

**REGULAR ROSEAU CITY COUNCIL MEETING**  
**MONDAY – August 7th, 2017 @ 5:00 P.M.**  
**ROSEAU CITY CENTER COUNCIL CHAMBERS**  
**121 Center Street East Suite 201**  
**Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were, Mayor Jeff Pelowski, Council members, Pat Novacek, Don Ross, Amy Bassingthwaite, and Jane Evans. Absent: None. Others present were Community Development Coordinator Todd Peterson, City Superintendent David Drown, Police Chief Ward Anderson, City Attorney Michelle Moren, Fire Chief Craig McMillin, Clerk-Treasurer Beth Hellquist, Jack Swanson-Wild 102 Radio, Lori Olson – city resident, John M Douglas – city resident, Tracy Stoll and Ryan Severson – Roseau Electric, and Karl Frigaard from NWCA.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to approve July 10<sup>th</sup>, 2017 Regular meeting minutes as written.

Council member Amy Bassingthwaite motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve the following Consent Agenda:

1. Presentation of Accounts Payable claims July 1<sup>st</sup>, 2017 through July 31<sup>st</sup>, 2017 Batch AP073117. CK#62855-62912 = \$167,924.33.
2. Presentation of daily checks July 1<sup>st</sup>, 2017 through July 31<sup>th</sup>, 2017  
E#586-623 = \$345,484.12  
CK#62751-62854 = \$319,660.95  
07/15/2017 PR DD = \$35,894.34  
07/31/2017 PR DD = \$39,611.65
3. Presentation of Receipt entries June 1<sup>st</sup>, 2017 through June 30<sup>th</sup>, 2017.
4. Presentation of Journal entries JE053117.
5. Audit Committee review of May 2017 General Ledger checks written compared with images on the bank statement.
6. Notices and Communications –  
Upcoming scheduled meetings:
  - a. September 11<sup>th</sup>, 2017 Regular City Council meeting at 5:00 pm.
7. Approve the use of alcohol in the Community Center-
  - a. Deer Hunters Association 08/09/2017
  - b. Johnson Wedding 08/14/2017
  - c. Hanson Wedding 09/16/2017
  - d. Johnson/Dirks Wedding 10/14/2017
8. Investment–Roseau EDA Hi Fi as of 08/01/2017 is \$82,642.54.
9. Cash in bank-DNR Escrow as of 08/01/2017 is \$2,000.00.
10. Cash in bank-Regular checking as of 08/01/2017 is \$3,079,096.19.
11. Investment-Regular Hi Fi as of 08/01/2017 is \$1,549,599.15.
12. Investment Certificate of Deposit as of 08/01/2017 is \$793,250.70.
13. Investment Certificate of Deposit as of 08/01/2017 is \$788,493.43.

14. Investment Certificate of Deposit as of 08/01/2017 is \$783,694.15.
15. Investment Certificate of Deposit as of 08/01/2017 is \$781,728.03
16. Investment-Roseau EDA Money Market as of 08/01/2017 is \$281,488.36.
17. Cash in bank-Pine to Prairie Birding Trail as of 08/01/2017 is \$5,003.38.
18. Cash in bank-Roseau EDA as of 08/01/2017 is \$337.03.
19. LMC – July News Letter
20. 2017 Coalition of Greater Minnesota Cities Legislative Report
21. LG220 Gambling Permit – MN Deer Hunters Association
- 22.

RESOLUTION NO. 29-17  
RESOLUTION ACCEPTING DONATION

**WHEREAS**, the general public have presented to the City of Roseau, a donation of \$32.00 and have designated that this donation be deposited in the City of Roseau Riverview Park Gazebo Concert Fund.

**WHEREAS**, the City Council is appreciative of the donation and commends them for their civic efforts,

**NOW, THEREFORE BE IT RESOLVED**, BY THE City Council of the City of Roseau, Minnesota;

1. That the donations are accepted and acknowledged with gratitude, and
2. That the donations will be allocated to the Riverview Park Gazebo Concerts.

Adopted by the City Council of the City of Roseau, Minnesota this 7th day of August, 2017.

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk/Treasurer

23. City Revenues and Expenditures for July 2017
24. Liquor Store Monthly Sales for July 2017
25. KLJ Airport Project Status Report for July 31, 2017
26. Roseau County Fair Board – Thankyou letter.

**Delegations**

Karl Frigaard from NWCA along with Tracy Stoll and Ryan Severson from Roseau Electric gave council an update on the USDA Broadband Grant, as the City of Roseau is the legal sponsor of this grant.

Mr. Stoll informed council of the community involvement and support of various projects and fund raisers that Roseau Electric is involved, such as; the ALS 5k, the City Splash Park, and the Roseau County Fair.

Mr. Stoll also stated that as part of the feasibility study, the surveys and feedback Roseau Electric has received thus far have been very positive. Rural business owners have complained of either undependable internet connection or no connection at all making it difficult or impossible

to do online business activity from their rural location. Many rural residents are asking when dependable broad band will be provided. Mr. Stoll said that there will be more surveys and public meetings to come. A couple of the questions that have come up are: Would this broad band service the cities located in the county? Would it service the hospital?

Mr. Stoll stated that there are grants (such as the DEED grants) that they do not qualify for until the feasibility study is done and they are farther along in the process.

Companies such as Centurylink, Sjobergs and Wikstrom are able to get government monies just for laying their fiber, even if they are not hooking up customers along the route. Mr. Stoll stated this may change so that these companies can only get paid by the government to run fiber to the customers they hook up to.

Mr. Stoll informed council that they are looking at forming a new business (separate from Roseau Electric Cooperative) by spring.

Mr. Frigaard informed council the FCC is opening up a comment period for the Connect America Fund. Mr. Frigaard stated that the feasibility study is not fully funded and that they are working with the Blandon Foundation to help with this. The next step after the feasibility study will be the engineering study and they are working to keep funding available for each step

Council member Pat Novacek asked if they had looked into the problems that Lake County was having in the Arrow head region, but noted that laying cable there would be much more difficult. Mayor Pelowski stated it does not work out well for local units of government to go into the broadband business.

## **Committee Reports**

### **Planning Commission- July 24th**

CDC Todd Peterson informed council the Planning Commission reviewed a variance request from Carter Novacek and Martha Lystad #5-17 seeking a 20' side setback variance on the south property line for the purpose of constructing a new home. It was noted that the parties affected by the street vacation proposal were not in agreement and it would have a negative financial impact on one or the other. The variance proposal was a potential solution that could potentially accommodate both landowners. The Planning Commission approved setting a Public Hearing on the Carter Novacek and Martha Lystad variance application #5-17 for the purpose of building a new house with a south side setback of 0' in lieu of the 20' setback required, a 20' side setback variance with the following stipulations:

- All fill material must be removed from the floodway and the area of the yard within the floodway must be reshaped to match the existing grades on the north and south lot lines prior to the placement of fill.
- The property owner must present a complete site grading and drainage plan showing the elevations of any and all new fill material brought on site and elevations of adjacent property grades and how all future drainage from the elevated lot will be directed to appropriate public storm water drainage courses and not build-up on or flow across adjacent properties.
- The property owner must have the lot surveyed to find lot lines for any construction less than 5' from the assumed southern lot line.

Mr. Peterson stated it is necessary for Mr. Novacek to have the house on one level and asked that a Public Hearing be set for August 21, at 12:30 pm.

Council member Jane Evans motioned, Council member Don Ross seconded and it was carried by majority vote to set a public hearing on Aug 21<sup>st</sup>, 2017 at 12:30 pm. for the Carter Novacek and Martha Lystad variance application #5-17 for the purpose of building a new house with a south side set back of 0' in lieu of the 20' setback required, a 20' side setback variance. Council member Pat Novacek abstained.

City Attorney Michelle Moren stated that council will have to formally deny Resolution #24-17 (Vacating that portion of 4<sup>th</sup> St NE), as it has been submitted to council.

After discussion, Council member Jane Evans motioned, Council member Amy Bassingthwaite seconded and it carried by majority vote to deny Resolution #24-17 (Vacating a portion of 4<sup>th</sup> St NE.)

Council member Pat Novacek abstained

CDC Peterson informed council a public hearing was held July 24<sup>th</sup>, 2017 at 12:30 pm for the rezoning application #4-17 from the City of Roseau for Lots 1 & 2, Block 19 Original Town site of Roseau. The City requested rezoning two lots zoned R-2 (Residential) to P-2 (Heavy Public) to match the existing zoning of the remainder of the City Center Complex. There were no written or oral comments before or during public hearing.

After discussion, Council member Amy Bassingthwaite motioned, Council member Pat Novacek seconded and it was carried by unanimous vote to approve Re-Zoning Application #4-17 for Lots 1 & 2, Block 19 Original Town site of Roseau from R02 (Residential) to P-2 (Heavy Public).

CDC Peterson informed council Police Officer Zach Manka is the new Police liaison to the Planning Commission taking over for Officer Marc Hodge.

### **Roseau County Commissioner –**

Roseau County Commissioner Jack Swanson informed council;

- The Roseau County Budget process is underway and does not expect any significant changes from the last several years.
- Roseau County is taking a serious look at the valuation of commercial industrial properties as it has not been done in several years. Nathan Hanson from Polaris Industries is concerned the affect it will have on Polaris. Commissioner Swanson stated that if the City of Roseau, Roseau County and Roseau School does not change their levees and the property value does not change, taxes for Polaris will not change. Other commercial industries in the county may be affected though.

**5:30 Public Hearings** (Determination of nuisance or hazardous buildings. City Council may take action to proceed with the abatement process pursuant to the mandates of Minnesota Statutes §463.)

At 5:30 pm a public hearing was held to determine nuisance and/or hazardous buildings. Council member Jane Evans motioned, Council member Pat Novacek seconded and it was approved by unanimous vote to open the public hearing as to whether the residence at 309 9<sup>th</sup> Ave SE constitutes a nuisance and/or hazardous building.

City Attorney Michelle Moren stated that the public hearings are for the last two, of two dozen properties that were identified over the last two years as possible nuisance and/or hazardous buildings during the annual city tours. There are 4 properties listed on the agenda, but the issues with the properties of Ken Lane and Kevin Cole have recently been resolved.

City Attorney Moren submitted to council, Police Chief Ward Anderson's report of his brief inspection, the pictures taken in 2016, and the notices that have been sent to Lori Olson to support the resolution.

Lori Olson appeared at the public hearing about her property at 309 9<sup>th</sup> Ave SE. Ms. Olson would like to voluntarily take it down and not go through summary enforcement with the court. (Summary enforcement would mean the city would have it taken down and the cost would be assessed back on the property.)

City Attorney Moren stated it had to be done no later than 30 days from the date of service of this resolution.

Ms. Olson asked for 60 days to remove the residence together with loose items and debris. Ms. Olson does have a quote from R&Q and is trying to get one from Northwest Concrete.

Police Chief Anderson noted that Ms. Olson has been very nice to deal with, then Chief Anderson asked for clarification if the unattached garage was part of this order.

City Attorney Moren stated that it is just the residence not the garage.

No written comments were received by the City before or during the Public Hearing.

Council member Pat Novacek motioned, Council member Don Ross seconded, and it was approved by unanimous vote, to close the public hearing.

After discussion Council member Jane Evans motioned, Council member Amy Bassingthwaite seconded and it carried by unanimous vote to pass Resolution #30-17 as amended for "60 days" versus "30 days" ordering the abatement of a nuisance and razing of the hazardous buildings located at 309 9<sup>th</sup> Ave SE in the City of Roseau

**RESOLUTION ORDERING THE ABATEMENT OF A NUISANCE/RAZING  
OF THE REMNANTS OF A HAZARDOUS BUILDING**

**CITY OF ROSEAU  
RESOLUTION NO. 30-17**

**RESOLUTION ORDERING THE ABATEMENT OF A NUISANCE AND RAZING OF THE HAZARDOUS BUILDING LOCATED AT 309 9<sup>TH</sup> AVE. SOUTHEAST IN THE CITY OF ROSEAU**

WHEREAS, a Public Hearing was held at the Roseau City Council Chambers on August 7, 2017, to determine whether the residence at 309 9<sup>th</sup> Ave. SE in Roseau, constitutes a nuisance and/or hazardous building.

WHEREAS, Chief Ward Anderson of the Roseau Police Department presented the City Council with correspondence dated March 17, 2017 addressed to Lori Olson at 505 10<sup>th</sup> Ave. NE, Roseau, Minnesota, the owner of the residence located at 309 9<sup>th</sup> Ave. SE.

WHEREAS, Miss Olson was advised that the subject residence was to be removed in its entirety and all debris associated with said residence was to be removed from the property no later than August 7<sup>th</sup>, 2017.

WHEREAS, said correspondence was personally served upon Miss Lori Olson. Chief Anderson also personally served upon her on said date, a Notice of City Council Meeting and Public Hearing indicating that a Public Hearing would be held on August 7, 2017, at 5:30 p.m., at the Roseau City Council Chambers located at 121 Center Street East, Suite 201, Roseau, Minnesota 56751. The purpose of said Notice was in the event that Miss Olson had not taken the necessary action to abate the alleged nuisance and/or remove the hazardous building.

WHEREAS, at the Public Hearing on August 7, 2017, Chief Anderson also presented photographs of the subject site; which photographs were taken in December, 2016. The photographs depicted that the roof was sagging and in need of replacement, the interior walls and ceiling had extensive water damage and the home appeared to be abandoned and in need of extensive repairs or demolition. Chief Anderson indicates that no action has been taken and the property is in the same condition as the photographs taken in December.

WHEREAS, appearance was made by Miss Lori Olson.

WHEREAS, pursuant to Chapter 93 of the General Regulations of the Roseau City Code, the City Council of Roseau finds that the residence at 309 9<sup>th</sup> Ave. SE

in Roseau, constitutes a nuisance and further, pursuant to Minn. Stat. §§ 463.15 and 463.261, said residence at 309 9<sup>th</sup> Ave. SE in Roseau, further constitute hazardous buildings for the following reasons:

1. Said residence is no longer structurally sound.
2. That the residence poses a safety threat to the public.
3. That the residence has been abandoned and inadequately maintained, and is dilapidated.
4. That the residence is unsanitary.

WHEREAS, the conditions listed above are more fully documented in the correspondence from Chief Anderson dated March 17, 2017, together with the attached photographs. (Copies of which are attached to this Resolution as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROSEAU, MINNESOTA, AS FOLLOWS:**

1. That pursuant to the foregoing findings and in accordance with Chapter 93 of the Roseau City Code and Minn. Stat. §§ 463.15 and 463.261, the Council orders the record owner of the above described nuisance and hazardous buildings/property or her representatives to make the following corrections on the property located at 309 9<sup>th</sup> Ave., SE, Roseau, Minnesota:
  - a. Residence, together with loose items and debris must be removed from said property no later than **60 days** from the date of service of this Resolution upon the record property owner.
  - b. The corrective action must be completed in compliance with all applicable City Codes and State and Federal regulations.
  - c. That a Motion for summary enforcement of the Order will be made to the District Court of Roseau County in which the nuisance and hazardous building or property is situated unless corrective action is taken; or, unless an Answer is filed within the time specified in Minnesota Statutes §463.18 which is 20 days.

- d. That if the City of Roseau must take action to enforce this Order, all enforcement costs will be specially assessed against Lori Olson, real property and collected in accordance with Minnesota Statutes §§ 463.22, 463.161, and 463.21.
- e. That the City Attorney (by and through the City Police Department) is authorized to serve this Order upon the owner of the subject property at 505 10<sup>th</sup> Avenue NE, Roseau, Minnesota 56751.
- f. That the City Attorney is authorized to proceed with the enforcement of this Order as provided in Minnesota Statutes §§ 463.15 and 463.261.

Adopted by the City Council of the City of Roseau on August 7, 2017

Approved:

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Jeff Pelowski, Mayor

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Todd Peterson, Community  
Development Coordinator

Attested:

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Beth Hellquist, City Clerk/Treasurer

Council member Jane Evans motioned, Council member Pat Novacek seconded and it carried by unanimous vote to open the public hearing on the property located at 104 Westside Trailer Court.

Neither representatives from Westside Court, LLC or Mrs. Cheryl Milbridge appeared with regards to Mrs. Milbridge's property located on 104 Westside Trailer Court. No written or oral comments were received by the City prior or during the public hearing.



City Attorney Michelle Moren informed the city council that the trailer house at 104 Westside Trailer Court is the other property that is part of this same process, but Cheryl Milbridge may not be the actual owner though the title is still in her name.

Police Chief Anderson stated that the trailer has changed hands several times but the title never changes.

Council member Pat Novacek asked who pays the mobile home taxes.

City Attorney Moren and council discussed setting this matter over until the next council meeting to try to determine the correct owner of the mobile home.

Council member Pat Novacek motioned, Council member Don Ross seconded, and it was approved by unanimous vote, to close the public hearing.

After discussion, Council member Pat Novacek motioned, Council member Don Ross seconded and it carried by unanimous vote to carry this matter (Resolution #31-17 “RESOLUTION ORDERING THE ABATEMENT OF A NUISANCE AND RAZING OF THE HAZARDOUS BUILDINGS LOCATED AT 104 WESTSIDE TRAILER COURT IN THE CITY OF ROSEAU”) over to the September 11<sup>th</sup> council meeting and set a public hearing for Sept. 11<sup>th</sup>, 2017 at 5:30 pm.

#### **Operation Committee –**

CDC Peterson informed council that the Operations Committee did not meet but the Social Media Policy was carried over from previous council meetings. The League of Minnesota Cities provided the City with samples of policies covering social media computer use and recommended adopting policies and training the City employees on efficient, effective, ethical and lawful social media uses not only for a positive social media presence but for security. The League is seeing more claims due to data being hacked. At a previous council meeting the Roseau City council wished to have the different policies combined into one and training for the department heads.

Council member Evans asked if the employees had the training yet. CDC Peterson stated he had sent a 45 minute training video around to the department heads. CDC Peterson felt that the policy was reasonable and had not heard any comments back from the department heads.

City Attorney Moren stated that the City of Rochester had a good combined policy so Pat Moren’s Law Office combined the Leagues’ policies and Rochester’s policy into one hybrid policy for the City of Roseau.

Mayor Pelowski noted that on page 8, the title “City Administrator” should be changed to “Community Development Coordinator”. Mayor Pelowski also questioned if electronic data is retained the same as hard copy data. CDC Peterson affirmed that it is.

Council member Jane Evans suggested a sign off sheet for each employee showing that they had read the policy.

After discussion, Council member Pat Novacek motioned, Council member Jane Evans seconded and it was approved by unanimous vote to adopt the City of Roseau Organizational Policy on Social Media Computer Use and Policy, with the effective date of September 1<sup>st</sup>, 2017.

**Oak Crest Golf Course –**

Council member Don Ross stated everything is going well with the golf course.

**Airport Committee –** Did not meet.

**EDA –**

CDC Peterson informed council that he is working with the Child Care Initiative as there is a serious shortage of child care in the area. This group is looking at the different hurdles child care workers have to overcome to have a childcare business, and how to make the child care business more profitable and fulfilling. A Town Hall meeting is set for October 26<sup>th</sup>, 2017 from 6:30pm to 8:30pm at the Roseau City Center.

**Department Reports**

**Liquor Store-**

Liquor Store Manager Linda Roseborough was absent. CDC Peterson informed council the Liquor Store Expansion project is still ahead of schedule and the contractor is getting close to finishing up the bulk of the project. The second cooler will be operational by the end of the week. The work left to do will be the front office, the cashier stations, the front entry door and lighting work. The project is still under budget by \$60,000.

**Fire Department**

Fire Chief Craig McMillin informed council that the Fire Department Ball will be held September 23<sup>rd</sup>, 2017.

Council member Pat Novacek thanked Fire Chief Craig McMillin, Police Chief Ward Anderson and City Superintendent David Drown for their departments' participation and work done to make the Roseau County Fair one of the best.

**Police Department –** no new business

**Superintendent-**

City Superintendent David Drown informed council that aphids were in the flowers making the baskets look tough, and that the city crew would spray for them.

Council member Jane Evans thanked CDC Todd Peterson and City Superintendent David Drown for the work done on the Splash Park, and the grooming of the trails for runners.

Council commented on the Great Plains Regional Base Ball tournament. The fields were awesome and Zack Swanson did a great job.

Council member Jane Evans asked about the lighting at Gilbertson Field. City Superintendent Drown said that should be looked at during the budget meetings. The electric bill is approximately \$100 so putting in an expensive LED system may not be worthwhile.

Council member Jane Evans asked about smaller items needed at the Splash Park such as bike racks, trash cans and picnic tables. Superintendent Drown stated that the bike rack is being painted and will be installed.

Council member Pat Novacek asked if restrooms will be built at the Gazebo Park. This park is being used a lot for concerts, picnics and weddings. Some people, especially the elderly, either do not attend or have to leave early because there are no restrooms.

City Superintendent Drown will get the numbers and discussion about the rest rooms at the Gazebo Park will be taken up during budget meetings. CDC Peterson stated there is privately donated money for the Gazebo Park and money has been budgeted for at least the last 2 years for bathrooms.

There was discussion on how the Splash Park worked. The system is set on timers so it will only come on between the hours of 11am to 7pm. It does not run constantly, there is a sensor that must be touched to activate the system, after 15 minutes the water shuts down until activated again.

#### **City Attorney –**

City Attorney Michelle Moren brought up for discussion Ron Olson's rental repayment rehab loan (state money-no city money involved) on the Evergreen Motel. Border State Bank has first mortgage and are foreclosing on the Evergreen Motel.

Irene Wynne, from Wynne Consulting, had not recorded the Rehab loan as it is usually done once the work is complete. Ms. Wynne did record it once she found that the work had stopped but Border State had already started to foreclose.

City Attorney Michelle Moren stated that Ron Olson signed a Confession of Judgement which shows that the City is making a good faith effort in trying to collect from Mr. Olson.

Border State Bank asked if the City would release its portion of the mortgage.

After discussion, Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it carried by unanimous vote to release its portion of the mortgage.

#### **Community Development Coordinator-**

CDC Todd Peterson presented to council a letter from Jeff and Angie Swanson requesting parcel # 31.0040300 be annexed into the City of Roseau from Spruce Township. The exact description of the property is:

“The Northerly 159 feet of the Southerly 204 feet of the Northerly 668 feet of Government Lot 1, Section 19, Township 162 North, Range 39 West, LESS the Easterly 903.6 feet thereof, AND ALSO LESS the Westerly 195 feet thereof.”

The Swanson's would like to be hooked up to city water and sewer as soon as they are ready for it and not have to wait until the annexation process is over.

City Superintendent Drown informed council that the city has hooked up water and sewer as long as the annexation process has started.

City Attorney stated the annexation will be Annexation by Ordinance and a Public Hearing will have to be set.

After discussion, Council member Jane Evans motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to set a Public Hearing for Annexation by Ordinance for Jeff and Angie Swanson's property at 5:30 pm October 2<sup>nd</sup>, 2017.

CDC Peterson stated that the contract with MARCO IT is moving forward. Council member Novacek's questions have been answered. City Attorney Michelle Moren is working on the contract so that everything is not in MARCO's favor, especially the tort limits.

CDC Peterson informed council that city residents are happy about the new LOMR maps and finally getting out of the flood plain. Not all of the mortgage companies are accepting the letters and there is some confusion over the maps especially for those who attempted to cancel their insurance early. The new FEMA maps may not have been posted yet, so those mortgage companies are being told to go back and look for the new map.

CDC Peterson stated he would put the application process in the City Newsletter and get the information on the radio more.

CDC Peterson informed council that there have been a couple of incidents at the airport that warrant getting security camera's to monitor the airport and suggested looking at security cameras for the City Center, the City Shop, the Liquor Store and the Memorial Arena. CDC Peterson has asked for quotes from MARCO, Electronics Plus and Wikstrom. The quotes do not compare item to item so it is hard to know which one is the best.

CDC Peterson suggested putting it to the IT committee for review. There is not a budget for the arena or the airport so would need council to approve.

After discussion, Council member Jane Evans motioned, Council member Amy Bassingthwaite seconded and it was approved by unanimous vote to send the issue of security camera's to the IT Committee.

#### **Mayor Council-**

Mayor Pelowski inquired as to how the new Park Director is working out. CDC Peterson and City Superintendent Drown stated that Mr. Crist has met with the Park Board and is out and about quite a bit.

Mayor Pelowski asked about the status of promotions director. CDC Peterson had not officially heard yet.

Council member Jane Evans informed council the ALS 5K Walk/Run had raised over \$24,000.

**Unfinished Business-**

There being no further business Councilmember Don Ross motioned to adjourn the City Council meeting, seconded by Councilmember Amy Bassingthwaite and carried by unanimous vote.

ATTEST:

\_\_\_\_\_  
City Clerk- Treasurer Elizabeth Hellquist.

\_\_\_\_\_  
Mayor Jeff Pelowski