

**REGULAR ROSEAU CITY COUNCIL MEETING
 MONDAY – JANUARY 5, 2009 @ 5:00 P.M.
 ROSEAU CITY CENTER COUNCIL CHAMBERS
 121 Center Street East, Suite 201
 Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Curt Ireland, Linda Vatnsdal, Pat Novacek and Gerry Schiltz. Absent none. Others present were Clerk-treasurer Michelle Slater, Community Development Coordinator Todd Peterson, Superintendent David Drown, Police Chief Ward Anderson, Liquor Store Manager, City Attorney Pat Moren, Jack Swanson-Chairman Roseau County Commissioners and Wild 102, Jeff Ballard, Tim Kofstad and Steve Anderson.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

The following additions to the November 7, 2008 minutes were duly noted:

#R 49-08

**CITY OF ROSEAU
 ROSEAU COUNTY
 STATE OF MINNSOTA**

**RESOLUTION TO CERTIFY RESULTS OF THE
 TUESDAY, NOVEMBER 4, 2008 GENERAL ELECTION**

WHEREAS the City of Roseau held an election for the office of Mayor and two Council Members on Tuesday, November 4, 2008 during the General Election; and

WHEREAS on this 7th day of November 2008, the City Council has met to canvass said election results;

WHEREAS the votes tabulated at said election were:

MAYOR	VOTE	COUNCIL MEMBER	VOTE
Jeff Pelowski	1116	Patrick A. Novacek	1003
Write in	40	Gerry Schiltz	935
		Write in	10

“Should the city council be allowed to issue on-sale licenses to eligible establishments for the sale of intoxicating liquor at retail on Sunday?”

Yes	709
No	592
Under Vote	40

THEREFORE BE IT RESOLVED by the Roseau City Council that the official election results for the office of Mayor for the term of 2009 – 2010 shall be **Jeff Pelowski**.

BE IT FURTHER RESOLVED by the Roseau City Council that the official election results for the offices of Council Member for the term of 2009 - 2012 shall be **Patrick A. Novacek and Gerry Schiltz**.

NOW THEREFORE BE IT RESOLVED by the Roseau City Council that the official election results for the Sunday Liquor question has been deemed passed by a majority vote of the residents of the City of Roseau.

Approved this 7th of November, 2008

s/s Jeff Pelowski
 Jeff Pelowski, Mayor

ATTEST:

s/s Michelle Slater
 Michelle Slater, Clerk-Treasurer

Council member Vatnsdal motioned, Council member Ireland seconded and it was carried by unanimous vote to approve the November 7, 2008 special meeting minutes with additions.

The following corrections/additions to the November 25, 2008 minutes were duly noted:

SPECIAL REGULAR ROSEAU CITY COUNCIL MEETING
TUESDAY – NOVEMBER 25, 2008 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East, Suite 201
Roseau, MN 56751

~~A Special~~ ~~The Regular monthly~~ meeting of the Roseau City Council was held on the above date, time and place.

Council member Schiltz motioned, Council member Novacek seconded and it was carried by unanimous vote to approve the November 25, 2008 special meeting minutes with corrections/additions.

Council member Vatnsdal motioned, Council member Ireland seconded and it was carried by unanimous vote to approve the December 1, 2008 Regular meeting minutes as presented.

Council member Novacek motioned, Council member Schiltz seconded and it was carried by unanimous vote to approve the December 8, 2008 Special meeting minutes as presented.

Council member Schiltz motioned, Council member Ireland seconded and it was carried by unanimous vote to approve the following Consent Agenda items;

- a. Approval was given to pay the accounts payable claims from December 2, 2008 through January 5, 2009 as presented, with a batch number of AP123108 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from December 1, 2008 through December 31, 2008 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries November 1, 2008 to November 30, 2008 were audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries November 1, 2008 through November 30, 2008 were audited, approved and are filed in edit books in the City Clerk's Office.
- e. A review of September 2008 General Ledger checks written compared with check images on the bank statements found no irregularities.
- f. A review of October 2008 General Ledger checks written compared with check images on the bank statements found no irregularities.
- g. Upcoming meetings –
 - a. February 2, 2009 Regular meeting.
 - b. March 2, 2009 Regular meeting.
- h. Liquor Store November 2008 monthly sales report.
- i. League of MN Cities 2008 Property/Casualty Dividend totaling \$10,903.
- j. Cash in bank as of 12/29/08 is \$1,968,172.92.
- k. Investments as of 12/29/08 are \$2,763,882.38.
- l.

#R 01-09

CITY OF ROSEAU

2009 ORGANIZATIONAL RESOLUTION

WHEREAS, Minnesota Statute, Chapter 412, requires certain action by the City Council at the annual organizational Council meeting each January;

THEREFORE BE IT RESOLVED, by the Roseau City Council, that it hereby approves the following designations for the year 2009;

MEETINGS: Regular meetings of the Roseau City Council shall be held on the First Monday of every month at 5:00 p.m. If a regular meeting falls upon a holiday, it shall be held on the following Monday at the same time and place. All meetings, including special and adjourned meetings, shall be held at City Center Council Chambers located at 121 Center St E, Suite 201, Roseau, Minnesota unless the City Council otherwise announces at a prior meeting.

ACTING MAYOR: In the absence of the Mayor, the Acting Mayor for the Roseau City Council shall be Council member Schiltz.

OFFICIAL NEWSPAPER: The official newspaper for the City of Roseau shall be the Roseau Times Region, which is published in Roseau, Minnesota.

OFFICIAL CITY DEPOSITORY: The Citizens State Bank of Roseau and Border State Bank of Roseau shall be designated as official City of Roseau depositories and are authorized to exceed \$100,000 provided current Certificates of Collateral are on file with said institutions. Funds in excess of \$100,000 will be secured by pledges of government securities. The Clerk-Treasurer shall have the authority to transfer between funds when deemed necessary. The following shall be authorized agents to endorse checks and orders for the payment of money transactions at the official City depository and the Clerk-Treasurer is authorized to use a facsimile signature stamp at such time as it becomes necessary: Mayor Jeff Pelowski, Acting Mayor Gerry Schiltz and Clerk-Treasurer Michelle Slater.

COUNCIL MEMBER LIAISONS: Council Members shall serve as liaisons to the following departments/organizations:

Light, Power and Water – Council member Novacek
Street, Alleys and Sidewalks – Council member Ireland
Community Center – Council member Vatsdal
Sanitation and Wastewater Service – Council member Schiltz
City/School Recreation - Mayor Pelowski and Council member Novacek
Planning Commission – Council member Vatsdal and Mayor Pelowski as alternate
Liquor Store – Council member Schiltz and Council member Ireland
Golf Course – Council member Vatsdal and Council member Schiltz
Library – Council member Novacek

CITY OF ROSEAU 2009 COMMITTEE/BOARD APPOINTMENTS

- **AIRPORT:** Jane Evans, Matt Anderson, Keith Okeson, Airport Manager Arlen Sandland-Ex Officio, City Representatives-Council member Curt Ireland and Community Development Coordinator Todd Peterson.
- **ARENA:** To be reviewed
- **BEAUTIFICATION:** Chairperson Connie Erickson, Bob Granitz, Colleen Olson, Dawn Johnson, DeAnna Hovda, Ed Desrosier, Karen Granitz, Stan Kindzerski, City Representative Community Development Coordinator Todd Peterson, Superintendent David Drown, Council member Linda Vatsdal.
- **LIBRARY:** Chair person Joe Elick, NWRLB Rod Kjersten, City Representative-Council member Pat Novacek.
- **PLANNING COMMISSION:** Chairman Dennis Sabourin, Mary Hayes, Roland Fredrickson, Larry Guggisberg, JoMar Bernat, Chuck Thompson, Dave Anderson, City Representatives-Council member Linda Vatsdal, Community Development Coordinator Todd Peterson, Secretary Janet Lundbohm.
- **OUTDOOR POOL COMMITTEE:** Tonia Helgeson, Karrie Rugland, Ann Jacobson, Ben Dieter, Bill Miller, Chris Hamness, Joanne Thompson, Tom Johnson, City representatives-Council member Pat Novacek, Council member Curt Ireland, Community Development Coordinator Todd Peterson and Superintendent David Drown.
- **ROSEAU CONVENTION AND VISITORS BUREAU:** Chairman Pam Hetteen, Jack Swanson, Angie Grafstrom, Kerri Byfuglien, Carol Rhen, Darrin Smedsmo, City Representatives Mayor Jeff Pelowski, Community Development Coordinator Todd Peterson, Liquor Store Manager Brad Wiberg.
- **WELCOME TO ROSEAU:** Chairman Kerri Byfuglien, Greeter Sharon Pelowski, Greeter Mary Dieter, Greeter, Marsha Hagen, Greeter Priscilla Berry, Sarah Klint, Diane Dahl, Janet Johnson, City Representatives-Community Development Coordinator Todd Peterson, Council member Curt Ireland, Janet Lundbohm.
- **LEGISLATIVE ISSUES:** Bob Bergland, Council member Curt Ireland, Mayor Jeff Pelowski, Community Development Coordinator Todd Peterson.
- **CITY OPERATIONS COMMITTEE:** Mayor Jeff Pelowski, Council member Pat Novacek Community Development Coordinator Todd Peterson, Clerk-Treasurer Michelle Slater, Superintendent David Drown, Police Chief Ward Anderson and Municipal Liquor Store Manager Brad Wiberg, Attorney Pat Moren.
- **COMMUNITY CENTER COMMITTEE:** Lyle Grindy, Deb Haugen, Council member Pat Novacek, Council member Linda Vatsdal, Tom Jerome, Community Development Coordinator Todd Peterson and City Clerk Michelle Slater
- **ASSISTANT WEED INSPECTOR:** The Roseau City Council hereby appoints Building Official Kevin Wiskow Assistant Weed Inspector for the City of Roseau.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

m.

**#R 02-09
RESOLUTION**

WHEREAS, there is a need from time to time to perform transfers between General Ledger Funds,

NOW THEREFORE BE IT RESOLVED, that the City Clerk-Treasurer is hereby authorized to make transfers as deemed necessary and that all transfers will be brought before the Council for approval.

Adopted by the Roseau City Council this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, City Clerk

s/s Jeff Pelowski
Jeff Pelowski, Mayor

n.

**#R 03-09
CITY OF ROSEAU**

RESOLUTION ALLOWING WIRE/AUTOMATED BANK PAYMENTS

WHEREAS, the banking industry has promoted electronic funds transfers to reduce paper transactions, move resources more rapidly and respond to customer demands; and

WHEREAS, Minnesota State Statutes defines electronic funds transfer as the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, Minnesota State Statutes states that payment of claims, obligations and investment transactions of a statutory city may be made by warrant, check or all forms of electronic or wire funds transfer and that a statutory city may accept payment by use of a credit card, debit card, or all forms of electronic or wire funds transfer; and

WHEREAS, the Roseau City Council acknowledges this new technology and the need for electronic fund transfer transactions both coming into and going out of the City bank and investment accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROSEAU, MINNESOTA that the Roseau City Clerk/Treasurer may accept and make payment by electronic funds transfer and wire transfer and that these transactions are subject to the same approval requirements as any paper transaction and that these electronic funds transfer and wire transfer transactions meet all of the required policies of the financial institutions the City of Roseau transacts with and includes but may not be limited to the following:

- ING/FTJ - Deferred Compensation
- Health Savings Account transfers
- State of Minnesota – Sales Tax Payable
- State of Minnesota – Payroll withholdings
- Northern Municipal Power Agency – Power billing
- Citizens State Bank – Monthly ACH fee
- AFLAC – Life Insurance
- USDA – Bond Payment
- State of Minnesota – Any state funding
- Any Federal Government funding

Adopted by the Roseau City Council this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, City Clerk

s/s Jeff Pelowski
Jeff Pelowski, Mayor

o.

**#R 04-09
RESOLUTION AUTHORIZING FACSIMILE MAYOR'S SIGNATURE
AND PREPAYMENT OF CERTAIN INVOICES**

WHEREAS, City Councils are required to review expenditures before payments are made, and

WHEREAS, business and contractor billing cycles vary and do not always coincide with the City Council meeting held once per month, and

WHEREAS, some small businesses and contractors demand payment upon job completion, and

WHEREAS, some businesses and contractors include finance charges for bills not paid with 10, 15, 20 or 30 days, and

WHEREAS, it is in the City's best interest to pay just debts in a timely manner, and

WHEREAS, the mayor's signature is required on checks and various reports and correspondence,

BE IT RESOLVED that the Roseau City Council authorizes the use of a facsimile mayor's signature on checks and various reports and correspondence at the discretion of the Clerk-Treasurer, Community Development Coordinator, Superintendent, Chief of Police and Liquor Store Manager,

NOW THEREFORE, BE IT RESOLVED that the City Council decrees that, as a matter policy, the City Clerk and Mayor, when in agreement, may pay bills as appropriate with handwritten checks. All such payments will be presented to the City Council for review at the next regularly scheduled meeting.

I certify the above resolution was adopted by the City Council of the City of Roseau on January 5, 2009.

ATTEST:

Witnessed:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

p.

#R 05-09

CITY OF ROSEAU

RESOLUTION TO SET 2009 TRAVEL AND MEETINGS REIMBURSEMENT RATES

WHEREAS, Roseau City Council members, members of Commissions and Committees may, from time to time, request reimbursement for mileage and meals while conducting official City business; and

WHEREAS, the Roseau City Council annually sets the rate of reimbursement for mileage for City employees while using their personal vehicle for official City business as authorized by their Department Head; and

WHEREAS, the Roseau City Council annually sets the rate of reimbursement for meals for City employees who are out of town on official City business as authorized by their Department Head; and

THEREFORE BE IT RESOLVED, by the Roseau City Council that it hereby approves the mileage reimbursements to be paid for City travel in non-City vehicles shall be set at the approved IRS rate (\$.55c January 1, 2009),

BE IT FURTHER RESOLVED, by the Roseau City Council that it hereby approves the 2009 reimbursement rate for meals while traveling on City business at a rate not to exceed \$30.00 per day.

BE IT FURTHER RESOLVED, by the Roseau City Council that meal reimbursement shall be made upon request provided proof of receipts is given.

Adopted by the Roseau City Council this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

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#R 06-09

CITY OF ROSEAU

RESOLUTION APPROVING FEE SCHEDULE FOR YEAR 2009

WHEREAS, the City of Roseau charges appropriate fees to cover costs associated with providing various services;

WHEREAS, Electric, Water, Garbage and Sewer fees are necessary for City operating and capital expenses;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Roseau, County of Roseau, Minnesota:

The following rate and fee schedule is adopted and will become in effect as of February 7, 2009 (January 2009 usage):

City of Roseau Enterprise Rate Schedule

ELECTRIC RATES

Customer Charge:	Residential	\$ 7.00
	Commercial Single	\$ 24.75
	Commercial 3 Phase	\$ 32.00
Energy Charge:	First 200 kwh	\$.11/kwh
	All other kwh	\$.069/kwh

Off Peak: \$.042/kwh
 Off Peak for months of July, August and September (air conditioning) \$.052/kwh
 Uncontrolled Electric Heat/Former Demand Waiver***** \$.0125/kwh

*****Subject to Superintendent approval
STANDBY GENERATION ELECTRIC RATE

Facilities Charge: \$.050/per installed KVA per month
 Demand Charge: \$ 7.00/kwh of billing demand (Refer to determination of billing demand/kwh)
 Energy Charge: \$.027
 Mercury Vapor Lights: \$ 6.85/mo
 Meter Deposit: \$ 100.00 Minimum or average of monthly bills if over \$100.00/month.
 Penalty Charge – After the 17th of the month 10%
 Reconnect Fee: \$ 30.00 plus tax

WATER RATES

Customer Charge: Residential \$ 10.00
 Commercial \$ 13.75
 Residential over 3,000 gallons \$ 2.60/M
 Commercial over 3,000 gallons \$ 2.70/M
 Water/No Meter Residential \$ 16.00/mo
 Water/No Meter Commercial \$ 24.00/mo
 Temporary Construction Water/No Meter \$ 37.00
 Minnesota Department of Health \$.53 Set by the State of MN as of 07/01/05

SEWER RATES

Customer Charge: Residential/Commercial \$ 9.80
 5,000 gal/mo Residential/Commercial \$ 6.45
 Over 5,000 gallons Residential/Commercial \$ 1.40/M
 No Water Meter Sewer Minimum \$ 22.00/mo

GARBAGE RATES

32 Gallon/50 lb limit

	Rate Code		Rate Code	Container Rent	Rate Code
Residential	600 \$ 15.25		618 \$ 68.25		682 \$ 5.25
Commercial	601 \$ 27.30		619 \$168.00		683 \$ 2.10
	602 \$ 51.50		620 \$ 98.70		684 \$ 2.10
	603 \$ 15.25		621 \$ 91.90		685 \$ 6.80
	604 \$ 79.30		622 \$ 15.25		686 \$ 10.00
	605 \$ 58.80		623 \$ 36.75		687 \$ 5.25
	606 \$ 60.90		624 \$484.00		688 \$ 19.45
	607 \$ 99.75		625 \$112.35		689 \$ 30.45
	608 \$ 69.30 Commercial		626 \$128.10		690 \$ 19.45
	609 \$ 77.80		627 \$114.45		691 \$ 10.50
	610 \$ 52.00		628 \$108.70		692 \$ 10.50
	611 \$273.50		629 \$184.80		693 \$ 3.70
	612 \$ 75.60		630 \$269.85		694 \$ 2.65
	613 \$ 88.75		631 \$171.70		695 \$ 1.60
	614 \$130.20		632 \$380.60		696 \$ 2.10
	615 \$109.20		633 \$386.40		697 \$ 12.60
	616 \$245.80		635 \$129.70		698 \$ 2.65
	617 \$120.75				699 \$ 3.15

**City of Roseau
 2009 Miscellaneous Fees Schedule
 January 1, 2009**

General

Community Center \$ 35.00 - \$330.00 based on fees schedule
 Dogtags \$ 5.00/life of dog
 Liquor License \$2000.00/yr

Sunday Liquor	\$ 200.00/yr	
Beer On-Sale	\$ 250.00/yr	
Beer Off-Sale	\$ 250.00/yr	(increased from \$62.50 in 2006)
Wine License	\$ 150.00/yr	
Club License	\$ 500.00/yr	(set by State Statute)
Temporary Liquor License	\$ 25.00	
Variance	\$ 50.00	
Conditional Use	\$ 50.00	
Zoning	\$ 75.00	
Peddlers/Transient Merchant License	\$ 100.00/day	(City application is given to the Chief of Police for investigation of applicant)

Request For Information

Photo Copies (Standard 8 1/2" X 11" White Photo Copy Paper)

Single-sided B/W Photo copy	\$.10/pg
Double-sided B/W Photo copy	\$.15/pg

Photo Copies (Color Paper or Other Specialty Copy)

Single-sided B/W Photo copy	\$.15/pg
Double-sided B/W Photo copy	\$.20/pg

City Maps

B/W Photo Copy of Existing City Maps

8 1/2" X 11"	\$.10/map
11" X 17"	\$.15/map

Laser Print of Electronic Generated GIS City Maps

8 1/2" X 11"	\$.25/map
11" X 17"	\$.25/map

Color Inkjet Print of Electronic Generated GIS City Maps

8 1/2" X 11"	\$.50/map
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Color Plot Large Scale Electronic Generate GIS City Maps

ANSI B (11" X 17")	\$ 1.00/plot
ANSI C (17" X 22")	\$ 2.00/plot
ANSI D (22" X 34")	\$ 3.00/plot
ANSI E (34" X 44")	\$ 5.00/plot

Wall Size Aerial Photo of City of Roseau \$ 75.00/photo

Copy of Electronic Data Files

E-Mail Transfer	N/C
Printed to Paper	\$.10/pg

(Laser Printer 8 1/2" X 11")

Copy to 3.5" Floppy Disk	\$ 1.00/Disk
Copy to CD	\$ 2.00/CD

Copy of Audio, Video or Other Special Documents Performed by Outside Contract Service

Video	City Cost
Audio	City Cost

City Staff Time for Information Requests (Tasks requiring in excess of 15 minutes to complete)

Photo Copying	\$ 20.00/hr
Map Production	\$ 30.00/hr
Other	Determined by the Actual Number of Hours Spent and Hourly Wage of Lowest Cost Employee Able to Fulfill Request

Library-Museum

Historical Society	\$ 600.00/mo
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Airport

Hangar Rents-Small (8)	\$ 75.00/mo	Increased \$20 in 1997	(Roseau Aviation Collects
Hangar Rents-Large (2)	\$ 80.00/mo	Increased \$20 in 1997	and Retains 20%)
Airport Sign Rent	\$ 200.00/yr	(6 total)	
Private Hangar Snow Removal	\$ 50.00/yr	(5 total)	
Airport Land Rent	\$ 10.00/A	(2880 acres)	
Airport Spraying Lease	\$ 100.00/yr	(20 year lease)	
Hangar Land Lease	\$ 100.00/yr	(20 year lease)	

Park

Camping Fees/RV Hookup	\$ 12.00/night (tax included)
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Camping Fees/Tenting	\$ 7.00/night (tax included)
Shelter Rent	\$ 50.00/day (tax included)
Dump Station	\$ 1.00/ea (donation is requested)

Police

Police Reports	\$ 3 - \$5/ea (tax included)
Dog Impound Fee	\$ 15.00/first day (tax included)
Dog Impound Fee	\$ 5.00/every day thereafter (tax included)
Parking Fine	\$ 25.00/ea
Bike License	\$ 1.00/one time fee

Zoning (within 2 miles)

Commercial	\$ 25.00
Residential	\$ 20.00
Building Permits	1988 MN Bldg Codes Fees Schedule
Surcharge	\$.50 (4% is retained by City)
Sign Permits	\$ 15.00
Plan Review	5% of Building Permit Fee
Rezoning	\$ 75.00
Elevation Certificate	\$ 50.00
Recording Fee	\$ 46.00 City Cost
House Moving Fee	\$ 50.00 with \$300 deposit
Reroofing	\$ 50.00/flat fee (01/03/05)
Siding	\$ 50.00/flat fee (01/03/05)
Windows	\$ 50.00/flat fee (01/03/05)

Cleanup Week

Appliances	Landfill cost or discretion of Superintendent
Car Tire	“ “
Tractor Tire	“ “
Truck Tire	“ “
TV's/Monitors	“ “

Adopted by the Roseau City Council this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

r. Authorize Clerk's Office to certify arrear utility, lot mowing and snow removal bills to the Roseau County Auditor to be placed on property owner taxes for payment for the year 2009.

s. Authorize the 2009 \$10,000 Firemen's Allowance line item budget paid at the beginning of each year is acknowledged as part of the Firemen's Compensation package. This meets requirements regarding the supplying of meals on work nights.

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**#R 07-09
RESOLUTION**

WHEREAS, the League of Minnesota Cities Insurance Trust requires cities to use the services of an agent in order to participate in the LMCIT property/casualty program; and

WHEREAS, the City Council has reviewed and considered the written materials from LMCIT discussing the agent's role and compensation in LMCIT; and

WHEREAS, Jerry Klema DBA North Country Insurance has agreed that he is willing to provide to the city the services listed below under the terms and conditions listed below;

The City Council of the City of Roseau resolves as follows:

Appointment 1. The City of Roseau hereby appoints as its agent for purposes of the City's participation in the League of Minnesota Cities Insurance Trust (LMCIT) property/casualty/workers compensation program.

Term 2. This appointment shall remain effective until December 31, 2009.

Compensation

3. As compensation for the services provided to the city as described in Paragraph 4 below, the agent will receive annually a fee equal to 10% of the annual premiums paid by the city to LMCIT for property, liability, and automotive coverages. This fee shall be included in the amounts billed to the city by LMCIT and shall be paid to the agent by LMCIT on the city's behalf.

BE IT RESOLVED, that Jerry Klema DBA North Country Insurance be hereby appointed as Agent to administer the City of Roseau League of Minnesota Cities Liability Insurance for January 1, 2009 to December 31, 2009.

Dated this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

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**#R 08-09
RESOLUTION**

BE IT RESOLVED, that the Law Offices of Patrick D. Moren be hereby appointed attorney(s) for the City of Roseau for the period January 1, 2009 to December 31, 2009.

Dated this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

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**#R 09-09
RESOLUTION**

BE IT RESOLVED, that Leland Lunos is hereby appointed Director and Todd Peterson is appointed Advisor as City of Roseau representatives on the Northern Municipal Power Agency Board for May 1, 2009 to April 30, 2010.

Dated this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

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**#R 10-09
RESOLUTION ACCEPTING DONATION**

WHEREAS, the Roseau Area Friends of the Library has presented to the City of Roseau a donation of \$1,000.00, and has designated that this donation be deposited in the General fund to fund an outdoor table to be placed on the Library patio, and

WHEREAS, the City Council is appreciative of the grant and commends the Roseau Friends of the Library for their civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Roseau, Minnesota;

1. that the donation is accepted and acknowledged with gratitude.
2. that the donation will be appropriated to the purchase of an outdoor table to be placed on the Library patio.

Adopted this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

x.

**#R 11-09
RESOLUTION
COVERING THE MAYOR AND COUNCIL MEMBERS
UNDER THE MINNESOTA WORKERS' COMPENSATION LAW**

WHEREAS, the law enables elected or appointed officials of the City of Roseau to be covered by the Minnesota Workers' Compensation Law and,

NOW THEREFORE BE IT RESOLVED, that pursuant to Minnesota Statutes 176.011, subd. 9, clause 6 – the Minnesota Workers' Compensation Act, members of the Roseau City Council will be included as employees and therefore are included in the City's worker's compensation coverage.

Adopted this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

Roseau Promotions Director Lyle Grindy sent a report to the Council indicating he conducted an unofficial survey of some Roseau Retail Merchants regarding their holiday sales asking them to give a rating of one (1) as being low or poor and five (5) being great or excellent. Businesses reported sales at both ends of the spectrum with an average of 3.54, resulting in overall merchants being pleased with their holiday sales.

Council member Schiltz motioned, Council member Vatnsdal seconded and it was carried by unanimous vote to set a Public Hearing on January 26, 2009 at the Planning Commission meeting to consider the Scott Johnson (owner) (#10-08) request to rezone property located at 900 3rd Street Northeast in Roseau from R-1 (Single Family Residential Zoning District) to R-2 (One or Two Family Residence Zoning District) for the purpose of using the home as a professional business office, as recommended by the Planning Commission.

Council member Novacek motioned, Council member Ireland seconded and it was carried by unanimous vote to set a Public Hearing on January 26, 2009 at the Planning Commission meeting to consider the Scott Johnson (owner) (#11-08) Conditional Use Permit request to allow a professional business office at 900 3rd Street Northeast in a residential zone as recommended by the Planning Commission.

Roseau County Commissioner Jack Swanson reported he attended a meeting hosted by Marshall County and also attended by representatives from Pennington, Roseau, Marshall and Polk Counties, cities, Senator LeRoy Stumpf, Representative Dave Olin and Representative Bernie Lieder. Local Government Aid unallotments and how this will affect government entities was discussed along with other possible cuts the governor could make to address the State of Minnesota budget deficit.

Council member Vatnsdal reported the Beautification Committee received another \$500 in memory of Aileen Grahm to purchase a bench to be placed in the Library patio.

Liquor Store Manager Wiberg;

- presented his Liquor Store inventory dated January 1, 2009
- presented the December 2008 liquor sales report
- presented the 2008 4th Quarter liquor sales report
- presented the 2008 year end liquor sales report
- notified the Council that he failed a compliance check on December 23, 2008 in which he misread an ID. No citation has been issued yet. Wiberg invited the Council to look at the tape of the incident and the Liquor Store Committee agreed to review the tape.

Assistant Fire Chief Jeff Ballard reported they are expecting to take possession of the new fire truck in the next week.

Council member Novacek motioned, Council member Schiltz seconded and it was carried by unanimous vote to accept the resignation of parttime Police Officer Ryan Beattie.

After discussion, Council member Ireland motioned, Council member Schiltz seconded and it was carried by unanimous vote to authorize the Roseau Police Department part-time officers to utilize the Roseau City Police Department issued duty gear and firearms while working for the Roseau County Sheriff's Department; likewise the

part-time Roseau County Sheriff's deputies shall be authorized to utilize duty gear and firearms which are not issued by the City of Roseau Police Department while working for the Roseau Police Department.

Discussion was held on a resident frequently burning various items in their driveway. No action was taken.

Council member Ireland motioned, Council member Novacek seconded and it was carried by unanimous vote to allow the payment of the new Garbage Truck (in the 2008 budget) to be carried over to the 2009, due to the fact the truck has been ordered but delivery cannot be made until 2009.

The Council discussed;

- a spreadsheet received from NMPA with 2009 estimated power billings based on 2008 usage which includes a 13% power rate increase
- a memo from Minnkota Power Cooperative entitled "Items Contributing to the 13% Rate Increase in 2009".

Superintendent Drown reported the house owned by Scott Pahlen located at 312 3rd Avenue Northeast will be razed this winter when weather permits.

The Council was notified the League of Minnesota Cities has made a DVD available entitled "Green Cities: Leading the Way" for anyone interested.

Council member Ireland motioned, Council member Vatnsdal seconded and it was carried by unanimous vote to authorize the following Liquor License refunds after Sunday Liquor licenses were purchased:

	Refund
Roseau Eagles	\$ 50.00
Brickhouse	\$150.00

Discussion was held on a spreadsheet Clerk Slater presented showing Hi Fi detail for the following accounts:

Police Squad Car Acct	Rural Fire Fund
Fire Truck Replacement Fund	Zamboni Replacement Fund

Council member Vatnsdal motioned, Council member Ireland seconded and it was carried by unanimous vote to nominate Council member Gerry Schiltz to be Roseau County's Municipal Representative on the Northwest Regional Development Commission and the Clerk was directed to send in the nomination.

The Council received Minnesota Revenue information entitled "Unallotment of Aids/Credits Impacting December 26th Payment". The City of Roseau December 26, 2008 unallotment amount was \$68,268.

Community Development Coordinator Peterson reportedly spoke to Aaron Snyder-Corp of Engineers regarding the East Diversion Project. Snyder has indicated that he is getting all of the paperwork on this project completed to facilitate construction, if federal funding is made available this year. The Corp of Engineers will be constructing a railroad bridge as part of the project and the city will be responsible for inspection and maintenance of the bridge after construction in accordance with a management agreement with Minnesota Northern Railroad. Aaron Snyder provided a sample management agreement to be completed between the City and railroad. Council member Vatnsdal motioned, Council member Ireland seconded and it was carried by unanimous vote to authorize Community Development Coordinator Peterson, Attorney Moren and City engineering firm Freeberg & Grund Inc., to negotiate a management agreement with the railroad with regard to the East Diversion Project. The negotiated agreement will be presented to the Council for final approval.

Community Development Coordinator Peterson:

- reported five engineering firms have been interviewed and ranked and references are being contacted
- presented a 2009 Final City Budget Analysis which included several pie charts.

After discussion, Council member Schiltz motioned introduced the following resolution and moved for its adoption;

#R 12-09
RESOLUTION
INCLUDING ACCIDENT COVERAGE FOR CITY VOLUNTEERS

WHEREAS, the League of Minnesota Cities Insurance Trust (LMCIT) offers accident coverage for City volunteers, and

WHEREAS, the Roseau City Council recognizes the importance of work done by City volunteers,

NOW THEREFORE BE IT RESOLVED, that Accident coverage for City volunteers will be included in the City's Insurance coverage as provided by LMCIT.

Adopted this 5th day of January 2009.

ATTEST:

s/s Michelle Slater
Michelle Slater, Clerk-Treasurer

s/s Jeff Pelowski
Jeff Pelowski, Mayor

The motion for the adoption of the foregoing resolution was duly seconded by Council member Vatsdal and upon vote being taken, the following voted in favor thereof: Schiltz, Vatsdal, Ireland, Novacek and Pelowski

and the following voted against the same: None

and the following abstained: None

and the following were absent: None

whereupon said motion was declared duly passed and adopted.

Mayor Pelowski presented a new three-year City/School agreement and reported the only change between the current agreement and the new agreement are the dates, which are July 1, 2009 to June 30, 2012. Council members agreed to review the agreement and it will be considered at the February 2, 2009 Regular Council meeting.

Council member Ireland motioned, Council member Novacek seconded and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

Clerk-Treasurer

Mayor