

Special Roseau City Council Meeting
Monday-November 23rd, 2009 @ 5:00 P.M.
Roseau City Center Council Chambers
121 Center Street East Suite 201
Roseau, MN 56751

A Special meeting of the Roseau City Council was held on the above date, time and place. Members present were Mayor Jeff Pelowski, Council Members Linda Vatnsdal, Gerry Schiltz, Pat Novacek, and Curt Ireland. Absent none. Others present were Community Development Coordinator Todd Peterson, Superintendent David Drown, Police Chief Ward Anderson, Liquor Store Manager Brad Wiberg, Attorney Pat Moren, Janet Lundbohm, Jack Swanson – Roseau County Commissioner, and Jeff Olson – Roseau Times Region.

Mayor Jeff Pelowski called the meeting to order and the pledge of Allegiance was said.

The following correction(s) or addition(s) were noted in the November 2, 2009 minutes:

Page 7 – ~~Council member Vatnsdal introduced Ordinance No. 17 Third Series and moved for its adoption;~~
Council member Novacek introduced Ordinance No. 17 Third Series and moved for its adoption;

Page 10 – 1. ~~Acquisition by the City of Roseau, Minnesota of the fee wimple interest~~
Acquisition by the City of Roseau, Minnesota of the fee simple interest

Page 10 - 2. ~~The law firm of Briggs and Morgan, P.”A. of Minneapolis~~
The law firm of Briggs and Morgan, P. A. of Minneapolis

Page 10 - ~~AUTHORIZING DETERMINING THE NECESSITY FOR AND~~
RESOLUTION DETERMINING THE NECESSITY FOR AND

Council member Linda Vatnsdal motioned, Council member Gerry Schiltz seconded and it was carried by unanimous vote to approve the November 2, 2009 minutes with changes.

Council member Gerry Schiltz introduced Ordinance No. 18 Third Series and moved for its adoption

ORDINANCE NO. 18 THIRD SERIES
(Codified)

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ROSEAU, MINNESOTA, TO AMEND TITLE III OF THE ROSEAU CITY CODE ENTITLED “ADMINISTRATION”, CHAPTER 30 ENTITLED “CITY COUNCIL; CITY OFFICIALS” BY AMENDING SECTION § 30.35 ENTITLED “CITY CLERK-TREASURER”.

The City Council of the City of Roseau, Minnesota, does ordain as follows:

SECTION 1. That Title III of the Roseau City Code entitled “Administration” Chapter 30, entitled “City Council; City Officials”, Section § 30.35, entitled “City Clerk-Treasurer”, Subd. (A) is hereby amended to read as follows:

§ 30.35 CITY CLERK AND CITY TREASURER

(A) Pursuant to the authority granted by M.S. § 412.591, as it may be amended from time to time, the combined position of City Clerk-Treasurer previously established by the City of Roseau, is uncombined and the separate offices of City Clerk and of City Treasurer are reestablished. The City Clerk and City Treasurer shall each perform the duties of their respective offices as prescribed by Minnesota Statutes; **provided however**, that in accordance with M.S. §412.151 entitled “duties of Clerk”, Subd. 2, entitled “delegation, audit”, the following described portion of the duties of the City Clerk more fully defined in M.S. §412.151 are hereby delegated pursuant to this ordinance to the City Treasurer, to-wit:

“the clerk shall keep... (3) an account book to enter all money transactions of the city including the dates and amounts of all receipts and the persons from whom the money was received and all orders drawn upon the treasurer with their payee and object.”

This delegation of a portion of the duties of the city clerk to the city treasurer are conditioned upon the following statutory requirements.

- (1) That the treasurer shall furnish a fidelity bond conditioned for the faithful exercise of duties in an amount to be determined by the city council; provided however, that the city shall provide for the payment from city funds of the premium on the official bond.
- (2) The city council shall provide for an annual audit of the city’s financial affairs in accordance with the minimum procedures prescribed by the State Auditor.
- (3) A copy of this ordinance shall be provided to the State Auditor.

SECTION 2. All ordinances and parts of ordinances inconsistent with this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in full force after its passage and publication.

Dated this 23rd day of November, 2009.

APPROVED:

s/s Jeff Pelowski
Mayor

ATTEST:

s/s Michelle Slater
City Clerk-Treasurer

(Publication in the Roseau Times Region Newspaper on the 28th day of November, 2009.)

The motion was duly seconded by Council member Curt Ireland and upon vote being taken, the following voted in favor thereof: Curt Ireland, Gerry Schiltz, Pat Novacek, Linda Vatnsdal, and Jeff Pelowski.

and the following voted against the same: none

and the following abstained: none

and the following were absent: none

whereupon said motion was declared duly passed and adopted.

The Council reviewed the updated 2010 Budget and levy information and Community Development Coordinator Todd Peterson will revise the budget with the changes discussed and will bring it to the December 7th 2009 City Council meeting.

Council member Linda Vatnsdal motioned, Council member Pat Novacek seconded and it was carried by unanimous vote that there was no further business, therefore the meeting be adjourned.

ATTEST:

Clerk

Mayor