estimated to be \$23,990. This may be a little less as only the liquor store portion is taxable.

CDC Peterson asked Council to amend their approval of the phone system from the June 6th, 2015 meeting.

After discussion, Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to amend the approval of the phone system to the estimate of \$23,990.

CDC Peterson informed council a purchase agreement has been signed on the house NWCA and the school built. NWCA would like to build another house with or without the school. The school may not have a big enough class to take on this big of a project this year. The City has approximately \$150,000 into this project. NWCA inquired as to council interest in rolling over the \$150,000 into a new house project, in the same area.

After discussion, Mayor Jeff Pelowski motioned, Council member Amy Bassingthwaite seconded, and it was carried by majority vote to authorize NWCA to build another house with City financing.

Those in favor: Mayor Pelowski, Council members Bassingthwaite and Evans.

Those opposed: Council member Pat Novacek.

Those abstained: Council member Don Ross.

It was noted that NWCA has no risk and if the City invests the money this year and the house does not sell, the City does not have money to invest in another house when the school would be able to build on it.

CDC Todd Peterson informed council the revised Workforce Housing Pilot Project legislation passed in the special session. The grant funding increased to 25% of a project from 10%. The state will amend the grant and Parkland Place will be able to replace existing City loan money with state grant money. This will be adjusted when the final costs are in.

Mayor Council

Mayor Pelowski informed council; Senator Amy Klobuchar was in Roseau and toured the city and the diversion project. Senator Klobuchar was impressed with the work Roseau has done.

Council member Don Ross inquired about the city codes and ordinances and enforcing violations. There are issues of lots not mowed, junk in lawns, broken windows, odors and general deterioration of neighborhoods.

CDC Peterson informed council these issues are ongoing discussions with the police department and the Planning Commission.

Assistant City Attorney informed council there is no quick solution. Some of the violators can be given notice, citations and fined, but the process is time consuming and not always effective.

Unfinished Business- No unfinished business

Council member Pat Novacek motioned, Council Member Jane Evans seconded, and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

Clerk-Treasurer

Mayor
