

**SPECIAL ROSEAU CITY COUNCIL MEETING
THURSDAY – December 14, 2017 @ 7:30 A.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Don Ross, Amy Bassingthwaite, Pat Novacek and Jane Evans. Others present were City Attorney Michelle Moren, Community Development Coordinator Todd Peterson, City Superintendent David Drown, Building Official Kevin Wiskow and Robyn Wiskow.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

Pursuant to due call and notice a special meeting of the Roseau City Council was held on the above date, time and place. The purpose of the meeting was to:

- Discuss a personnel issue

The City Council was presented with a buyout proposal for the incumbent of the Building Official position which will become a contracted position starting January 1, 2018. Community Development Coordinator Todd Peterson and City Attorney Michelle Moren provided background on the decision to change the Building Official position from a full-time staff position to a contracted position. This decision was arrived at due to the fact that the actual hours required for Building Official duties did not justify the expense of a full-time position. The current incumbent of the eliminated position, Kevin Wiskow, had previously expressed interest in a possible buyout; and City Attorney Michelle Moren, with assistance from the League of Minnesota Cities, drafted a buyout proposal for Mr. Wiskow's and the Council's consideration based upon past practices of the city in similar situations.

There was considerable discussion about the merits of the proposed buyout offer from Councilmembers and additional discussion on what other options exist for Mr. Wiskow if the buyout is not accepted. It was discussed that the Building Official position will not be available beginning January 1, 2018 and that if the buyout is not offered or accepted other discussions would need to take place about Mr. Wiskow's future employment with the City.

Mr. & Mrs. Wiskow both expressed opposition to the short timeline for consideration of the buyout offer. City Attorney Moren noted that, by law, Mr. Wiskow has 21 days to review and accept any buyout offer, plus 15 days after any acceptance of the offer to rescind the agreement. It was noted that the proposed dates in the agreement would have to be adjusted if Mr. Wiskow were to take the full 21 days to review the proposed buyout offer.

After discussion, Councilmember Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to approve the Settlement Agreement and Release drafted by the City Attorney and for that buyout to be offered to Mr. Kevin Wiskow with changes to the dates of the agreement to reflect a full 21 days for review.

Council member Jane Evans motioned, Council member Don Ross seconded and it was carried by unanimous vote to adjourn the meeting.

ATTEST:

Community Development Coordinator

Mayor