

**REGULAR ROSEAU CITY COUNCIL MEETING
MONDAY – APRIL 4TH, 2011 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were , Mayor Jeff Pelowski, Council members Gerry Schiltz, Pat Novacek, Curt Ireland, absent Linda Vatnsdal. Others present were Community Development Coordinator Todd Peterson, City Superintendent David Drown, Chief of Police Ward Anderson, Liquor Store Manager Brad Wiberg, City Attorney Pat Moren, City Clerk Janet Lundbohm, Fire Chief Jeff Ballard, Lyle Grindy, Roseau County Commissioner Jack Swanson- WILD 102 Radio, Terri Johnson, Richard Larsen and Ryan Larsen

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

The following correction (s) addition (s) were noted in the March 7th, 2011 minutes.

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- 2011 COMMITTEE APPOINTMENTS
ROSEAU VOLUNTEER FIRE DEPARTMENT: Chief Jeff Ballard, Asst. Chief Mark Bernat, Captain Mike Trihey, 1st Lieutenant Troy Hammer, 2nd Lieutenant Craig McMillin, President Mark Jennings, Vice President ~~Ollie Ullman~~, Aaron Rose, Supply Officer Scott Vacura, Training Officers Craig McMillin, Jeremy Grindeland, Trustees Nick Gustafson, Neal Vatnsdal, Secretary Ryan Severson.

Council member Curt Ireland motioned, Council member Gerry Schiltz seconded and it was carried by unanimous vote to approve the March 7th, 2011 minutes with corrections.

Council member Pat Novacek motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the March 14th, 2011 minutes as presented.

Council member Gerry Schiltz motioned, Council member Pat Novacek seconded and it was carried by unanimous vote to approve the following Consent Agenda items:

- a. Accounts payable claims from March 1st, 2011 through March 31st, 2011 as presented, with a batch number of AP03312011 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from March 1st, 2011 through March 31st, 2011 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries February 1st, 2011 through February 28th, 2011 are audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries January 1st, 2011 through January 31st, 2011 were audited, approved and are filed in edit books in the City Clerk's Office.
- e. A review of January , 2011 General Ledger checks written compared with check images on the bank statements found no irregularities.
- f. Upcoming meetings –
 - a. May 2nd, 2011 Regular meeting at 5:00 pm.
- g. Approve the use of alcohol in the Community Center :
 - a. September 24th, 2011 – Nelson wedding dance.
- h. Thank you from Roseau Health Care Auxiliary, Marsha Hagen – Blood Drive.
- i. Letter from Northwest Community Action, in regards to proposed cuts to the **ENERGY ASSISTANCE FOR PROGRAM YEAR 2012.**
- j. League of Minnesota Cities – 2011 C.C. Ludwig Leadership Awards.
- k. League of Minnesota Cities – Safety & Loss Control Workshops.
E-mail from League of Minnesota Cities Member Communication Study, Cities Bulletin, and e-mails from Jennifer O'Rourke.
- l. Airport Meeting minutes from March 21, 2011.
- m. E-mail from CGMC in Brief discusses the Senate and House LGA tax bills, the CGMC Lobby Day,

transportation funding, and the omnibus environmental bills.

- n. Investment-Roseau EDA Hi Fi as of 03/28/2011 is \$169,049.27.
- o. Cash in bank-DNR Escrow as of 03/28/2011 is \$3,039,000.00.
- p. Cash in bank-Regular checking as of 03/28/2011 is \$1,543,919.04.
- q. Investment-Regular Hi Fi as of 03/28/2011 is \$2,041,984.00.
- r. Investment of Certificate of Deposit as of 03/28/2011 is \$750,000.00.
- s. Investment of Certificate of Deposit as of 03/28/2011 is \$750,000.00.
- t. Cash in bank - Airport Fuel Sales Credit Card as of 03/28/2011 is \$2,453.53.
- u. Investment - Roseau EDA Money Market as of 03/28/2011 is \$227,794.54.
- v. Cash in bank - Pine to Prairie Birding Trail as of 03/28/2011 is \$4,502.13.
- w. Cash in bank - Scandinavian Festival as of 03/28/2011 is \$3,489.56.
- x. Cash in bank – Welcome to Roseau as of 3/28/2011 is \$1,212.17.
- y. Cash in bank - Roseau EDA as of 03/28/2011 is \$2,482.26.
- z. CGMC in Brief dated March 31,2011.
- aa. E-mail from League of Minnesota Cites Bulletin.
- bb. Minnesota Department of Health letter with a copy of the report of the district office covering a routine inspection of Roseau’s community water supply.
- cc. Minnesota Department of Health letter informing the City Council that all community water systems must distribute a drinking water report, officially known as a Consumer Confidence Report (CCR) annually, to their customers before July 1.
- dd. Curbside Chat in Baudette – a discussion on New Strategies for the Economic Realities Facing America’s Towns.
- ee. Renew Coast True Value’s request to use the City owned downtown vacant lot at 118 Main Avenue North (former Jake’s Pizza lot) to display lawn mowers, etc. for sale, for the period of April 1, 2011 through March 31,2012 (one year).
- ff. Liquor Store Monthly Sales Recap March 2011.
- gg. Liquor Store Quarterly Sales Recap 1st Quarter 2011.
- hh. Liquor Store Sales 2011.

After discussion Council member Curt Ireland motioned to allow Terri Johnson (representing various local churches) to block off a section of Main Ave. from in front of the Silver Dragon to in front of the lot owned by the city of Roseau (leaving the intersections open on either end) to perform a dance on Easter Sunday, April 24th, 2011 from 4:00 p.m. to 5:00 p.m. and to work with Chief of Police Ward Anderson, City Superintendent David Drown, and Lyle Grindy with the details of where it will be blocked off , barricades and accessing the downtown music system, seconded by Council member Pat Novacek, carried by unanimous vote.

Richard Larsen and Ryan Larsen appeared before the City Council to express concerns in regards to the land acquired by the City through eminent domain from Richard Larsen.

Roseau Promotions Director Lyle Grindy reported on the following:

- As a member of the Board of Directors for the Minnesota Heartland, & representing the Roseau Convention and Visitors Bureau, Lyle attended the Explore Minnesota Multi-Regional Meeting at St. Cloud.

Council member Pat Novacek motioned, Council member Curt Ireland seconded and it was carried by unanimous vote to approve the Titan Machinery’s (#1-11) Variance request to replace the existing signage with new signage with a square footage of 275 square feet in lieu of the 120 square feet allowed, a 155 square foot Variance. Approval was based on the fact that Titan Machinery only requested to replace existing signage with new updated signage in all the same locations. No new signage is being requested.

Roseau County Commissioner Jack Swanson reported on the following:

- Property tax statements were mailed out.
- The county is following the Roseau river watershed board’s efforts toward flood impoundments at Beltrami Island State Forest, the Roseau River Watershed management area, and in the Lost River State Forest.

Community Development Coordinator Todd Peterson reported on the following:

- The Airport projects are on hold until a Federal budget is adopted for 2011.
- The EDA met and discussed that Byfuglien trucking has indicated they may consider expanding their business and would like to know if there are incentives available.

Fire Chief Jeff Ballard reported that he had recently taken ICS 300 training.

Chief of Police Ward Anderson reported on the following:

- There will be a “high water” meeting on Tuesday, April 5th, 2011 at 10:30 a.m. and the Wednesday, April 6th, 2011 meeting will be canceled.

After discussion Council member Pat Novacek motioned to approve the \$4,000.00 request for seven portable radios and the state will match three –fourths through a grant which is about \$16,000.00 for communications, seconded by Council member Curt Ireland, and it was carried by unanimous vote as recommended by Chief of Police Ward Anderson.

Chief of Police Ward Anderson informed the City Council that the Police Department will be involved in a “national take back initiative” of expired prescription drugs, April 30th, 2011 from 2:00 p.m. until 4:00 p.m. If a DEA representative is not present they have to be delivered to the state patrol in Thief River Falls that same evening.

Council member Gerry Schiltz made a motion to adopt the following Resolution:

R #19 -11
RESOLUTION

WHEREAS, the City of Roseau provides residential and commercial electric, water, sewer and garbage services to its customers and;

WHEREAS, the City of Roseau’s electric power supplier Northern Municipal Power Agency has increased the cost of power which it supplies to the City of Roseau; and

WHEREAS, the City of Roseau must charge appropriate fees for the electric power which it provides to its customers and;

WHEREAS, the City of Roseau deems it necessary to pass on to its customers the increase in power costs initiated by Northern Municipal Power Agency and;

WHEREAS, it is necessary for the City of Roseau, from time to time, to adjust the rates charged for the services it renders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Roseau, County of Roseau, Minnesota:

The following rates/fee schedule is adopted and shall become effective as of the April, 2011 billing:

City of Roseau Enterprise Rate Schedule

ELECTRIC RATES

Customer Charge:	Residential	\$13.85	
	Commercial Single	\$32.50	
	Commercial 3 Phase	\$40.10	
Energy Charge: First 200 kwh		\$ 0.087	/kwh
		\$	/kwh
Off Peak:		\$ 0.051	/kwh

Off Peak for months of July, August and September (air conditioning)	\$ 0.064	/kwh
Uncontrolled Electric Heat	\$ 0.16	/kwh

*****Subject to Superintendent approval
Power Cost Adjustment Based on kwhs used \$.0053 /kwh

STANDBY GENERATION ELECTRIC RATE (to be determined upon customer request)

Mercury Vapor Lights	\$ 8.25	/mo
Meter Deposit	\$100.00	
Minimum or average of monthly bills over \$100.00		

Penalty Charge – After the 15th of the month 10%

Reconnect Fee: \$ 40.00 Plus tax

WATER RATES

Customer Charge – Residential	\$10.00
Customer Charge – Commercial	\$13.75
Residential over 3,000 gallons	\$2.60 /M
Commercial over 3, 000 gallons	\$2.70 /M
Water/No Meter – Residential	\$16.00
Water/No Meter – Commercial	\$24.00
Temporary Construction Water/No Meter	\$37.00
Minnesota Department of Health	\$0.53 as of 07/01/05

SEWER RATES

Customer Charge – Residential/Commercial	\$9.80 mo
Residential/Commercial to 5,000 gallons/mo	\$6.45 mo
Over 5,000 gallons	\$1.40 /M gal
No Water Meter Sewer Minimum	\$22.00 mo

GARBAGE RATES

Residential	\$15.75 mo
Commercial – Price varies based on garbage volume.	

As of 01/01/98 the State of Minnesota has required all garbage be taxed as follows:

Commercial	17%
Residential	9.75%
600 GC \$15.75 RES	682 GC 1/4-6YD CONT \$5.25
601 GC \$28.25 COMM	683 GC 1/7-2YD CONT \$2.25 COMM
602 GC \$53.25 COMM	684 GC 1/6-2YD CONT \$2.25 COMM
603 GC \$15.75 COMM	685 GC 1/3 6YD \$6.75 COMM

604 GC \$81.75 COMM
 605 GC \$60.75 COMM
 606 GC \$62.75 COMM
 608 GC \$71.50 COMM
 611 GC \$281.75 COMM
 612 GC \$78.00 COMM
 613 GC \$91.50 COMM
 614 GC \$134.25 COMM
 615 GC \$112.50 COMM
 617 GC \$124.50 COMM
 619 GC \$173.25 COMM
 620 GC \$101.75 COMM
 621 GC \$94.75 COMM
 622 GC \$15.75 COMM (CHURCHES)
 623 GC \$38.00 COMM
 624 GC \$498.75 COMM
 625 GC \$115.75 COMM
 626 GC \$132.00 COMM
 627 GC \$118.00 COMM
 628 GC \$112.00 COMM
 631 GC \$171.70 COMM
 632 GC \$380.60 COMM
 633 GC \$386.40 COMM
 635 GC \$129.70 COMM

686 GC 1/2-6YD CONT \$10.25 COMM
 687 GC 1/2-2YD CONT \$5.50 COMM
 688 GC 6YD CONT \$120.25 COMM
 690 GC 6YD CONT \$20.25 COMM
 691 GC 2 YD CONT \$11.00 COMM
 694 GC 1/4 OF 2YD CONT-\$2.75 RES
 695 GC 1/8 OF 2YD CONT \$1.75 RES
 696 GC 1/6 OF 2YD CONT \$2.25 RES
 697 GC 4 YD CONT \$13.00 COMM
 698 GC 1/4 OF 2 YD CONT- COMM \$2.75

The motion for the adoption of the foregoing Resolution as duly seconded by Council member Curt Ireland and upon vote being taken thereon, the following voted in favor thereof: Mayor Jeff Pelowski, Council member Gerry Schiltz, Council member Curt Ireland, Council member Pat Novacek.

Voting against said Resolution: None
 Absent: Council member Linda Vatnsdal

ATTEST:

s/s Janet Lundbohm
 City Clerk

s/s Jeff Pelowski
 Mayor

I hereby certify that the foregoing Resolution is a true and correct copy of the original Resolution adopted by the City Council of the City of Roseau on April 4, 2011.

City Superintendent David Drown reviewed with the City Council the proposed City of Roseau Distributed Generation Interconnection Policy. Following discussion by the City Council, Council member Pat Novacek made a motion to approve the Roseau Distributed Generation Interconnection Policy (electrical) which is on file in the office of the Roseau City Clerk, seconded by Council member Gerry Schiltz.

Upon vote being taken thereon, the following voted in favor thereof; Mayor Jeff Pelowski, Council member Pat Novacek, and Council member Gerry Schiltz.

and the following voted against the same: None
 and the following abstained: Council member Curt Ireland
 and the following were absent: Council member Linda Vatnsdal

whereupon said motion was declared duly passed.

Community Development Coordinator Todd Peterson advised the City Council that the 2011 street project for 7th Avenue was ready to bid. Following discussion of said matter by the City Council, Council member Pat Novacek made a motion to proceed with calling for bids on this project, seconded by Council member Curt Ireland, and passed unanimously with the exception of Council member Linda Vatsdal who was absent.

After discussion Council member Pat Novacek made a motion to approve City employees being offered to purchase on their own a supplemental policy through Minnesota Life Insurance, seconded by Council member Curt Ireland, and the following voted in favor thereof; Mayor Jeff Pelowski, Council member Pat Novacek, and Council member Curt Ireland.

and the following voted against the same: Council member Gerry Schiltz

and the following abstained: None

and the following were absent: Council member Linda Vatsdal

Whereupon said motion was declared duly passed.

Community Development Coordinator Todd Peterson reported on the following:

- The Roseau Court Townhomes audit report.
- The 2010 audit report went very well.
- Year to Date City Revenues & Expenditures (March 31, 2011).

Council member Pat Novacek motioned, Council member Gerry Schiltz seconded, and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

City Clerk

Mayor