

**REGULAR ROSEAU CITY COUNCIL MEETING  
MONDAY – August 3, 2015 @ 5:00 P.M.  
ROSEAU CITY CENTER COUNCIL CHAMBERS  
121 Center Street East Suite 201  
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were, Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans. Absent: none. Others present were Community Development Coordinator Todd Peterson, City Superintendent David Drown, Assistant City Attorney Michelle Moren, Police Chief-Ward Anderson, Liquor Store Manager – Linda Roseborough, Fire Chief – Jeff Ballard, Clerk-Treasurer Beth Hellquist, Roseau County Commissioner Jack Swanson - WILD102 Radio, Promotions Director Lyle Grindy, Mark Wilson – Oak Crest Senior Housing, Kristi Hanson – Northwest Regional Library, Bradley Peterson – CGMC, Kristina Kaml – U of M Community Gardens, Dennis and Barbara Smedsmo, and Nicholas and Mary Gerulli.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council member Pat Novacek motioned, Council member Don Ross seconded and it was carried by unanimous vote to approve the July 6th, 2015 Regular meeting minutes as written.

Council member Don Ross motioned, Council member Jane Evans seconded and it was carried by unanimous vote to approve the following Consent Agenda:

1. Presentation of Accounts Payable claims July 1st, 2015 through July 31st, 2015 batch AP073115.
2. Presentation of daily checks July 1, 2015 through July 31, 2015.
3. Presentation of Receipt entries June 1, 2015 through June 30, 2015.
4. Presentation of Journal entries JV053115.
5. Audit Committee review of May, 2015 General Ledger checks written compared with images on the bank statement.
6. Notices and Communications –  
Upcoming scheduled meetings:
  - a. September 14, 2015 Regular council meeting at 5:00 p.m.
7. Approve the use of alcohol in the Community Center-none
8. Investment–Roseau EDA Hi Fi as of 07/28/2015 is \$42,422.92.
9. Cash in bank-DNR Escrow as of 07/28/2015 is \$2,000.00.
10. Cash in bank-Regular checking as of 07/28/2015 is \$2,515,416.64.
11. Investment-Regular Hi Fi as of 07/28/2015 is \$1,518,151.71.
12. Investment Certificate of Deposit as of 07/28/2015 is \$773,176.20.
13. Investment Certificate of Deposit as of 07/28/2015 is \$775,120.82.
14. Investment Certificate of Deposit as of 07/28/2015 is \$779,867.59.
15. Investment Certificate of Deposit as of 07/28/2015 is \$784,572.82.
16. Cash in bank-Airport Fuel Sales Credit Card as of 07/28/2015 is \$20,407.70.
17. Investment-Roseau EDA Money Market as of 07/28/2015 is \$226,882.10.
18. Cash in bank-Pine to Prairie Birding Trail as of 07/28/2015 is \$13,170.80.
19. Cash in bank-Roseau EDA as of 07/28/2015 is \$3,485.21
20. LG220-Application of Exempt Permit-MN Deer Hunters Association
21. Northwest Minnesota Foundation - \$500 Grant “Gazebo Concert Entertainment”
22. July 2015 Liquor Store Revenue & Expenditures
23. July 2015 City Revenue & Expenditures

24. The Certified 2016 local government aid (LGA) amounts.
25. The League of Minnesota Cities names Senator LeRoy Stumpf and Representative Dan Fabian ‘Legislators of Distinction’ for 2015, for their work that aided Minnesota cities during this year’s legislative session.
26. KLJ – Airport Project Status Report – July 31, 2015

### **Delegations**

#### **Northwest Regional Library**

Kristi Hanson presented council with the Northwest Regional Library’s 2015 Budget Overview. Ms. Hanson requested a 3 % ( \$1,427.00) increase to the City’s contribution to library operations. The City of Roseau’s current allocation is \$47,580. Ms. Hanson informed council the Northwest Regional Library will not be receiving and increase from the State in 2016. The Northwest Regional Library is dropping its computer catalog service which will save \$50,000 over time. Northwest Regional Library has also recently purchased a new delivery van from money it has saved over the years. Mayor Pelowski informed Ms. Hanson her request of a 3% increase would be considered as the 2016 Preliminary Budget for the City of Roseau is worked on.

### **Committee Reports**

#### **Roseau Promotions Director**

Roseau Promotions Director Lyle Grindy informed council on the following items:

- a. The Farmers Market continues to do well, averaging 10 to 15 participants per Saturday. Mr. Grindy expects the Farmers Market to grow.
- b. Thursday August 6<sup>th</sup> and Friday August 7<sup>th</sup> is the City of Roseau’s annual Crazy Days.
  1. WDAZ TV Grand Forks will be in Roseau on Thursday.
  2. There is prize registration in each participating store, for a total of 5 drawings of \$100 in Roseau Dough.
  3. New this year, is the “Kids Duck Pond”. The prizes furnished by participating merchants. All proceeds will go to the Roseau ODC. The Roseau ODC is in charge of the Duck Pond.
  4. The Roseau Annual Dog Show will be Thursday August 6<sup>th</sup> at 6:00pm.
- c. Plans are progressing for the 3<sup>rd</sup> Annual “Wine Walk”. Teams are already forming from last year. Last year there were 87 participants.

#### **5:15 Public Hearing – Oak Crest Senior Housing Project**

The City of Roseau received from Oak Crest Senior Housing a proposal for the refunding of the outstanding principal balance of the Senior Housing Revenue Bonds (Oak Crest Senior Housing Project) Series 2006 bonds and a loan from the Rural Housing Service.

Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to open the Public Hearing.

There were no written comments.

Mark Wilson representing Oak Crest Senior Housing stated there was very good financing commitments from the local banks.

Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to close the Public Hearing.

The following members of council were present: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans.

The following were absent: none

Council member Pat Novacek introduced the following resolution and moved its adoption and authorization for the responsible parties to sign:

RESOLUTION NO. #30-15  
RESOLUTION RECITING A PROPOSAL FOR  
ISSUANCE OF SENIOR HOUSING REVENUE NOTE  
AND GIVING PRELIMINARY APPROVAL THERETO  
(OAK CREST SENIOR HOUSING PROJECT)

The motion for the adoption of the foregoing resolution was duly seconded by member Don Ross, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans.

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

RESOLUTION #30-15 RECITING A PROPOSAL FOR  
ISSUANCE OF SENIOR HOUSING REVENUE NOTE  
AND GIVING PRELIMINARY APPROVAL THERETO  
(OAK CREST SENIOR HOUSING PROJECT)

WHEREAS, Minnesota Statutes, Chapter 462C, as amended (the "Act"), authorizes cities to issue revenue notes or other obligations to finance multifamily housing developments within the boundaries of the City; and

WHEREAS, the City of Roseau, Minnesota (the "City") has received from Oak Crest Senior Housing, a Minnesota nonprofit corporation (the "Borrower"), a proposal that the City assist in refunding the outstanding principal balance of the City's Senior Housing Revenue Bonds (Oak Crest Senior Housing Project) Series 2006 (the "Prior Bonds"), dated as of November 21, 2006 and a loan from the Rural Housing Service, United States Department of Agriculture (the "USDA Loan"), through the issuance of revenue notes or other obligations, in one or more series, (the "Note") pursuant to the Act; and

WHEREAS, the project to be refinanced consists of a 43-unit senior multifamily housing facility located at 201 Tenth Street Southeast in the City (the "Project"). The Project is owned and operated by the Borrower; and

WHEREAS, the City desires to facilitate the development of the community and help to provide the adequate senior housing facilities and employment opportunities required by the population within the boundaries of the City and the Project will assist the City in achieving these objectives.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseau, Minnesota, as follows:

(a) The City hereby gives preliminary approval to the proposal of the Borrower that the City undertake to issue the Note in a principal amount not to exceed \$3,650,000 to refund and redeem the Prior Bonds and the USDA Loan in order to refinance the Project.

(b) The refinancing of the Project by the issuance of the Note by the City is subject to, among other things, final approval by the City, the Borrower and the purchaser of the Note as to the ultimate details of the financing, and review and approval of the Note by Bond Counsel.

(c) The Project was previously noticed to the Minnesota Housing Finance Authority.

(d) The Borrower has agreed and it is hereby determined that any and all costs incurred by the City, including all fees required by the City's administrative policies, in connection with the issuance of the Note whether or not the Note is actually issued and whether or not approved by the City, will be paid by the Borrower.

(e) Briggs and Morgan, Professional Association, acting as bond counsel, is authorized to assist in the preparation and review of necessary documents relating to the Project, to consult with the Borrower and the purchaser of the Note as to the maturities, interest rates and other terms and provisions of the Note and as to the covenants and other provisions of the necessary documents and submit such documents to the City for final approval.

(f) Nothing in this Resolution or the documents prepared pursuant hereto shall authorize the expenditure of any municipal funds on the Project other than the revenues derived from the Project or otherwise granted to the City for this purpose. The Note shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property or funds of the City except the revenue and proceeds pledged for the payment thereof, nor shall the City be subject to any liability thereon. No holders of the Note shall ever have the right to compel any exercise of the taxing power of the City to pay the outstanding principal on the Note or the interest thereon, or to enforce payment thereon against any property of the City, except such property as may be expressly pledged for the security of the Note. The Note shall recite in substance that the Note, including the interest thereon, is payable solely from the revenue and proceeds pledged to the payment thereof. The Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation.

Adopted by the City Council of the City of Roseau, Minnesota this 3rd day of August, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk-Treasurer

**Delegations continued:**

**Coalition of Greater MN Cities**

Bradley Peterson, Senior Attorney from Flaherty & Hood, PA., and staff member of the Coalition of Greater MN Cities presented council with a 2015 Legislative Session Report.

Mr. Peterson gave an overview from the report:

- There was no funding increase for LGA due to Legislature’s failure to pass a tax bill. (The CGMC goal is to eventually get LGA back to its 2002 level).
- \$1.8M for a new employer driven job training program
- \$5.3M for workforce housing (\$1.373 million was earmarked for Roseau and Pennington counties)
- \$10.8M for the broadband infrastructure grant program
- \$12.5M for small-city streets (Roseau received a share of this one-time appropriation.) A major transportation bill was not passed due to disagreements on how it should be funded, either with gas tax or general fund monies.
- \$4.3M for the Greater Minnesota Business Development Public Infrastructure program
- Passed law requiring state to perform a cost impact analysis of all new and proposed water quality regulations. (With Republican control of the House there was progress on environmental regulatory reform goals.)

The State of Minnesota had a nearly \$2 billion surplus and significant funds in the State’s budget reserve. The government did not spend the entire surplus so there is a lot of money available to spend in the off session.

**5:30 Public Hearing – A Public Hearing for Annexation of Smedsmo and Gerulli**

Ordinance No. 29 Annexation of Smedsmo and Gerulli property was presented to council.

Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to open the Public Hearing.

There were no written comments.

Dennis Smedsmo and Nicholas Gerulli were present and commented on how they believe the diversion ditch took away their well. They made a claim that the Army Corps of Engineers never did a ground study to see what would happen to the surrounding wells. They believe that the aquifer is too shallow and the diversion ditch caused their well to dry up. They stated that they have expended around \$14,000 for the costs to hook-up to city water plus the \$1,500 hook-up fee. They would like to see the costs of the hook-up waived and they would also like to see the road graveled and maintained once annexed.

Council member Pat Novacek motioned, Council member Don Ross seconded and it was carried by unanimous vote to close the Public Hearing.

The following members of council were present: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans.

The following were absent: none

Council member Pat Novacek introduced the following Ordinance and moved its adoption:

The motion was duly seconded by member Jane Evans, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof: Mayor Jeff Pelowski, Council members Pat Novacek, Don Ross, Amy Bassingthwaite and Jane Evans.

and the following voted against the same: None

whereupon the said ordinance was declared duly passed and adopted.

**ORDINANCE NO. 29 THIRD SERIES**  
**(Uncodified)**

**AN ORDINANCE OF THE CITY OF ROSEAU, MINNESOTA, ANNEXING TO THE CITY OF ROSEAU CERTAIN REAL ESTATE LOCATED IN SPRUCE TOWNSHIP, ROSEAU COUNTY, MINNESOTA, PURSUANT TO MINNESOTA STATUTES SECTION § 414.033, ENTITLED “ANNEXATION BY ORDINANCE” SUBDIVISION 2 (3).**

**WHEREAS**, Dennis A. Smedsmo and Barbara M. Smedsmo, husband and wife, and Nicholas J. Gerulli and Mary L. Gerulli, husband and wife, have Petitioned the City of Roseau, Minnesota, to annex by Ordinance the following described real estate currently located in Spruce Township, Roseau County, Minnesota:

**Parcel I. owned by Dennis A. Smedsmo and Barbara M. Smedsmo:**

Lots Twenty-five (25), Twenty-six (26), Twenty-seven (27), Twenty-eight (28), Twenty-nine (29) and Thirty (30) of Block Two (2) in Jensen’s Subdivision, according to the recorded Plat thereof, containing .991 of an acre, more or less.

**Parcel I. abuts the City of Roseau.**

**Parcel II. owned by Nicholas J. Gerulli and Mary L. Gerulli:**

Lots Three (3) and Four (4), in Block Two (2), Jensen’s Subdivision, according to the recorded plat thereof, containing .321 of an acre, more or less.

**Parcel II. abuts the City of Roseau.**

**AND WHEREAS**, the above described parcels:

- (a) Are urban or suburban in character or about to become so;
- (b) Are all residential properties;
- (c) Contain 1.312 acres ± (being less than 120 acres);
- (d) Are not presently served by public water, public wastewater facilities and public water and public wastewater facilities are not otherwise available;
- (e) Consists of 1.312 acres ± which abut the corporate limits of the City of Roseau;
- (f) Contain no existing conditions under Minnesota Statutes § 414.033 Subdv. 2(3), which would prohibit the annexation of the above described lands (real estate) by Ordinance.

**AND WHEREAS**, the provisions of Minnesota Statutes § 414.033 Subdv. 13 are not applicable for the reason that the current electrical provider, the Roseau Electric Cooperative, Inc. will continue to provide electrical services to the subject real estate, and therefore there will be no need for an estimate of the cost impact of any change in electric utility service; and

**WHEREAS**, the City of Roseau previously set a Public Hearing on the above described Petition for Annexation by Ordinance said hearing to be held on Monday, August 3, 2015, at 5:30 p.m. at the City Council Chambers on the 2<sup>nd</sup> floor of the Roseau City Center building, 121 Center Street East, Suite 201, Roseau, Minnesota 56751; and

**WHEREAS**, Notice of said Public Hearing was given in accordance with Minnesota law by Certified Mail to Spruce Township, Roseau County, Minnesota, and to all landowners within, or contiguous to the area to be annexed, and further that said Notice was published in two (2) consecutive editions of the Roseau Times Region newspaper; and

**WHEREAS**, the Public Hearing above described was duly held on Monday, August 3, 2015, at the time and location above specified; and

**WHEREAS**, all persons desiring to be heard with respect to the requested annexation were heard at said Hearing; and

**WHEREAS**, following the closing of the Public Hearing the City Council of the City of Roseau approved the Petitioners' request for annexation to the City of Roseau.

**NOW THEREFORE**, the City of Roseau, Minnesota, does ordain as follows:

**SECTION 1.** That the corporate limits of the City of Roseau, Minnesota are hereby extended to include the following described real estate and said lands are hereby annexed to be included within the City of Roseau, Roseau County, Minnesota:

Lots Three (3), Four (4), Twenty-five (25), Twenty-six (26), Twenty-seven (27), Twenty-eight (28), Twenty-nine (29) and Thirty (30) of Block Two (2) in Jensen's Subdivision, according to the recorded Plat thereof.

**SECTION 2.** In conjunction with Minnesota Statutes § 414.036, with respect to the property taxes payable on the area legally described above hereby annexed to the City of Roseau, the City of Roseau shall make cash payments to Spruce Township in accordance with the following schedule:

**Parcel I.**

- (a) In the first year following the year the City of Roseau could first levy on the annexed area, an amount equal to \$139.97.
- (b) In the second year, an amount equal to \$72.31.

**Parcel II.**

- (a) In the first year following the year the City of Roseau could first levy on the annexed area, an amount equal to \$139.97.
- (b) In the second year, an amount equal to \$72.31.

With respect to the requirements under Minnesota Statutes § 414.036 regarding any special assessments assigned by the Township to the annexed property and any portion of debt incurred by the Township prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the real estate described above, the City has determined that there are no special assessments or debt incurred by the Township on the subject real estate for which reimbursement is required.

**SECTION 3.** That in accordance with Minnesota Statutes § 414.033 Subd. 7 this annexation ordinance shall be filed with the Director of the Office of Administrative Hearings-Municipal Boundary Adjustments (hereinafter designated “Director”), with Spruce Township, with the Roseau County Auditor, and with the Secretary of State of the State of Minnesota; and upon the approval by the Director a copy of the annexation ordinance shall be delivered immediately by the City Council of the City of Roseau, Minnesota, to the Roseau County Auditor.

**SECTION 4.** All ordinances and parts of ordinances inconsistent with this ordinance are hereby repealed.

**SECTION 5.** This ordinance shall take effect and be in full force following its passage, publication and approval by the Director.

Dated this 3rd day of August, 2015.

APPROVED:

\_\_\_\_\_  
Jeff Pelowski, Mayor



ATTEST:

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Elizabeth Hellquist, City Clerk/Treasurer

(Publication in the Roseau Times Region Newspaper on the \_\_\_\_ day of \_\_\_\_\_, 2015.)

**Delegations continued:**

**University of MN – Community Gardens**

Kristina Kaml from the University of MN Extension gave a Power Point presentation to council about the Supplemental Nutrition Assistance Program (SNAP). Ms. Kaml would like to see the City of Roseau develop a community garden. A community garden would help families eat healthy and save money. SNAP-ed would teach participants how to plant, maintain, harvest and package a garden. Though this program targets low income families it is open to everyone. It is an opportunity to get the community, school and various organizations working together. The surplus produce could be sold at farmers markets or donated to the local food shelf. Some of the costs associated with the community garden may be reimbursed through the Statewide Health Improvement Program (SHIP).

Mayor Pelowski inquired as to what Ms. Kaml was asking of council. Ms. Kaml asked council to consider what land for plots would be open and if water would be available.

No action taken

**Committee Reports continued**

**Planning Commission-**

CDC Todd Peterson informed council the Planning Commission met on Monday July 27<sup>th</sup>, 2015 at 12:05 pm. At 12:30 the Planning Commission held a Public Hearing on the Variance Application #3-15 for Margaret Olson, requesting to construct a new attached 2 car garage to replace an existing 1-car garage. No written or oral comments were received.

The Planning Commission recommends the Roseau City Council approve two setback variances for Margart Olson #3-15. (Side setback of 3' in lieu of the 10' required and a rear setback of 26'-2" in lieu of the 35' required) for the purpose of allowing the construction of a new attached garage to replace the existing attached garage.

After discussion, Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to approve Variance Application #3-15.

The reasons cited for recommending approval include:

- The existing garage is too small to adequately house one car and cannot store two vehicles as is standard today.
- The larger replacement garage will be constructed in the same location and will match the house in exterior finish (stucco).
- The variances will not alter the characteristics and aesthetics of the neighborhood.

CDC Peterson informed council Police Officer Marc Hodge has received compliance on getting most of the inoperable and unlicensed vehicles removed and /or licensed. It was noted; the City of Roseau does have a nuisance building ordinance and has recently been updated in the code books.

CDC Peterson informed council the Roseau Park Board will be providing a complaint to the Roseau City Council about the conditions around West Side Park (5 abandoned trailers/trash) and that if not cleaned up the Park Board will consider removing that Park and equipment from the area due to the hazards that exist around the park.

Council discussed ways to deal with the issues.

No action taken.

CDC Todd Peterson noted that the U.S. Supreme Court ruled against a local sign ordinance and the City may have to re-look at our ordinance to see if it would hold up under the new ruling. The City can restrict signs in general but cannot restrict content. City Attorney Michelle Moren stated the City of Roseau's sign ordinance will need to be looked at again.

**Roseau County Commissioner –**

Roseau County Commissioner Jack Swanson informed council the County will be starting their budget process this month and will be done in September. Commissioner Swanson also stated work has begun on the new County highway shops in Warroad and in Greenbush.

**Operation Committee –** No new business.

**Oak Crest Golf Course –**

Council member Don Ross informed council the 6 month report for Oak Crest Golf Course shows memberships are up. The course is looking good. The path on the eastside of the bridge is being tarred, and the finishing touches are occurring on the west side.

**Airport Committee –**

CDC Todd Peterson informed council the Airport Committee did not meet. CDC Todd Peterson asked council approval to accept \$340,921 FAA grant for the Airport Master Plan and authorization to sign the grant agreement.

Council member Pat Novacek motioned, Council member Jane Evans seconded and it was carried by unanimous vote to accept the \$340, 921 FAA grant for the Airport Master Plan and to authorize CDC Todd Peterson to sign the grant agreement.

CDC Peterson informed council the steel is going up on the new hangar. City Attorney Pat Moren's office is working on the lease agreement with Polaris. Polaris is paying the lease up front to cover the City's local share so that has to be worked into the lease agreement.

**Beautification Committee –** No new business

**EDA –**

CDC Todd Peterson informed council the EDA met in July. The EDA reviewed existing loans. There were no action items.

**Department Reports**

**Liquor Store-**

Liquor Store Manager Linda Roseborough reported the liquor store is doing well. The Highway 11 road construction does not seem to be affecting sales. A cooler had to be repaired otherwise no major issues.

**Fire Department-**

Fire Chief Jeff Ballard informed council the Fire Departments Annual Ball is scheduled for October 10<sup>th</sup>, 2015.

**Police Department –**

Police Chief Ward Anderson presented council with the resignation of part time police officer Floyd DeGroat. Officer DeGroat accepted a full time position at the White Earth Police Department. Council member Pat Novacek motioned, Council member Don Ross seconded and it was carried by unanimous vote to accept the resignation of part time Police Officer Floyd DeGroat.

Police Chief Ward Anderson asked council approval for Resolution #31-15, accepting new part time police officer Benjamin Waller as a member of the Public Employees Police and Fire Plan. Council member Pat Novacek motioned, Council member Amy Bassingthwaite seconded and it was carried by unanimous vote to approve Resolution #31-15.

**R #31-15  
RESOLUTION**

**WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

**WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

**BE IT RESOLVED** that the City of Roseau hereby declares that the position titled Police Officer, currently held by, Benjamin Waller meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position’s primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff’s department.

**BE IT FURTHER RESOLVED** that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee’s initial Police and Fire salary deduction by the governmental subdivision.

STATE OF MINNESOTA  
COUNTY OF ROSEAU

Police Chief Ward Anderson informed council the City auction went well. The proceeds from the auction totaled \$7,911.50. This money will go into the general fund. Police Chief Anderson also thanked City Superintendent David Drown and the City Crew for their work at the auction.

### **Superintendent- Streets**

City Superintendent David Drown informed council the State Highway #11 project is estimated to be completed after Labor Day. Everything is on track for the paving to be done around the Arena and Gilbertson Ballpark.

### **Gilbertson Ballpark**

Council member Jane Evans raised concerns about the completion of the sprinkler system of Gilbertson Ballpark. City Superintendent Drown informed council the City Crew will have the sprinkler system done within the next two weeks.

### **Arena**

Superintendent David Drown informed council shingling the south half of the area roof will have to wait until fall when the contractor has time.

### **City Attorney- No new business**

#### **Community Development Coordinator-**

CDC Todd Peterson presented council with a table of the proposed funding for a Joint Funding Agreement (JFA) between the USGS and City of Roseau for installation, operation and maintenance of streamgage on the Roseau River Diversion. The City of Roseau's local portion would be 70% (\$19,880). This gage is important for the National Weather Service to predict flooding and inform the public on the water levels. CDC Todd Peterson asked council approval to move forward with the Joint Funding Agreement.

After discussion, Council member Jane Evans motioned, Council member Amy Bassingthwaite seconded, and it was carried by unanimous vote to authorize CDC Todd Peterson to move forward with the Joint Funding Agreement.

CDC Todd Peterson informed council the Tamarack Place Apartment construction is under way. Sand Companies hopes to have them ready April of next year.

CDC Todd Peterson informed council as soon as Parkland Place has all of their bills in, the Workforce Housing Project state grant will amend its project grant from 10% to 25%, allowing City loan money to be replaced with state grant money.

CDC Todd Peterson informed council the Roseau Townhomes had been notified by the MHFA that the Townhomes are out of compliance and 19 families would have to leave. MHFA stated that all units must be income qualified. CDC Todd Peterson sent backup documentation showing the Townhomes are compliant. They are a 19/5 split. CDC Peterson is waiting to hear from MHFA.

CDC Peterson stated progress on the Diversion Project had slowed for a while, but has picked up as of late. The golf course and park are done except the south portion which was wet. The plug will not be pulled until next summer when there is enough vegetative cover in the channel bottom to meet DNR permit requirements. Should there be a flood event the plug could be removed quickly. The Army Corp of Engineers will certify the project at the end of September so the Flood Plan map can be completed.

**Mayor Council**

Mayor Jeff Pelowski reminded council the ribbon cutting for the Diversion Project is scheduled for August 18<sup>th</sup>. The governor has been invited but has not responded. The Corps will have a formal program.

Council member Pat Novacek wanted to thank Jeff, David, Ward, REA and everyone who was involved in making the Roseau County Fair a success. There were record attendance numbers again this year.

**Unfinished Business- No unfinished business**

Council member Don Ross motioned, Council Member Jane Evans seconded, and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

\_\_\_\_\_  
Clerk-Treasurer

\_\_\_\_\_  
Mayor