

**REGULAR ROSEAU CITY COUNCIL MEETING
MONDAY – MARCH 1ST, 2010 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Curt Ireland, Gerry Schiltz, Pat Novacek, Linda Vatnsdal. Absent none. Others present were Community Development Coordinator Todd Peterson, Superintendent David Drown, Police Chief Ward Anderson, Liquor Store Manager Brad Wiberg, Attorney Patrick Moren, City Clerk Janet Lundbohm, Lyle Grindy, Jack Swanson-Roseau County Commissioner-Wild 102, Merle Lorenson, Donna Bazey, Tori Bazey, Rachel Monkman, Tony Garcia, Kenneth J Janisch, Laura Fredrickson, Hope Pickhartz, Chantal DePriest, Kayla Butler, Lindsay Geroy, Emily Carlson, Kasandra Ziska, Alissa Rush, Ashley Erickson, Emily Holmgren, Teal Bjerck, Taylor Spilde, Josh Henry, Mark Otto, John Haman, Bridget Slater, Melinda Joy, Kali Warne, Veronica Garcia, Sarah Grafstrom, Azure Winger, Sierra Janisch, Anna Nelson, Heather Nelson, Michelle Slater, Gracie Olson.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council Member Linda Vatnsdal motioned, Council member Gerry Schiltz seconded and it was carried by unanimous vote to approve the February 1st, 2010 minutes as presented.

Council member Gerry Schiltz motioned, Council member Linda Vatnsdal seconded and it was carried by unanimous vote to approve the following Consent Agenda items:

- a. Accounts payable claims from February 1st, 2010 through February 28th, 2010 as presented, with a batch number of AP02282010 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from February 1st, 2010 through February 28th, 2010 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries January 1st, 2010 through January 31st, 2010 were audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries December 1st, 2009 through December 31st, 2009 were audited, approved and are filed in edit book in the City Clerk's Office.
- e. A review of December 2009 General Ledger checks written compared with check images on the bank statements found no irregularities.
- f. Upcoming meetings –
 - a. April 5th, 2010 Regular meeting at 5:00 p.m.
- g. Approve the use of alcohol in the Community Center
 - a. December 11th, 2010 – Carr wedding dance.
 - b. March 18th, 2010 – Roseau Youth Hockey State Pee Wee B Tournament.
- h. Thank you – Sandy Dunham, Four Seasons Garden Club President.
- i. Thank you – Eldyne Erickson and family.
- j. Richard L. Larsen – response to a January 20, 2010 letter he received from the City of Roseau.
- k. 2010-2011 NMPA Wholesale Power Rate Review.
- l. League of Minnesota Cities Insurance Trust 2010 Safety and Loss Control Workshops.
- m. Governor's Budget Proposal for LGA for 2010.
- n. Approve 2010 On-Sale Liquor License transfer from Roseau Diner - Amy Johnson to new Roseau Diner - Ricky McBride, contingent upon all paperwork is obtained by Clerk's Office.
- o. Approve Sunday – March 28th, 2010 Temporary Liquor License for the American Legion to be open for the Old Timers Hockey Tournament contingent upon all paperwork is obtained by Clerk's Office.
- l. Investment-Roseau EDA Hi Fi as of 02/23/2010 is \$95,620.32.
- m. Cash in bank-DNR Escrow as of 02/23/2010 is \$289,000.00.
- n. Cash in bank-Regular checking as of 02/23/2010 is \$1,391,104.51.
- o. Investment-Regular Hi Fi as of 02/23/2010 is \$3,105,686.45.
- p. Cash in bank-Liquor Credit Card as of 02/23/2010 is \$38,769.49.
- q. Cash in bank-Airport Fuel Sales Credit Card as of 02/23/2010 is \$1,218.81.

- r. Investment-Roseau EDA Money Market as of 02/23/2010 is \$77,167.99.
- s. Cash in bank-Pine to Prairie Birding Trail as of 02/23/2010 is \$8,567.62.
- t. Cash in bank-Scandinavian Festival as of 02/23/2010 \$2,404.19.
- u. Cash in bank-Roseau Community Youth Project as of 02/23/2010 is \$3,324.14.
- v. Cash in bank-Welcome to Roseau as of 02/23/2010 is \$1,162.17.
- w. Cash in bank-Roseau EDA as of 02/23/2010 is \$3,756.56.
- x. Liquor store monthly sales February 2010.
- z. Roseau County Assessor – 2010 Local Boards of Appeal and Equalization schedule.
- aa. Notice of Guidance – Minnesota Recovery Zone Bond Reallocation.
- bb. Research News Article – City-County Consolidation Talks May Be on the Rise.

Kenneth J. Janisch presented the City Council with a proposal for AFS (Automated Financial Services) to provide credit card processing for the Roseau Utility Department. Mr. Janisch indicated that this service would allow residents the option of utilizing credit cards to pay their utility bills while the City has the ability to recapture the transaction costs through a convenience fee assessed to credit card users. The net result would be no cost or possibly additional revenue to the City. Mr. Janisch also provided a proposal for the conversion of the existing City of Roseau Liquor Store credit card processing. After discussion the City Council recommended that City Attorney Pat Moren review the contract and that this matter be reviewed and a recommendation be presented from the Operations Committee.

Promotions Director Lyle Grindy reported on the following:

- He will be working at the Red River Valley Sportsmen’s Show March 4th – March 7th, 2010, The booth is sponsored by “Explore Minnesota Tourism”.
- He reported that work is in progress developing the “goroseau website”. This site is being developed for the Civic & Commerce along with the Convention and Visitors Bureau.
- He read comments he had received about the Roseau Hockey Program which were all positive.

Council member Gerry Schiltz motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the Light of life Ministries/The Sanctuary (#1-2010) Conditional Use (C) Church - in the building located at 707 2nd Ave SE, Roseau Aerie #3882 (Eagle’s) as recommended by the Planning Commission. If the building is to be used for any other purpose other than a Church they would have to apply for a Conditional Use with the exception of a single family residence as the property is zoned R1 – Single Family Residence Zoning District.

The Planning Commission discussed properties on the clean up report.

Roseau County commissioner Jack Swanson reported that he will be attending the city/county/school conference at the end of March in St. Paul along with Stuart McFarlane and if anyone from the city would like to attend they can ride with them.

Community Development Coordinator Todd Peterson reported that no construction projects have been undertaken in the last two years at the airport because the airport re-zoning and “turf runway shift” environmental assessment must be implemented first. MnDOT Aeronautics and FAA have finally provided a schedule for the order of completion of these studies and it is the intent of the City to complete both projects this spring to allow for the purchase of land for the turf runway shift in 2010. There is \$47,000.00 available in FAA entitlement funds to spend in FY2010 and if it is not spent it will be lost.

CDC Peterson reported that the EDA met on February 24th, 2010 and that the AURI gasifier project has received \$100,000.00 to implement an additional component to convert the syn-gas into a synthetic diesel product. AURI is seeking an additional \$100,000.00 for this component. The entire project should be completed late this spring or early summer.

CDC Peterson reported that Art Nash, UMC researcher, will be working on a market area profile assessment of the Roseau area to help identify what retail and service demands are not being met. Mr. Nash will also help interpret the data for presentation to the EDA and other community representatives.

Chief of Police Ward Anderson asked if the City Council had any questions related to the proposal to accept 5 free mobile data terminals from the State of Minnesota. They have not been delivered at this time.

After discussion Council member Curt Ireland motioned, Council member Linda Vatnsdal seconded, To approve the following:

RESIDENTIAL REAL ESTATE FOR SALE ON BIDS
BY THE CITY OF ROSEAU, MINNESOTA
(LAND ONLY)

The City of Roseau, Minnesota offers for sale the following described real estate located in the City of Roseau, Minnesota. This parcel was acquired by the City of Roseau in conjunction with a program for the acquisition of flood damaged residential real estate.

Lot Five (5), of Auditor's Plat No. One (1), of Block Twenty-five (25)
of the Correction Plat of Roseau, according to the Plat thereof on file
and of record in the office of the County Recorder in and for Roseau
County, Minnesota.

Upon vote being taken thereon, the following councilpersons voted in favor thereof: Gerry Schiltz, Pat Novacek, Mayor Jeff Pelowski, Linda Vatnsdal, and Curt Ireland. Whereupon said motion was declared duly passed and adopted.

Community Development Coordinator Todd Peterson reported on the following:

- The revised City of Roseau website is done.
- The 2009 financial books are closed and the auditors will be here March 8th, 2010 for two weeks.
- Presented a 2010 Year to Date Revenue & Expenditures (2/28/2010) spreadsheet which will be done monthly from now on.
- Roseau East Diversion Project Update (March 1, 2010).
- Map of the East Diversion properties that have been purchased out right or appear to have approval for purchase.

After discussion Council member Curt Ireland made a motion to approve The Agreement for Roseau County for Grant Writing in 2010, seconded by Council member Gerry Schiltz, carried by unanimous vote.

Council member Linda Vatnsdal reported that the "Women in Military" Museum Exhibit opened Sunday February 28th, 2010 with 210 people in attendance.

Council member Gerry Schiltz recommended that the City Council be ready to do something if there is another state aid cut of \$142,000.00 and after discussion the City Council recommended to put the 2010 budget discussion on the April 5th, 2010 City Council agenda.

Council member Pat Novacek reported that the preliminary NIMS Compliant Policy and Procedure Manual for training is done and after discussion the City Council recommended that if any Council member has any questions to let Pat Novacek know and the City Council recommended that the operations committee review it.

After discussion Council member Pat Novacek made a motion to continue the March 1st, 2010 Regular City Council meeting to reconvene March 2nd, 2010 at 2:30 PM to meet with Mark Dayton, seconded by Council Member Curt Ireland, carried by unanimous vote.

**REGULAR ROSEAU CITY COUNCIL MEETING – CONTINUATION
TUESDAY – MARCH 2ND, 2010 @ 2:30 P.M.
ROSEAU CITY COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

The continuation of the Regular City Council meeting was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council member Curt Ireland. Absent Linda Vatnsdal, Pat Novacek, and Gerry Schiltz. Others present were Community Development Coordinator Todd Peterson, Roseau County Commissioner Jack Swanson, Dave Anderson, Gracia Nelson, Russ Walker, Trish Klein, Angie Grafstrom, Dave Grafstrom, Todd Miller, Larry Guggisberg, and Mark Dayton.

Council member Curt Ireland motioned, Jeff Pelowski seconded, that there was not further business, therefore the meeting be adjourned.

ATTEST:

City Clerk

Mayor

