

SPECIAL ROSEAU CITY COUNCIL MEETING
FRIDAY – JULY 2ND, 2010 @ 8:30 A.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Curt Ireland, Pat Novacek, Linda Vatsndal, and Gerry Schiltz. Others present were Community Development Coordinator Todd Peterson, City Clerk Janet Lundbohm, Assistant City Attorney Shelly Moren, Jon Vagle – Thune Insurance Network Advantage, Jerry Klema and Amber Hass-North Country Insurance.

Mayor Jeff Pelowski called the meeting to order and the Pledge of Allegiance was said.

Pursuant to due call and notice a special meeting of the Roseau City Council was held on the above date, time and place. The purpose of the meeting was to:

- Consider proposal's of North Country Insurance and Thune Insurance Network Advantage for a service agent to handle property/casualty, workman's compensation and related coverage, the League of Minnesota Cities Insurance Trust (LMCIT) which are on file at the Roseau City Office. The renewal date for the LMCIT property/casualty is July 31,2010. The League requires that the city designate an agent as a condition of participating in the property/casualty program, the city has the option not to use the services of an agent for the workers compensation program.

After review of the proposals and discussion , both agents were basically the same and they both had as a quote for compensation for services the agent would receive annually a fee equal to 8% of the annual premiums paid by the city to LMCIT property, liability, and automotive coverages.

Councilperson Pat Novacek made a motion to adopt the following resolution:

#R22-10
RESOLUTION

WHEREAS, the League of Minnesota Cities Insurance Trust requires cities to use the services of an agent in order to participate in the LMCIT property/casualty program; and

WHEREAS, the City Council has reviewed and considered the written materials from LMCIT discussing the agent's role and compensation in LMCIT; and

WHEREAS, **NORTH COUNTRY INSURANCE** has agreed that they are willing to provide to the city the services listed below under the terms and conditions listed below;

The City Council of the City of Roseau resolves as follows:

Appointment

That North Country Insurance is hereby appointed as service agent for the City of Roseau to handle property/casualty and related insurance coverage.

This appointment shall remain effective indefinitely unless and until it is terminated or amended by council action.

Compensation

As compensation for the services provided to the city as described below, the agent will receive annually a fee equal to 8% of the annual premiums paid by the city to LMCIT for property, liability, and automotive coverages. This fee shall be included in the amounts billed to the city by LMCIT and shall be paid to the agent by LMCIT on the city's behalf.

Services

The agent will perform the following services:

- Advise and assist the city in assembling and accurately reporting underwriting data, including updating property values, for rating purposes.
- Advise and assist the city in evaluating and selecting among coverage alternatives such as deductible, limits, optional coverages, alternative coverage forms, etc. Review coverage documents and invoices to assure coverage has been correctly issued and billed.

- Advise the city on potential gaps or overlaps in coverages.
- Assist the city as requested in submitting claims and interpreting coverages as applied to particular claims.
- Review loss reports for correct reporting, appropriate reserves, etc.
- Assist as requested with safety and loss control activities.
- Assist the city in identifying risk exposures and developing appropriate strategies to address those exposures.

The motion for adoption of the foregoing Resolution was duly seconded by Council member Linda Vatnsdal and upon vote being taken thereon, the following voted in favor thereof; Mayor Jeff Pelowski, Council members Pat Novacek, Linda Vatnsdal, Curt Ireland and Gerry Schiltz.

Voting against said Resolution: NONE

Adopted by the City Council of the City of Roseau, Minnesota, on this 2nd day of July 2010.

Signed: _____
Mayor

Attest: _____
City Clerk

The aforementioned motion to include the City of Roseau will continue to maintain the Workman's Compensation program.

Council member Gerry Schiltz motioned, Council member Linda Vatnsdal seconded and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

City Clerk

Mayor