

**REGULAR ROSEAU CITY COUNCIL MEETING
MONDAY – FEBRUARY 1ST, 2010 @ 5:00 P.M.
ROSEAU CITY CENTER COUNCIL CHAMBERS
121 Center Street East Suite 201
Roseau, MN 56751**

The Regular monthly meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council members Gerry Schiltz, Curt Ireland, Linda Vatnsdal, and Pat Novacek. Absent none. Others present were Community Development Coordinator Todd Peterson, Superintendent David Drown, Police Chief Ward Anderson, Liquor Store Manager Brad Wiberg, Attorney Patrick Moren, City Clerk Janet Lundbohm, Jack Swanson-Roseau County Commissioner-Wild 102, State Senator LeRoy Stumpf, and Daron Korte- from the office of Senator Stumpf, State Representative David Olin and Jane Evans.

Mayor Pelowski called the meeting to order and the Pledge of Allegiance was said.

Council Member Curt Ireland motioned, Council member Linda Vatnsdal seconded and it was carried by unanimous vote to approve the January 4th, 2010 minutes as presented.

Council member Gerry Schiltz motioned, Council member Linda Vatnsdal seconded and it was carried by unanimous vote to approve the following Consent Agenda items:

- a. Accounts payable claims from January 5TH, 2010 through January 31st, 2010 as presented, with a batch number of AP01312010 and is filed in edit books in the City Clerk's Office.
- b. Daily Batch checks written from January 1st, 2010 through January 31st, 2010 were audited, approved and are filed in edit books in the City Clerk's Office.
- c. Receipt entries December 1st, 2009 through December 31st, 2009 were audited, approved and are filed in edit books in the City Clerk's Office.
- d. Journal entries November 1, 2009 through November 30, 2009 were audited, approved and are filed in edit book in the City Clerk's Office.
- e. A review of November 2009 General Ledger checks written compared with check images on the bank statements found no irregularities.
- f. Upcoming meetings –
 - a. March 1st, 2010 Regular meeting at 5:00 p.m.
- g. Approve the use of alcohol in the Community Center
 - a. June 26th, 2010 – Guy wedding dance.
 - b. July 24th, 2010 – Anderson wedding dance.
 - c. August 7th, 2010 – Erdmann wedding dance.
 - d. August 14th, 2010 – Anderson wedding dance.
 - e. November 20th, 2010 – Partners for Health.
 - f. December 31st, 2010 – Nelson wedding dance.
- h. Approve Bottom's Up 2010 (January 1, 2010 – December 31, 2010) 3.2 Beer License contingent upon all paperwork is obtained by the Clerk's Office. (This application was omitted accidentally at the November 2nd, 2009 Regular City Council meeting when 3.2 beer licenses were approved).
- i. Brady Martz Statement.
- j. MNDOT Notification of Private Data Release.
- k. Oakcrest Golf Club 2009 Annual report.
- l. Investment-Roseau EDA Hi Fi as of 01262010 is \$89,793.69.
- m. Cash in bank-DNR Escrow as of 01262010 is \$289,000.00.
- n. Cash in bank-Regular checking as of 01262010 is \$2,125,879.50.
- o. Investment-Regular Hi Fi as of 01262010 is \$3,101,793.26.
- p. Cash in bank-Liquor Credit Card as of 01262010 is \$4,532.47.
- q. Cash in bank-Airport Fuel Sales Credit Card as of 01262010 is \$926.81.
- r. Investment-Roseau EDA Money Market as of 01262010 is \$76,281.72.
- s. Cash in bank-Pine to Prairie Birding Trail as of 01262010 is \$3,107.62.
- t. Cash in bank-Scandinavian Festival as of 01262010 \$2,404.19.

- u. Cash in bank-Roseau Community Youth Project as of 01262010 is \$3,324.14.
- v. Cash in bank-Welcome to Roseau as of 01262010 is \$1,162.17.
- w. Cash in bank-Roseau EDA as of 01262010 is \$3,836.82.
- x. Pipeline Community Awareness Emergency Response.
- y.

R #12-10

APPENDIX I - Mn/DOT COMMUNITY ROADSIDE LANDSCAPING PARTNERSHIP PROGRAM

RESOLUTION OR LETTER
AUTHORIZING APPLICATION AND PRIMARY CONTACT PERSON

Applicants must adopt the following as a resolution or letter and submit it with the application. Applications without a completed and signed resolution or letter will not be considered.

Be it resolved that the City of Roseau act as sponsoring unit for the project identified as Boulevard Tree Planting on the state trunk highway(s) 89 and 11 to be conducted during the period June, 1, 2010 through October 31, 2010.

Be it further resolved Todd Peterson is hereby authorized to apply
(name of primary contact person)

to the Minnesota Department of Transportation for funding of this project on behalf of City of Roseau.

I certify that the above resolution was adopted or approved by City Council of
(City Council or City/County official)

the City of Roseau on February 1, 2010.
(applicant/local government) (date)

SIGNED:
s/s Jeff Pelowski
(signature)

WITNESSED:
s/s Janet Lundbohm
(signature)

Mayor 2/1/2010
(title) (date)

City Clerk 2/1/2010
(title) (date)

- z. Approve "Senior Medical Travel" - a budgeted item.

After discussion Council member Gerry Schiltz made a motion to approve the "Make a Difference for ALS 5K/10K Race" that will be held July 17th, 2010, seconded by Council member Curt Ireland, carried by unanimous vote.

NOTE:

Registration for the ALS 5K/10K will begin at 8:00 AM and the race will start at 9:00 AM. The committee will work with Promotion Director Lyle Grindy to promote the event and they will also work with Chief of Police Ward Anderson and City Superintendent David Drown for the placing of signage for the event.

Mayor Jeff Pelowski welcomed State Senator LeRoy Stumpf and State Representative Dave Olin and thanked them for attending the City Council meeting.

State Senator LeRoy Stumpf gave an overview of the bonding bill process and is hopeful that it will be fast tracked through the session and when it is passed the money will be moved quickly to projects that are "shovel ready". He also said that the cash flow for the state is very tight and that they will be working on how to use existing revenues between state and local governments to maximize services.

State Representative Dave Olin stated that he is also hopeful that the bonding bill will be fast tracked through the House and that the finance committees have been meeting and have passed out their recommendations and the magic words are "shovel ready".

Council Member Curt Ireland motioned, Council member Gerry Schiltz seconded, and it was carried by unanimous vote to set a Public Hearing for February 22nd, 2010 Light of Life Ministries/The Sanctuary (#1-2010) Conditional Use request for the purpose of allowing a church to be in the building located at 707 2nd Ave SE, Roseau Aerie #3882 (Eagle's) contingent that all paperwork is completed and fees are paid.

City Superintendent David Drown stated that he will work with the sts crew to remove the trees along the river that have fallen into the river or are on the river.

Roseau County Commissioner Jack Swanson reported that there will be a primary election on Wednesday, February 3rd, 2010.

Commissioner Swanson reported that the end of March 2010 is a city/county/school conference in St. Paul and noted that Council Member's Linda Vatsndal and Curt Ireland have attended the conference in the past and recommended that someone from the city attend.

Council member Novacek introduced the following resolution and moved for its adoption:

R #13-10
RESOLUTION
CITY OF ROSEAU 2010 EDA COMMITTEE/BOARD APPOINTMENTS

- Steve Pavek (2005-2010 Industry Representative) Asst. Treasurer
- Norm Hayes (2006-2011 Accountant) Treasurer
- Gerry Schiltz (2007-2012 City Council)
- Jeff Pelowski (2007-2012 City Council)
- Stuart McFarlane (2008-20013 C&C Representative)
- Jack Swanson (2009-2014 At-Large Representative) Vice-President
- Robert J Foley, Jr. (2010-2015 Banking Representative) President

The motion for the adoption of the foregoing Resolution was duly seconded by Council member Curt Ireland and upon vote being taken, the following vote in favor thereof: Pat Novacek, Linda Vatsndal, Gerry Schiltz, Curt Ireland , and Jeff Pelowski

Voting against said Resolution: NONE

Adopted by the Roseau City Council this 1st day of February, 2010.

ATTEST:

s/s Janet Lundbohm
Janet Lundbohm, City Clerk

s/s Jeff Pelowski
Jeff Pelowski, Mayor

Community Development Coordinator Todd Peterson handed out the "2009 Annual Report of the Roseau EDA" which is on file at the Roseau city office to update the City Council on 2009 EDA accomplishments, revenues and expenditures and the 2010 outlook.

CDC Peterson also reported that the EDA approved the University of Minnesota Extension service to do a market area profile assessment of the Roseau area to determine what retail and service demands are not being met. This information could be used to try and attract businesses to the Roseau area to fill those demands.

Liquor Store Manager Brad Wiberg handed out the January sales report. Liquor Store Wiberg reported that he has had computer issues at the Liquor Store that have been resolved and that Auditor Roy Lunde would like to discuss the back up system for the liquor store when he comes to do the audit this spring.

Council member Vatnsdal introduced the following resolution and moved for its adoption;

R #14-10
RESOLUTION ACCEPTING FIRE CONTRACTS

WHEREAS, discussion was had by the City Council of the City of Roseau regarding the proposed Fire Protection Agreements among the City of Roseau, the following organized Townships and Roseau County on behalf of the following unorganized Townships:

Organized Townships:

Beaver Township;
Dieter Township;
Enstrom Township;
Falun Township;
Golden Valley Township;
Grimstad Township;
Jadis Township;
Malung Township;
Mickinock Township;
Palmville Township;
Reine Township;
Ross Township;
Spruce Township;
Stafford Township; and

Unorganized Townships:

Roseau County for the following unorganized Townships:

159-37
160-37
163-38
163-39
163-40
164-38
164-39
164-40

BE IT RESOLVED that the City of Roseau shall enter into the Fire Protection Agreements with the above named Organized Townships and the County of Roseau on behalf of the unorganized Townships, and that the Mayor and City Clerk are hereby authorized to execute said Fire Protection Agreements on behalf of the City of Roseau.

The motion for adoption of the foregoing Resolution was duly seconded by Councilperson Curt Ireland and upon a vote being taken thereon, the following councilpersons voted in favor thereof: Linda Vatnsdal, Curt Ireland, Mayor Jeff Pelowski, Gerry Schiltz and Pat Novacek.

Voting against said Resolution: NONE

s/s Jeff Pelowski
Jeff Pelowski, Mayor

ATTEST:

s/s Janet Lundbohm
Janet Lundbohm, City Clerk

I hereby certify that the foregoing resolution is a true and correct copy of the original resolution adopted by the City Council of the City of Roseau on February 1, 2010.

s/s Janet Lundbohm
Janet Lundbohm, City Clerk, City of Roseau,
Minnesota

Chief of Police Ward Anderson reported that he will be placing an add for a part time police officer. Chief Anderson provided information on an opportunity to enter into an agreement with the Minnesota Department of Public Safety to allow Police, Fire and Ambulance services of Roseau County to operate utilizing software and hardware provided by the state; the information was for city council review and no decision on the matter was required at this time.

Chief Anderson handed out the 2009 Annual Report which is on file at the city office.

Council member Pat Novacek asked City Superintendent Drown about the connection problem that the Legion had that was located under the paved portion of Main Avenue N and why the Legion was charged for the repair. After much discussion the City Council determined that the city would maintain the existing policy in regards to the property owner being responsible for the entire service lateral branching from the City's main line.

After much discussion on the City of Roseau Assessment Policy for infrastructure replacement, Council member Curt Ireland made a motion to establish a replacement policy for all remaining city infrastructure that was not replaced as a result of flood related repairs such that the city would pay 100% of the cost of replacement, not to include any betterments, on the remaining 20 or so blocks identified and prioritized by the City Superintendent and Community Development Coordinator, seconded by Council member Linda Vatnsdal, the following voted in favor thereof: Pat Novacek, Linda Vatnsdal, Curt Ireland and Jeff Pelowski

the following voted against the same: Council member Gerry Schiltz

and the following abstained: None

and the following were absent: None

whereupon said motion was declared duly passed and adopted.

After discussion the City Council recommended to put "The Agreement for Roseau County for Grant Writing in 2010" on the March 1st, 2010 City Council agenda.

After discussion of the Coca-Cola proposal to place a coke machine in the City Center the City Council recommended Community Development Coordinator Todd Peterson contact Pepsi to see if Pepsi would like to present a proposal to place a Pepsi machine in the city center

After discussion the City Council recommended that Council Member Novacek work with Chief Anderson to resolve the phone issues in the community room.

Council member Novacek reported that he will be attending the governor's conference in March.

Council member Linda Vatnsdal motioned, Gerry Schiltz seconded, carried by unanimous vote that there was not further business, therefore the meeting be adjourned.

ATTEST:

City Clerk

Mayor

